

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 22, 2015

The Board of Commissioners of Roseau County, Minnesota met in regular session in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 22, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

A Roseau County Trailblazers benchmark was added to the Consent Agenda; discussion on a County right-of-way issue was added to the Highway Department Report; and, discussion on a Trailblazers property sale was added to County Board items. A motion to approve the amended Agenda was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Miller requested clarification on a report in the Roseau Times Region with regard to costs of County Highway Shop construction projects. The article should have read that the anticipated price of the Warroad Shop is \$400,000.00, not \$600,000.00; the Greenbush Shop is estimated at \$730,000.00, not \$900,000.00, with a 100% payback in 50 years; and, the estimated costs for the Roseau Shop, with a 50% State bonding component, is \$7,500,000.00. Coordinator Pelowski reminded the Board of the Active 911 training immediately following today's meeting; shared a certificate from MCIT commending the County on an "Outstanding Loss Ratio under 50%" for property and casualty plan years 2010-2014; congratulated Commissioner Swanson on being elected President of the Association of Minnesota Counties (AMC); and, congratulated Commissioner Miller on being elected Vice-Chair of the AMC Environment and Natural Resources Committee.

APPROVAL OF BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Phillipe and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 11/25/2015

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,020.24
KB BOBCAT SERVICE-DBA	3,423.74
MN ENERGY RESOURCES	2,852.02
NW CONCRETE PRODUCTS INC	49,902.84
9 Payments less than 2,000.00	2,357.43
Final Total:	62,556.27

Warrants Approved For Payment 11/25/2015

<u>Vendor Name</u>	<u>Amount</u>
ROGER'S TWO WAY RADIO INC	8,364.50
Final Total:	8,364.50

Warrants Approved On 12/01/2015 For Payment 12/04/2015

<u>Vendor Name</u>	<u>Amount</u>
CLEARWATER COUNTY HIGHWAY DEPT	11,021.06
E & L ELECTRIC CO	29,049.38
FARMERS UNION OIL CO-WARROAD	2,913.92
KRIS ENGINEERING INC	7,470.60
MSOP-MN SEX OFFENDER PROGRAM	8,393.60
NORTHWOODS HEATING & COOLING	23,529.66
POWER PLAN	3,687.83
R & Q TRUCKING INC	28,356.75
SIMMONS CONTRACTING LLC	6,663.00
22 Payments less than 2,000.00	7,216.88
Final Total:	128,302.68

Warrants Approved For Payment 12/04/2015

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,564.35
JOHNSON/LAURE A	3,526.88
NORTHERN RESOURCES COOPERATIVE	7,016.00
NW MN SERV COOP-BLUE CROSS BLUE	91,495.00
PRUDENTIAL	2,157.86
SIMMONS CONTRACTING LLC	17,650.00
US POSTAL SERVICE	10,000.00
9 Payments less than 2,000.00	7,682.79
Final Total:	142,092.88

Warrants Approved For Payment 12/10/2015

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,268.00
NW CONCRETE PRODUCTS INC	183,613.62
ROSEAU CITY	9,861.99
ROSEAU/LOW SPORTSMAN CLUB	2,515.45
STOSKOPF INC/STEVEN	27,506.64
7 Payments less than 2,000.00	3,317.46
Final Total:	229,083.16

Warrants Approved On 12/08/2015 For Payment 12/10/2015

<u>Vendor Name</u>	<u>Amount</u>
ANDREW J STOSKOPF TRUCKING INC	6,978.50
CDW GOVERNMENT INC	6,427.78
DELL MARKETING LP	4,862.86
FARM & HOME PUBLISHERS LTD	2,300.24
HORNER PLUMBING & EXCAVATION	8,600.00
MAR-KIT LANDFILL	36,843.90
NORTH MEMORIAL AMBULANCE SERVICE	18,783.91
NORTHERN RESOURCES COOPERATIVE	8,710.86
POLY FOAM, INC	9,280.00
R & Q TRUCKING INC	14,464.24
RDO TRUCK CENTER CO.	11,398.08
ROGER'S TWO WAY RADIO INC	8,364.50
ROSEAU CO COOP ASSN	3,731.59
ROSEAU CO SOIL & WATER CONS	20,659.75
RTVISION INC	14,462.50
SIMMONS CONTRACTING LLC	4,975.00
SJOBERG'S INC	2,668.25

58 Payments less than 2,000.00

22,058.20

Final Total:

