

# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

October 13, 2015

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, October 13, 2015 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

## APPROVAL OF AGENDA

A Resolution requesting approval from the DNR for a tax-forfeited land sale was added to the Auditor Department Report and an IT staffing discussion was added as a Department Report. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Phillipe notified the Board that the Land of the Dancing Sky Area Agency on Aging will sponsor a medication evaluation program (at local pharmacies) for those taking 5 or more prescriptions. Coordinator Pelowski referenced an article from the League of Minnesota Cities which outlined the downward trend in the overall cost of government.

## APPROVAL OF BILLS

A motion was made by Commissioner Foldesi, seconded by Commissioner Miller and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 9/24/2015

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,020.24
CTL INVESTMENTS LLC	19,424.88
SIMMONS CONTRACTING LLC	7,840.00
6 Payments less than 2000.00	1,704.84
<b>Final Total:</b>	<b>32,989.96</b>

### Warrants Approved For Payment 10/01/2015

<u>Vendor Name</u>	<u>Amount</u>
DEARBORN NATIONAL LIFE INSURANCE	2,607.75
JOHNSON/LAURE A	4,022.88
NW MN SERV COOP-BLUE CROSS BLUE	86,420.00
PRUDENTIAL	2,137.27
RIVERFRONT STATION	2,801.42
9 Payments less than 2,000.00	4,905.45
<b>Final Total:</b>	<b>102,894.77</b>

**Warrants Approved For Payment 10/08/2015**

<u>Vendor Name</u>	<u>Amount</u>
KLOPP CONSTRUCTION	87,169.55
MN DEPT OF FINANCE -TREAS	2,087.00
ROSEAU CO SOIL & WATER CONS	39,424.00
14 Payments less than 2,000.00	5,550.79
<b>Final Total:</b>	<b>134,231.34</b>

**Warrants Approved On 10/13/2015 For Payment 10/16/2015**

<u>Vendor Name</u>	<u>Amount</u>
AUTO VALUE OF ROSEAU	6,273.89
BARGEN INC	28,348.00
CO-OP SERVICE WEST	2,334.95
DYNAMIC IMAGING SYSTEMS INC	2,637.90
ENVIRONMENTAL SYSTEMS RESEARCH	2,000.00
ERICKSON ENGINEERING	2,754.00
H & L MESABI INC	9,750.51
INFORMATION SYSTEMS CORP	5,999.00
KUETTEL A.W.& SONS INC	24,000.00
MACTEK SYSTEMS INC	48,857.00
MAR-KIT LANDFILL	40,159.95
MSOP-MN SEX OFFENDER PROGRAM-D	4,265.60
NORTHERN RESOURCES COOPERATIVE	9,912.37
NORTHLAND TIRE	3,062.80
PRECISE MRM LLC	8,316.65
REGENTS OF U OF MINNESOTA	16,882.50
ROSEAU CO COOP ASSN	14,040.29
ROSEAU CO HWY DEPT	20,565.38
ROSEAU DIESEL SERVICE INC	2,088.35
SJOBORG'S INC	2,668.25
THE KUSTOM PAINT SHOP	4,100.91
TRUE NORTH STEEL	31,656.92
VANGUARD APPRAISALS, INC	8,425.00
98 Payments less than 2,000.00	43,829.93
<b>Final Total:</b>	<b>342,930.15</b>

In addition, the Board approved forthwith payments as follows: Cole Logging and Livestock, in the amount of \$3,743.00, for gravel hauling in Oaks and America Unorganized Townships; Les Storey Trucking, in the amount of \$1,610.00, for gravel hauling in Clear River Unorganized Township; Andrew J. Stoskopf Trucking, in the amount of \$6,012.50, for beaver dam removal (CD 24), slide repair (CD 9), and road slide repair in Clear River Unorganized Township; Mark Wojciechowski, in the amount of \$920.00, for beaver dam removal and inspection (CD 91), beaver dam removal and inspection (CD 19), and removal of beaver (CD 91 and CD 69); DW Mechanical, in the amount of \$650.00, for beaver dam removal and inspection (CD 69); Brian Kjos, in the amount of \$1,150.00, for ditch mowing (CD 72 and CD 69).

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the September 22, 2015 Board Proceedings; approved a job status change (temporary to regular part-time) for Steve Roseen, Victim Services; approved Resolution #2010-

10-03 authorizing submittal of the Unclaimed Property Report to the State of Minnesota; authorized advertising for two temporary Deputy Sheriff positions; and, authorized an anniversary step increase for Kyle de Molee, County Emergency Manager.

## **DEPARTMENT REPORTS**

### Auditor

Auditor Monsrud met with the Board to request approval of a Resolution in support of enrolling part-time deputies in the Public Employee Retirement Association (PERA) Police and Fire Plan upon hire. Currently, part-time deputies must have worked a minimum 546 hours to qualify for this benefit. Commissioner Miller requested this item be tabled in order to contact PERA for clarification on whether or not the County can develop its own policy on this matter.

Auditor Monsrud requested the Board approve a Resolution requesting the DNR to authorize the sale of tax-forfeited lands. A motion was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2010-10-02

### **Resolution requesting approval of the Minnesota Department of Natural Resources to sell parcels of land that have forfeited to the State of Minnesota for non-payment of taxes:**

WHEREAS, the Roseau County Board of Commissioners desires to offer for sale parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, said parcels of land has been viewed by the Roseau County Board of Commissioners and has been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED that the Roseau County Board of Commissioners hereby certifies that the parcels of land listed on the attached spreadsheet have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other Statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale of said lands.

### Information Technology

Information Technology Administrator Chris Stauffer met with the Board to request a payroll status change for the IT Technician positions in his department. Stauffer explained the high demand to fill technology positions in the area and added that the County does not match the current market rate for this position. A motion to re-grade the Information Technology Technician positions to a Grade 8 (step E – Chad Wulff, and step C - Rich Gross), was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

## **COMMITTEE REPORTS**

### Solid Waste Planning Committee

Environmental Officer Jeff Pelowski met with the Board on behalf of the Solid Waste Planning Committee, to request approval of the Mark-Kit Solid Waste Disposal Agreement; the Mar-Kit Recycling Services Agreement and an amendment to Solid Waste Management Ordinance No. 31.

A motion to approve a 10-year disposal agreement with the Mar-Kit Joint Powers Board, at a rate of \$50 per ton, effective January 1, 2016, was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously.

A motion to approve a 10-year Recycling Services Agreement with the Mar-Kit Joint Powers Board, for a monthly fee of \$6,833.00, effective January 1, 2016, was made by Commissioner Phillippe, seconded by Commissioner Falk and carried unanimously.

Pelowski requested the Board authorize the advertisement of a Public Hearing Notice with regard to establishing a Public Hearing date of November 10, 2015, to consider an amendment to Solid Waste Management Ordinance No. 31 which defines user fees for the Roseau County Transfer Station. A motion, authorizing the posting of the Notice of Intent for a Public Hearing on solid waste management fees, was made by Commissioner Falk, seconded by Commissioner Swanson and carried by a 4-1 vote with Commissioner Foldesi opposed.

## **COUNTY BOARD ITEMS**

### Rt Vision Software

Auditor Martha Monsrud and Highway Engineer Brian Ketring met with the Board to request approval of a time card software program. Both noted that this software will create efficiencies in employee time reporting and cost accounting. A motion to approve an agreement with Rt Vision, in the amount of \$39,175.00 (annual maintenance fee - \$3,862.50), for the purchase of Timecard Basic and Timecard Plus, was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

### Northwest Regional Development Commission

Coordinator Pelowski informed the Board that the Northwest Regional Development Commission is seeking nominations for potential Representatives. Board members were encouraged to submit names of possible candidates to the Coordinator's Office.

### USGS Gauge Cost Share Proposal

Coordinator Pelowski requested the Board reconsider a proposal from the City of Roseau and the Roseau River Watershed District Board to cost-share (1/3-1/3-1/3) the local share (70%) of the installation and annual maintenance of the new gauge to be placed on the CSAH 24 bridge over the East Diversion Flood Control Project. The USGS would provide 30% of the installation and maintenance costs. Commissioner Foldesi opposed the County funding of the gauge stating he believed this gauge should be paid for by the Roseau River Watershed District. A motion to approve the cost-share proposal was made by Commissioner Falk, seconded by Commissioner Swanson and failed by a 2-3 vote with Commissioners Foldesi, Miller and Phillippe opposed. This matter was deferred pending Commissioners Falk and Miller meeting with the Roseau River Watershed District Board.

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): LETG Police Technology presentation, 9/23/15; Solid Waste Planning Committee, 9/29/15; Trunk Highway 11 Planning Committee, 9/30/15.

Commissioner Foldesi reported on the following committee(s): QUIN County Community Health Advisory Board, 9/24/15; Roseau River Watershed District Board, 10/7/15.

Commissioner Miller reported on the following committee(s): Joint Powers Natural Resource Board, 9/28/15; Trunk Highway 11 Planning Committee, 9/30/15; DNR Road Committee, 9/30/15; Northern Counties Land Use Coordinating Board, 10/1/15; Minnesota Rural Counties Caucus, 10/5/15; Operations/Committee of the Whole meetings, 10/6/15;

Roseau River Watershed District Board, 10/7/15; Community Justice Coordinating Board, 10/7/15; Drainage Work Group, 10/8/15; SWCD/BWSR/DNR, 10/9/15; SWCD, 10/13/15.

Commissioner Phillipe reported on the following committee(s): Public Health Committee, 9/22/15; Public Health/All Hazards Risk Assessment meeting, 9/23/15; LifeCare Public Health/Public Information Officer Training, 9/28/15; Land of the Dancing Sky Area Agency on Aging, 9/30/15; Warroad Community Education meeting, 9/30/15; Operations/Committee of the Whole meetings, 10/6/15.

Commissioner Swanson reported on the following committee(s): Public Health Committee, 9/22/15; LifeCare Public Health, 9/23/15; Northwest Minnesota Housing and Redevelopment Authority, 9/23/15; LifeCare Public Health/Public Information Officer Training, 9/28/15; Roseau Economic Development Authority, 9/29/15; Solid Waste Planning Committee, 9/29/15; Minnesota Manufacturer's Breakfast, 10/2/15; Roseau City Council, 10/5/15; Operations/Committee of the Whole meetings, 10/6/15; Roseau Community meeting, 10/7/15; Community Justice Coordinating Committee, 10/7/15; Team "EPIC", 10/7/15; Association of Minnesota Counties Executive Committee Teleconference, 10/8/15.

Upon motion carried, the Board adjourned the Regular Meeting at 11:10 a.m. The next Regular Meeting of the Board is scheduled for October 27, 2015 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

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Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

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Jack Swanson, Chair  
Board of County Commissioners  
Roseau County, Minnesota