

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

November 10, 2015

The Board of Commissioners of Roseau County, Minnesota met in regular session in the Courthouse in the City of Roseau, Minnesota on Tuesday, November 10, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Todd Miller, Glenda Phillipe and Jack Swanson. Commissioner Foldesi was absent.

APPROVAL OF AGENDA

A discussion on Detention Center cameras was added to County Board Items; a request for an advertisement to hire and a request to approve a diesel fuel contract were added to Department Reports. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

None.

APPROVAL OF BILLS

A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 10/29/2015

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	6,030.36
ANDREW J STOSKOPF TRUCKING INC	60,998.85
DAVE JOHNSON CONSTRUCTION SERVICES	23,910.00
NORTHWOODS HEATING & COOLING	12,867.40
SIMMONS CONTRACTING LLC	2,880.00
4 Payments less than 2,000.00	304.73
Final Total:	106,991.34

Warrants Approved For Payment 11/05/2015

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,675.39
J & L CONSTRUCTION	16,444.00
JOHNSON/LAURE A	3,526.88
NW MN SERV COOP-BLUE CROSS BLUE	88,265.00
PRUDENTIAL	2,174.11
RIVERFRONT STATION	3,030.42
ROSEAU CO SOIL & WATER CONS	2,575.00
SATHER LAW OFFICE	3,195.10
STOSKOPF INC/STEVEN	8,051.73
WYNNE CONSULTING INC	2,525.00
13 Payments less than 2,000.00	8,502.27
Final Total:	140,964.90

Warrants Approved On 11/10/2015 For Payment 11/13/2015

<u>Vendor Name</u>	<u>Amount</u>
D-A LUBRICANT CO. INC.	5,786.00
FARMERS UNION OIL CO-WARROAD	3,273.53
H & L MESABI INC	6,511.75
HOFFMAN PHILIPP & KNUTSON	7,042.00
KITTSOON CO AUDITOR	3,984.09
KITTSOON CO HIGHWAY	4,710.72
LITTLE FALLS MACHINE INC	4,782.70
MAR-KIT LANDFILL	39,003.90
MIDSTATES EQUIPMENT & SUPPLY	14,522.40
MINNESOTA DIV OF HOMELAND SEC. & EM	2,175.00
NORTHLAND TIRE	2,182.00
QUALITY PLUMBING	5,647.54
R & Q TRUCKING INC	3,221.75
ROSEAU CO COOP ASSN	6,769.87
RTVISION INC	3,000.00
SJOBORG'S INC	2,668.25
TRAFFIC MARKING SERVICE INC	43,207.53
TRUE NORTH STEEL	12,299.76
UND FORENSIC PATHOLOGY	2,587.00
ZIEGLER INC	8,879.30
66 Payments less than 2,000.00	26,001.83
Final Total:	208,256.92

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Deb Zak, Regional Manager for the University of Minnesota Extension program, requested an audience with the Board in order to present the National 4H Educator's Award to Roseau County 4H Coordinator Sandi Weiland. Ms. Weiland was nominated by her peers for this distinguished award that highlighted excellence in programming and volunteer coordination among her many accomplishments as Roseau County's 4H Coordinator.

PUBLIC HEARING – ORDINANCE NO. 31

A motion to open the Public Hearing was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously. Coordinator Pelowski updated the Board on the revisions to the Solid Waste Ordinance, noting no changes to tipping fees and a 10% increase to service fees. Board Chair Swanson asked for written and public comment. There were none. A motion to close the Public Hearing was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

A motion was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously to adopt the revised Roseau County Ordinance No. 31 as follows:

ORDINANCE NO. 31

AN ORDINANCE OF THE COUNTY OF ROSEAU, MINNESOTA, ENTITLED "AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SOLID WASTE MANAGEMENT SERVICES".