205,570.16

Warrants Approved For Payment 12/16/2015

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	6,862.63
GREENBUSH CITY	14,068.19
NW MN MULTI COUNTY HRA	7,379.12
NW REGIONAL DEV COMM	3,308.27
ROSEAU CITY	44,208.34
ROSEAU RIVER WATERSHED DIST	106,721.38
SCHOOL DIST 2358	3,842.46
SCHOOL DIST 2683	47,068.38
SCHOOL DIST 676	53,386.72
SCHOOL DIST 682	325,988.47
SCHOOL DIST 690	131,332.78
SPRINGSTEEL ISLAND SANITARY DISTRICT	3,267.90
TOWN OF BARNETT	8,478.02
TOWN OF BARTO	9,777.08
TOWN OF CEDARBEND	4,124.95
TOWN OF DEER	3,393.09
TOWN OF DEWEY	4,187.09
TOWN OF DIETER	7,246.39
TOWN OF ENSTROM	4,012.08
TOWN OF FALUN	8,281.71
TOWN OF GOLDEN VALLEY	2,864.46
TOWN OF GRIMSTAD	6,563.73
TOWN OF HEREIM	6,345.31
TOWN OF HUSS	5,833.86
TOWN OF JADIS	10,951.55
TOWN OF LAKE	19,429.52
TOWN OF LAONA	5,155.00
TOWN OF LIND	2,888.21
TOWN OF MALUNG	6,350.56
TOWN OF MICKINOCK	6,158.55
TOWN OF MOOSE	5,714.09
TOWN OF MORANVILLE	5,281.65
TOWN OF NERESON	5,497.92
TOWN OF POLONIA	10,098.63
TOWN OF POPLAR GROVE	2,567.77
TOWN OF REINE	3,486.26
TOWN OF ROSS	6,223.37
TOWN OF SKAGEN	7,364.87
TOWN OF SOLER	4,364.13
TOWN OF SPRUCE	5,688.09
TOWN OF STAFFORD	8,249.18
TOWN OF STOKES	4,790.16
TWO RIVER WATERSHED DISTRICT	30,869.62
WARROAD CITY	39,069.67
WARROAD PORT AUTHORITY	33,688.09
WARROAD WATERSHED DISTRICT	2,032.21
8 Payments less than 2,000.00	5,631.49
Final Total:	1,050,093.00

Warrants Approved For Payment 12/17/2015

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,664.76
DUFFY/SEAMUS	2,231.25
MINN-DAK ASPHALT INC	68,529.53
15 Payments less than 2,000.00	8,120.14
Final Total:	81,545.68

Warrants Approved On 12/14/2015 For Payment 12/17/2015

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN SOLUTIONS FOR BUSINESS	2,130.50
CDW GOVERNMENT INC	4,502.32
CULINEX	2,036.18
FARMERS UNION OIL CO-WARROAD	2,100.33
GRAFSTROM/SAMUEL & LOLA	13,231.90
GREENBUSH SANITATION LTD	4,818.60
JOHNSON OIL CO INC	5,540.73
LIFECARE MEDICAL CENTER	14,695.65
LORENSEN/DELORIS	3,366.00
MATTSON PHARMACY INC	2,463.27
MINN-DAK ASPHALT INC	6,557.22
MN COUNTY ATTORNEYS ASSN	2,088.00
OSLUND/LAYTON	5,625.80
PULCZINSKI/JESSIE & SAM	5,333.70
R & Q TRUCKING INC	28,837.60
REESE RENTAL-DBA	2,100.00
REGENTS OF U OF MINNESOTA	16,882.50
ROSEAU CO ENVIRONMENTAL OFFICE	27,505.00
ROSEAU CO HWY DEPT	21,314.57
ROSEAU DIESEL SERVICE INC	2,120.64
SAWYER TRAINING INC	4,000.00
TEAMVIEWER US LLC	3,345.05
43 Payments less than 2,000.00	20,954.41
Final Total:	201,549.97

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 1, 2015 Board Proceedings; approved advertising for the 2016 Publishing Bids; accepted the 2015 Recorder's Office Compliance Report; and, approved the Roseau County Trailblazers 1st Benchmark in the amount of \$51,327.45.

DEPARTMENT REPORTS

Engineer Ketring requested the Board consider a final payment to Taggart Contracting for an emergency disaster project on CSAH 5 and CSAH 2. A motion to approve final payment to Taggart Contracting, in the amount of \$18,877.03, for SP 068-602-041 (CSAH 2), and SP 068-605-009 (CSAH 5) was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

Commissioner Miller requested the Board consider hiring a land surveyor to establish the County right-of-way boundaries for the Trailblazers snowmobile trail located in Unorganized Jadis Township. A motion to enter into contract with Registered Land Surveyor Dan Fisher to work, in conjunction with the County Highway Department, to establish easement boundaries for

the Trailblazers snowmobile trail (Section 13, Township 163N, Range 40W) was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously.

COUNTY BOARD ITEMS

Aquatic Invasive Species (AIS) Resolution

Coordinator Pelowski requested the Board consider adopting a Resolution, required by the State of Minnesota, to specify how AIS funds were utilized. A motion was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously to adopt the following Resolution:

2015-12-03

WHEREAS, Roseau County was allocated State funding in the amount of \$19,496.00 in 2015 to continue our program to prevent the spread of aquatic invasive species (AIS);

WHEREAS, Counties must specify by Board Resolution how the AIS funding will be utilized;

WHEREAS, the Roseau County Board has approved the attached AIS Program Work Plan as prepared by the Roseau County Soil and Water Conservation District (SWCD);

THEREFORE BE IT RESOLVED, Roseau County has utilized all the available 2015 State funding for AIS program-related activities as specified in the attached Work Plan.

2016 Appropriation Request – Roseau County Historical Society (RCHS)

Museum Curator Britt Dahl met with the Board to request special funding assistance for the purchase of a hydraulic lift. A motion to approve appropriating funds to the RCHS for the purchase of a 2006 Genie GR20 hydraulic lift, in the amount of \$5,815.00, was made by Commissioner Foldesi, seconded by Commissioner Phillippe and carried unanimously.

2016 Appropriations

The Board discussed the 2016 Appropriations. A motion was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2015-12-07

BE IT RESOLVED that the Roseau County Board approves 2016 Appropriations as follows:

Memorial Day	\$1,800
Roseau County Historical Society	\$52,500
Northwest Regional Library	\$97,500
Roseau County Soil and Water Conservation District	\$65,000
Roseau County Agricultural Society	\$15,000
MN Red River Valley Development Commission	\$800
Retired Senior Volunteer Program	\$1,000

2016 Ditch Levies and Budgets

The Board discussed the 2016 Ditch Levies and Budgets. A motion was made by Commissioner Foldesi, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2015-12-08

RESOLUTION ESTABLISHING 2016 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2016:

Ditch	2016 Levy/Benefit %	2016 Ditch Levy Amount
County Ditch 5	25%	\$2,555.50
County Ditch 6	20%	\$7,131.80
County Ditch 7	25%	\$17,748.25
County Ditch 9	25%	\$29,457.24
County Ditch 10	25%	\$9,742.25
County Ditch 11	15%	\$5,669.70
County Ditch 13	25%	\$3,996.25
County Ditch 17	20%	\$11,770.80
County Ditch 18	25%	\$10,604.00
Judicial Ditch 19	15%	\$4,183.50
County Ditch 20	20%	\$4,761.40
County Ditch 21	25%	\$19,977.50
Judicial Ditch 22	25%	\$3,799.08
County Ditch 23	30%	\$23,490.60
County Ditch 24	50%	\$7,325.00
County Ditch 25	5%	\$2,560.00
County Ditch 26	25%	\$12,458.50
Judicial Ditch 33	20%	\$1,393.80
Judicial Ditch 61	15%	\$98,667.00
Judicial Ditch 62	50%	\$41,952.50
Judicial Ditch 63	20%	\$34,048.00
State Ditch 69	0%	-
State Ditch 72	0%	-
State Ditch 87	10%	\$1,972.10
State Ditch 90	20%	\$852.74
State Ditch 91	0%	-
State Ditch 95	0%	-

BE IT FURTHER RESOLVED that the 2016 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

2016 Commissioner Salary and Per Diem Policy

The Board discussed the 2016 Commissioner Salary and Per Diem Policy. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2015-12-05

WHEREAS, pursuant to Minnesota Statute § 375.055, "The County Commissioners shall receive as compensation for services rendered by them for their respective Counties, salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing duties of the office as set by Resolution of the County Board."

BE IT RESOLVED, the Board establishes the 2016 Commissioner salary at \$20,188.20, reflecting a 1% increase over 2015.

BE IT FURTHER RESOLVED, that the 2016 Commissioner per-diem schedule is as follows:

- In-County meeting: \$100.00.
- Out-of-County meeting: \$150.00.
- Out-of-County one-day meeting requiring an overnight stay: \$200.00.
- Reimbursement for non-elected committee members: \$100.00.

2016 Property Tax Levy

The Board discussed the 2016 Property Tax Levy. A motion was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously to adopt the following Resolution:

2015-12-06

BE IT RESOLVED, that the payable 2016 Property Tax Levy for Roseau County is hereby approved, as follows:

<u>Fund</u>	<u>Levy</u>
Revenue	\$3,322,453
Road & Bridge	\$1,200,000
Social Services	\$1,630,000
Debt Service	\$445,000
<u>Total</u>	<u>\$6,597,453</u>

2016 Budget

The Board discussed the 2016 budget. A motion was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously to adopt the following Resolution:

2015-12-10

BE IT RESOLVED, that the 2016 Budget - incorporating the 2016 Levy - is hereby approved, as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Budget</u>
Revenue	\$6,201,811	\$6,638,090	-\$436,279
Road & Bridge	8,201,904	8,360,537	-158,633
Social Services	3,869,757	3,960,674	-90,917
Debt Service	455,939	445,000	10,939
Tax Supported			
Funds - Total	\$18,729,411	\$19,404,301	-\$674,890
Environmental	\$1,179,102	\$1,141,267	\$37,835
Total - All Funds	\$19,908,513	\$20,545,568	-\$637,055

Custodial Contract

The Board discussed renewing the County Custodial Contract. A motion to enter into a two-year Custodial Contract with Laure Johnson, beginning January 1, 2016, was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously.

Reimbursement Request – Con Con Timber Value

The Board discussed adopting a Resolution, which requests reimbursement from the MnDNR, for Con Con timber value loss caused by the Palsburg fire. A motion was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2015-12-04

WHEREAS, the April 2015 Palsburg fire, which originated from a MnDNR slash pile burn conducted in the Fall of 2014, burned about 4,450 acres of land in Roseau County;

WHEREAS, a total of 3,508 acres of commercial forest cover attributable to Con-Con lands were identified within the fire perimeter, of which 3,190 acres were fire damaged;

WHEREAS, the MnDNR estimates the present value (PV) of Con-Con commercial timber loss due to the fire is \$1.89 million, with 50 percent (\$946,585) being the County portion;

THEREFORE BE IT RESOLVED, that the Roseau County Board of Commissioners hereby requests payment, from the MnDNR, for the County's portion of the Con-Con timber value loss caused by the Palsburg fire.

Roseau/LOW Sportsman's Club Grant Funding Application

Roseau/LOW Sportsman's Club trail administrator Myles Hogenson requested the Board approve the Lake of the Woods Sportsman's Club OHV Trails Assistance Program

Grant Funding Application and Resolution of Support. A motion to approve the Roseau/LOW Sportsman's Club Grant Funding Application, in the amount of \$14,478.96, and the following Resolution of Support, was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

2015-12-02

BE IT RESOLVED that Roseau County supports the Roseau-Lake of the Woods Sportsman's ATV Club Grant-in-Aid Proposal and agrees to act as legal sponsor for funding received from the State of Minnesota Department of Natural Resources for maintenance of proposed *Roseau/Lake of the Woods Sportsman's Trail System* by the Roseau-Lake of the Woods ATV Club, Inc.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Roseau County may enter into an agreement with the State of Minnesota and will comply with all applicable Federal and State laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED that Roseau County hereby agrees to serve as the fiscal agent for the *Roseau/Lake of the Woods Sportsman's Trail System* maintained by the Roseau-Lake of the Woods ATV Club, Inc. and authorizes the Board Chair to sign all related documents on behalf of Roseau County.

Trailblazer's Property Sale

The Board discussed recommending to the Roseau County Trailblazers that the Club sell one mile of the railroad bed trail. A motion to recommend to the Roseau County Trailblazers that they sell a portion of the railroad bed trail from CSAH 28 west one mile to CSAH 24 (Park Road), was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously.

Commissioner Committee Reports

Committee reports were deferred to the January 5, 2016 Board meeting.

Upon motion carried, the Board adjourned the Regular Meeting at 11:00 a.m. The next Regular Meeting of the Board is scheduled for January 5, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota