

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 23, 2015

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 23, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe, and Jack Swanson.

APPROVAL OF AGENDA

A discussion to consider a Gravel and Clay Contract was added to the Highway Department. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe reminded the Board that there will be a Roseau County Committee on Aging meeting on June 24, 2015, in the County Board Room beginning at 10:30 a.m. Coordinator Pelowski shared a MN Department of Natural Resources letter and brochure detailing the DNR's 10-year Strategic Plan.

APPROVAL OF BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 6/11/2015

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,201.69
HARDWICK /BRIAN T PC	2,020.69
MN DEPT OF FINANCE -TREAS	2,551.50
ROSEAU CITY	9,434.81
10 Payments less than 2,000.00	6,265.64
Final Total:	23,474.33

Warrants Approved For Payment 6/17/2015

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	57,780.10
GREENBUSH CITY	126,512.30
NW MN MULTI COUNTY HRA	28,747.24
NW REGIONAL DEV COMM	12,893.55
ROOSEVELT CITY	7,357.27
ROSEAU CITY	642,501.07
ROSEAU RIVER WATERSHED DIST	344,389.53
SCHOOL DIST 2358	16,710.99
SCHOOL DIST 2683	147,536.34
SCHOOL DIST 447	7,171.27

SCHOOL DIST 676	163,567.89
SCHOOL DIST 682	1,388,220.31
SCHOOL DIST 690	1,063,178.06
SPRINGSTEEL ISLAND SANITARY DISTRICT	28,812.25
STRATHCONA CITY	2,620.81
TOWN OF BARNETT	14,705.71
TOWN OF BARTO	28,299.13
TOWN OF BEAVER	3,192.04
TOWN OF CEDARBEND	15,041.16
TOWN OF DEER	7,066.54
TOWN OF DEWEY	11,881.90
TOWN OF DIETER	11,501.70
TOWN OF ENSTROM	16,058.74
TOWN OF FALUN	23,425.86
TOWN OF GOLDEN VALLEY	11,854.04
TOWN OF GRIMSTAD	15,947.05
TOWN OF HEREIM	16,435.92
TOWN OF HUSS	12,576.23
TOWN OF JADIS	28,494.83
TOWN OF LAKE	183,954.89
TOWN OF LAONA	22,192.68
TOWN OF LIND	8,187.22
TOWN OF MALUNG	18,047.06
TOWN OF MICKINOCK	12,814.19
TOWN OF MOOSE	9,762.77
TOWN OF MORANVILLE	39,102.68
TOWN OF NERESON	9,200.81
TOWN OF PALMVILLE	4,728.04
TOWN OF POHLITZ	3,105.02
TOWN OF POLONIA	19,617.74
TOWN OF POPLAR GROVE	6,577.87
TOWN OF REINE	11,806.68
TOWN OF ROSS	15,649.29
TOWN OF SKAGEN	18,188.48
TOWN OF SOLER	13,353.69
TOWN OF SPRUCE	23,631.44
TOWN OF STAFFORD	19,569.85
TOWN OF STOKES	13,641.63
TWO RIVER WATERSHED DISTRICT	83,404.15
WARROAD CITY	395,119.04
WARROAD PORT AUTHORITY	136,268.30
WARROAD WATERSHED DISTRICT	15,049.67
4 Payments less than 2,000.00	1,905.50
Final Total:	5,339,358.52

Warrants Approved For Payment 6/18/2015

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU/LOW SPORTSMAN CLUB	6,482.65
STOSKOPF INC/STEVEN	16,706.84
WYNNE CONSULTING INC	2,100.00
11 Payments less than 2,000.00	5,455.47
Final Total:	30,744.96

Warrants Approved On 6/23/2015 For Payment 6/26/2015

<u>Vendor Name</u>	<u>Amount</u>
AVIANDS LLC	10,925.22
CDW GOVERNMENT INC	2,862.27
COLE LOGGING & LIVESTOCK	4,287.50
JOHNSON OIL CO INC	4,939.17
NORTHERN RESOURCES COOPERATIVE	2,479.29
ROSEAU CO HWY DEPT	9,196.86
UND FORENSIC PATHOLOGY	2,587.00
43 Payments less than 2,000.00	14,748.58
Final Total:	52,025.89

In addition, the Board approved a forthwith payment to Mark Wojciechowski, in the amount of \$860.00, for beaver and beaver dam removal; and, to Scott Flaten, in the amount of \$350.00 for beaver removal.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the June 9, 2015 Board Proceedings; approved an amendment to the April 14, 2015 Board Proceedings; approved the Minnesota Housing Finance Agency Resolution of Support (#2015-06-01); and, approved the Northstar ATV Club Grant-in-Aid Request for Reimbursement, in the amount of \$1,020.29.

CONTINUATION OF THE JUNE 16, 2015 BOARD OF APPEAL AND EQUALIZATION

Assessor Liz Lund addressed the Board in order to continue the June 16, 2015 Board of Appeal and Equalization. Lund noted that five appeals had been filed and provided a summary of each adjustment. Board action on the appeals will be summarized in the Board of Appeal and Equalization meeting minutes.

DEPARTMENT REPORTS

Highway Department

City of Warroad/County of Roseau Property Exchange

Engineer Ketring met with the Board to provide a status report on the City of Warroad/County property exchange necessary for the construction of the new County Maintenance Building. Ketring noted that at the Warroad City Council meeting held on June 22, 2015, the Council approved the property exchange and added that the Utilities Commission also approved the Property Exchange Summary. A contract outlining the details of the property exchange will be executed upon completion of the project. A motion to approve the City of Warroad/Roseau County property exchange was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

Local Road Improvement Program (LRIP) Grant Agreement and Resolution of Support

Engineer Ketring requested the Board consider adopting a Resolution of Support and executing a LRIP Grant Agreement for the CSAH #46 project. A motion to approve the Local Road Improvement Grant Agreement, in the amount of \$203,000.00, and adopt Resolution #2015-06-02 in support of the LRIP Grant Agreement, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

County Road 18 Gravel and Clay Contract

Engineer Ketring updated the Board on the results of the bid opening for a Gravel and Clay project on County Road 18. Ketring recommended that the low bid be accepted. After further discussion, a motion to award the bid to Thygeson Construction, Inc., in the amount of \$145,138.59, was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

COMMITTEE REPORTS

Law Library Board of Trustees

Assistant County Attorney Mike Grover and Judge Donna Dixon met with the Board to request approval of an agreement that would provide attorney assistance to self-represented (pro se) parties preparing court documents and fulfilling court filing requirements. Mr. Grover explained that the Law Library fund would be used to cover the cost of this service. A motion to enter into agreement with Legal Services of Northwest Minnesota, for two hours per day, one day a week, at a rate of \$60 per hour (+\$3,000.00 annual administrative fee), beginning January 1, 2016 and terminating January 1, 2017, was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Highway Committee, 6/16/15; Social Services Board, 6/16/15; Roseau County Board of Appeal and Equalization, 6/16/15; Northwest Community Action, 6/18/15; Northwest Community Action 50th Anniversary Celebration, 6/19/15.

Commissioner Foldesi reported on the following committee(s): Highway Committee, 6/16/15; Social Services Board, 6/16/15; Roseau County Board of Appeal and Equalization, 6/16/15; Hiring Committee, 6/18/15.

Commissioner Miller reported on the following committee(s): Drainage Work Group, 6/11/15; Minnesota Rural Counties Caucus, 6/15/15; Social Services Board, 6/16/15; Highway Committee, 6/16/15; Roseau County Board of Appeal and Equalization, 6/16/15; Hiring Committee, 6/18/15; Joint Powers Natural Resource Board, 6/22/15; Warroad City Council, 6/22/15.

Commissioner Phillippe reported on the following committee(s): Roseau County Maintenance Garage meeting, 6/11/15; Roseau County Committee on Aging, 6/15/15; Social Services Board, 6/16/15; Highway Committee, 6/16/15; Roseau County Board of Appeal and Equalization, 6/16/15; Lake Township Board, 6/17/15; Warroad City Council, 6/22/15; Public Health Committee, 6/23/15.

Commissioner Swanson reported on the following committee(s): Building Committee, 6/9/15; Roseau School Board, 6/9/15; Roseau Convention and Visitors Bureau, 6/10/15; Jadis Town Board, 6/10/15; Association of Minnesota Counties Executive Committee, 6/15/15; Roseau County Committee on Aging, 6/15/15; Roseau School Board, 6/15/15; Roseau Community Education Committee, 6/16/15; Social Services Board, 6/16/15; Highway Committee, 6/16/15; Roseau County Board of Appeal and Equalization, 6/16/15; Northwest Minnesota Housing and Redevelopment Authority, 6/17/15; Association of Minnesota Counties Governance Committee, 6/18/15; Association of Minnesota Counties Board of Directors, 6/19/15; Public Health Committee, 6/23/15.

Upon motion carried, the Board adjourned the Regular Meeting at 11:40 a.m. The next Regular Meeting of the Board is scheduled for July 14, 2015 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Board Chair
Board of County Commissioners
Roseau County, Minnesota