The Roseau County Board of Commissioners ordains:

That Ordinance No. 31 of Roseau County, Minnesota, be amended as follows:

That the County of Roseau, State of Minnesota, has established solid waste management facilities on property located in Enstrom Township, Roseau County, Minnesota, and that anyone using said facilities shall pay to the Roseau County Treasurer the following fees, plus all applicable Minnesota sales tax and surcharges:

A. Residential Haulers	:	\$ 37.50 per ton
B. Commercial Haulers	:	\$ 37.50 per ton
C. Demolition-Debris Waste	:	\$ 7.50 per cubic yard
D. Out-of-County Waste	:	\$ 75.00 per ton
E. Pickup Trucks	:	\$ 11.00 per load
F. Automobiles	:	\$ 5.00 per load
G. Car Tires	:	\$ 3.00 per tire
H. > 20" Tires	:	\$ 5.00 per tire
I. Tractor Tires	:	\$ 10.00 per tire
J. Appliances/CRTs	:	\$ 5.00 per unit

In addition to the above user fees, each resident and commercial entity residing in the County shall pay an annual solid waste assessment according to the following service fee schedule:

A. Residential Fee	:	\$ 70.00
B. Seasonal Recreation Fee (County Resident)	:	\$ 0.00
C. Seasonal Recreation Fee (Non-County Resident)	:	\$ 35.00
D. Category #1 Commercial	:	\$ 90.00
E. Category #2 Commercial	:	\$ 150.00
F. Category #3 Commercial	:	\$ 275.00
G. Category #4 Commercial	:	\$ 400.00
H. Category #5 Commercial	:	\$ 600.00
I. Category #6 Commercial	:	\$ 775.00
J. Category #7 Commercial	:	\$1,025.00
K. Category #8 Commercial	:	\$1,375.00
L. Category #9 Commercial	:	\$1,800.00
M. Category #10 Commercial	:	\$2,300.00
N. Category #11 Commercial	:	\$2,750.00
O. Category #12 Commercial	:	\$13,750.00

That if an entity fails or neglects to pay said charges or fees, including all applicable Minnesota sales tax and surcharges, the Board of Commissioners can certify the same to real estate owned by the entity, and the same shall be collected with other taxes. In the case of any village or governmental unit failing to pay the fees, including the applicable Minnesota sales tax and surcharges, the Board of County Commissioners can certify said amount to the County Auditor who shall levy a sufficient amount on all property in said governmental unit to pay said amount.

This Ordinance shall be in full force and effect from January 1, 2016, through December 31, 2018, following its passage and publication according to law.

PASSED BY THE ROSEAU COUNTY BOARD OF COMMISSIONERS THE 10th DAY OF NOVEMBER, 2015.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the October 27, 2015 Board Proceedings; approved the 2016 Victim

Services Grant, in the amount of \$64,000.00, effective October 1, 2015 through September 30, 2016; and, approved a reimbursement request for the Roseau Lake of the Woods Sportsman's Club, in the amount of \$2,515.00.

DEPARTMENT REPORTS

Highway

Highway Engineer Brian Ketring met with the Board to request approval on two final payments and to request authorization to hire a Heavy Equipment Operator.

A motion to authorize final payment to Morris Sealcoat & Trucking, Inc., in the amount of \$15,474.01, for the sealcoat project on CSAH 46, was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

A motion to authorize final payment to Morris Sealcoat & Trucking, Inc., in the amount of \$22,190.27, for the County's 2015 Sealcoat Projects, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

On behalf of the Interviewing Committee, Engineer Ketring recommended the hire of Shane Carlson as a Heavy Equipment Operator. A motion to approve the hire of Shane Carlson as a regular full-time Heavy Equipment Operator (Grade 5B), effective November 30, 2015, was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

Auditor

Auditor Monsrud met with the Board to request approval of a revised PERA Police and Fire Resolution. A motion was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously to adopt the following resolution:

2015-11-01

POLICE OFFICER DECLARATION

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for non-full-time employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Roseau County Board of Commissioners, hereby declares that the position of part-time deputy sheriff, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED, that this governing body hereby requests that employees holding the above named position be accepted as a member of the Public Employees Police and Fire Plan effective the date of this resolution.

BE IT FURTHER RESOLVED, that this governing body hereby acknowledges the Part-time Peace Officer PERA Police and Fire Eligibility Policy as part of this declaration which states, It is the policy of Roseau County to provide PERA Policy and Fire Plan coverage to PERA eligible part-time Roseau County Deputy Sheriff employees upon completion of 546 hours of service.

Auditor Monsrud requested the Board approve a date and time for the 2015 Tax Forfeited Land Sale. A motion to set December 16, 2015, 10:00 a.m., to hold a County Tax Forfeited Land Sale, was made by Commissioner Phillipe, seconded by Commissioner Miller and carried unanimously.

Auditor Monsrud informed the Board that she had received a letter of resignation from Deputy Auditor Carol Anderson and requested the Board authorize advertising for this position. A motion to advertise for a regular part-time Deputy Auditor, was made by Commissioner Falk, seconded by Commissioner Miller and carried unanimously.

Environmental

Coordinator Pelowski requested the Board consider a new diesel fuel contract related to Transfer Station operations. A motion to approve a diesel fuel contract with Johnson Oil Company, effective November 11, 2015 through December 31, 2016, for 20,000 gallons, at a rate of \$2.462 (including MN tax), was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

COUNTY BOARD ITEMS

Coordinator Pelowski requested the Board consider adopting a Resolution in support of the revised County Program Aid formula developed by the Association of Minnesota Counties Program Aid Work Group. A motion was made by Commissioner Swanson, seconded by Commissioner Miller and carried unanimously to adopt the following Resolution:

2015-11-02

Affirming Roseau County's endorsement of the revised County Program Aid formula developed by the Association of Minnesota Counties' Program Aid Work Group

WHEREAS, Minnesota's Counties are mandated by the State to provide essential services in many program areas including human services, public safety, and transportation; and

WHEREAS, Counties depend on County Program Aid (CPA) for the financial sustainability of these State-mandated, County administered services; and

WHEREAS, the current structure of the CPA formula, pursuant to MS Chapter 447A.0124, creates considerable volatility in the fund's distribution, interfering with Counties' ability to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one-third of Counties, that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the State appropriation to the 2015 CPA is equal to the 2005 appropriation making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable Counties to continue to provide quality services that may also translate into reductions in County levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October 2014 the Association of Minnesota Counties assembled the CPA Work Group including leadership from twenty Counties and representatives from the Metropolitan Inter-County Association and the Minnesota Rural Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's Counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota Counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties, which represents the diverse interests of Minnesota's 87 Counties, voted to support the proposed CPA formula revision; now, therefore,

BE IT RESOLVED, Roseau County endorses the following revisions to the Minnesota County Program Aid formula:

- A funding increase of \$40 million;
- The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid (TBEA);
- Formula revisions to slow down Counties' loss of TBEA funding, including: an increase of the per capita factor to \$190, a decrease of the County adjusted net tax capacity (ANTC) factor to 9 percent, and the indexing of the ANTC factor to Statewide per capita ANTC;
- The elimination of special funds and transition aid; and
- The creation of a 5% cap on annual CPA losses; ensuring no County will lose more than 5% of its funding each year.

Sheriff Steve Gust, Chief Deputy Tobi Eidsmoe, Jail Administrator Matt Restad and IT Administrator Chris Stauffer met with the Board to discuss upgrading the video camera software in the Detention Center. A motion to approve a contract with Accurate Controls, Inc., for Detention Center video camera software, equipment and service, was made by Commissioner Miller, seconded by Commissioner Phillippe and carried unanimously. Sheriff Gust noted that this expense was included in the Sheriff's Office 2016 preliminary budget and not the 2015 budget; therefore, this item will be removed from the 2016 Preliminary Budget.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operation/Committee of the Whole meetings, 11/3/15; Roseau River Watershed District Board, 11/5/15.

Commissioner Miller reported on the following committee(s): Association of Minnesota Counties District III meeting, 10/29/15; Minnesota Rural Counties Caucus Administrative Board, 11/1/15; Operations/Committee of the Whole meetings, 11/3/15; Community Justice Coordinating Committee, 11/4/15; Northern Counties Land Use Coordinating Board, 11/5/15; Minnesota Rural Counties Caucus, 11/9/15.

Commissioner Phillippe reported on the following committee(s): Warroad Community Education meeting, 10/28/15; Warroad Community Park meeting, 10/30/15;

Operations/Committee of the Whole meetings, 11/3/15; Land of the Dancing Sky Area Agency on Aging, 11/4/15; Warroad City Council, 11/9/15.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties District II meeting, 10/28/15; Association of Minnesota Counties District III meeting, 10/29/15; Roseau City Council, 11/2/15; Operations/Committee of the Whole meetings, 11/3/15; Community Justice Coordinating Committee, 11/4/15; Roseau County Trailblazers meeting, 11/6/15; Association of Minnesota Counties Strategic Planning meeting, 11/9/15.

Upon motion carried, the Board adjourned the Regular Meeting at 10:45 a.m. The next Regular Meeting of the Board is scheduled for November 24, 2015 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota