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**September 8, 2015**

**REGULAR BOARD MEETING AGENDA**

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on September 8, 2015, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Board Appointments/Public Comments\***

**9:10 Consent Agenda**

1. August 25, 2015 Board Proceedings
2. USGS Gauge Cost-Share Request
3. Advertisement for Hire - Heavy Equipment Operator
4. Social Services Office Support Specialist Hire

**9:20 Department Reports**

1. Environmental
  - a. Solid Waste Market Price

**9:30 Committee Reports**

1. Insurance Committee
  - a. 2016 Insurance Committee Recommendations

**10:00 County Board Items**

1. Food Bank Resolution of Support
2. Commissioner Committee Reports

**10:45 Unfinished Business**

**10:45 Adjourn**

**\*Limited to five minutes**



# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 25, 2015

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 25, 2015 at 9:00 a.m.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Jack Swanson. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

## APPROVAL OF AGENDA

A motion to approve the Agenda was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously.

## COMMENTS AND ANNOUNCEMENTS

Commissioner Miller commended Mayor Jeff Pelowski and City of Roseau staff for their hard work and dedication on the East Diversion Project. Commissioner Phillipe thanked the Building Committee for the progress being made on the exterior Courthouse improvement projects and reminded the Board of the upcoming Rail Safety Training. Coordinator Pelowski informed the Board that the DNR awarded grants to the Roseau County Trailblazers (trail maintenance) and the Roseau County Sportsman's Club (brush mower purchase). In addition, Pelowski informed the Board that the Northwest Service Cooperative has set a 0% increase for Roseau County on all 2016 medical insurance plans; reminded the Board of the Building Committee meeting immediately following the Board Meeting; stated that the Minnesota Pollution Control Agency approved the County's Solid Waste Management Plan; and, added that a portion of SCORE funding, which has been withheld pending plan approval, has already been received with the remaining funds expected in October.

## APPROVAL OF BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

### Warrants Approved For Payment 8/13/2015

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	2,550.15
FRONTIER PRECISION INC	63,031.80
MN DEPT OF FINANCE -TREAS	5,724.00
MORRIS SEALCOAT & TRUCKING INC	18,853.23
NW CONCRETE PRODUCTS INC	40,238.87
RIVERFRONT STATION	3,232.56
ROSEAU CITY	11,465.08
STOSKOPF INC/STEVEN	19,134.76
6 Payments less than 2,000.00	2,635.79
<b>Final Total:</b>	<b>166,866.24</b>

### Warrants Approved For Payment 8/20/2015

<u>Vendor Name</u>	<u>Amount</u>
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MINN-DAK ASPHALT INC	143,933.30
QUALITY PLUMBING	5,647.54
ROSEAU/LOW SPORTSMAN CLUB	4,765.57
SCHOOL DIST 682	63,402.01
SCHOOL DIST 690	141,089.84
TOWN OF LAKE	5,225.16
TOWN OF REINE	3,387.34
22 Payments less than 2,000.00	7,338.72
<b>Final Total:</b>	<b>374,789.48</b>

**Warrants Approved On 8/25/2015 For Payment 8/28/2015**

<u>Vendor Name</u>	<u>Amount</u>
GARTNER REFRIGERATION CO	4,712.13
H & S MANUFACTURING INC	10,050.00
JOHNSON OIL CO INC	5,373.26
NORTHERN RESOURCES COOPERATIVE	2,616.04
PRO-WEST & ASSOCIATES INC	3,168.00
ROSEAU CO HWY DEPT	12,410.00
THE SPYGLASS GROUP	4,503.39
UND FORENSIC PATHOLOGHY	2,587.00
49 Payments less than 2,000.00	17,072.32
<b>Final Total:</b>	<b>62,492.14</b>

In addition, the Board approved a forthwith payment to Chris Beito, in the amount of \$800.00, for beaver dam inspection, removal and spoil work on SD 91, and to DW Mechanical, in the amount of \$650.00, for beaver dam removal on SD 91.

**BOARD APPOINTMENTS**

**Roseau County Historical Society (RCHS)**

RCHS Director Britt Dahl met with the Board to discuss the RCHS's 2016 proposed budget and County appropriation. Ms. Dahl provided an overview of exhibits, programming and special events that have taken place over the last year. The Board will act on this request in conjunction with other County appropriations.

**Northwest Minnesota Multi-Housing and Redevelopment Authority (NW MnHRA)**

Executive Director Lee Meier met with the Board to provide an update on the activities the HRA is involved with in the County as well as to discuss programs operated in the region. John Wynne accompanied Mr. Meier to summarize ongoing grant-related activities and proposed grants under consideration.

**CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 11, 2015 Board Proceedings; approved advertising for a Two Rivers Watershed Board Member; approved a Homeland Security Emergency Management Performance Enhancement Grant in the amount of the \$16,134.00, effective January 1, 2015 through December 31, 2015; approved an agreement between the University of Minnesota and Roseau County for Extension services/staff, effective January 1, 2016 through December 31, 2018; approved advertising for an Extension Committee Board Member; re-appointed Thor Didrikson to his third, three-year term as an Extension Committee Board Member; approved the

hire of Amy A. Loch as a Social Worker (Grade 7, Step C); and, appointed Jared Gustafson to the Social Services Board to fill the vacancy caused by the resignation of Board member Bryan Erickson.

## **COUNTY BOARD ITEMS**

### Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Social Services Board, 8/18/15; Highway Committee, 8/18/15; Water Management Workshop, 8/19/15; Northwest Community Action, 8/20/15.

Commissioner Foldesi reported on the following committee(s): Social Services Board, 8/18/15.

Commissioner Miller reported on the following committee(s): Minnesota Rural Counties Caucus Conference Calls, 8/13- 8/14/15; Social Services Board, 8/18/15; East Diversion Project Ribbon Cutting Ceremony, 8/18/15; Warroad River Watershed District Board, 8/19/15; Minnesota Rural Counties Caucus, 8/21/15; Joint Powers Natural Resource Board, 8/24/15.

Commissioner Phillipe reported on the following committee(s): Operations/Committee of the Whole meetings, 8/4/15; Land of the Dancing Sky, Area Agency on Aging, 8/5/15; Lake Township Board, 8/12/15; Roseau County Committee on Aging, 8/17/15; Social Services Board, 8/18/15; Highway Committee, 8/18/15; Northwest Minnesota Household Hazardous Waste Joint Powers Board, 8/19/15; Warroad City Council, 8/24/15.

Commissioner Swanson reported on the following committee(s): Association of Minnesota Counties, County Program Aid Task Force, 8/12/15; Statewide Emergency Communications Board Finance Committee, 8/13/15; Roseau County Extension Committee, 8/17/15; Social Services Board, 8/18/15; East Diversion Project Ribbon Cutting Ceremony, 8/18/15; Highway Committee, 8/18/15; Association of Minnesota Counties Board of Directors, 8/20-8/21/15.

Upon motion carried, the Board adjourned the Regular Meeting at 10:55 a.m. The next Regular Meeting of the Board is scheduled for September 8, 2015 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Jack Swanson, Chair  
Board of County Commissioners  
Roseau County, Minnesota



## Jeffrey D. Pelowski

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**From:** Todd Peterson <tpetersn@mncable.net>  
**Sent:** Tuesday, August 04, 2015 1:01 PM  
**To:** Jeffrey D. Pelowski  
**Subject:** Fw: Proposed funding agreement for new streamgage on Roseau River diversion at Roseau  
**Attachments:** Joint Funding Agreement for example use only.pdf

Jeff,

In my meeting with the Roseau River Watershed District today the Watershed District agrees that installing a new gage on the Roseau River Diversion is needed to maintain the integrity of the flood forecasting system on the Roseau River. Additionally, the Watershed uses the Center Street gage for its operation of various other Watershed flood mitigation projects requiring the need to an additional flow gage on the diversion project. The RRWD has agreed to participate in the cost of installation and maintenance of the new gage on the Diversion channel and has requested County participation as well due to the need for this gage in flood forecasting and emergency management. The proposal is to cost share the local portion of the installation and maintenance of this gage three ways between the City, County and Watershed District. If you could present this proposal to the Roseau County Board for consideration it would be appreciated. The costs are itemized in the e-mail below.

Thanks,  
Todd.

**From:** [Fallon, James](#)  
**Sent:** Wednesday, July 15, 2015 3:24 PM  
**To:** [tpetersn@mncable.net](mailto:tpetersn@mncable.net)  
**Cc:** [Eric Wakeman](#) ; [Lisa Syde-Hagen](#) ; [Marre Jo Sager](#) ; [Angie Hughes](#)  
**Subject:** Proposed funding agreement for new streamgage on Roseau River diversion at Roseau

Todd and Jeff,

Below is a table of the proposed funding for a Joint Funding Agreement (JFA) between the USGS and City of Roseau. The costs are those Eric cited on Monday's call. These are based on our plans to do the simpler radar gage installation on the bridge this summer, but if all of us decide that we aren't getting satisfactory data, we can change the installation to a more traditional non-submersible pressure transducer later, at our cost.

I also included a PDF example of a blank JFA, in case you want to look it over first. It's a standard form from our headquarters, so we can't change any of the wording not in the text boxes. The text boxes will be populated with the particulars of the site, work, etc. Item #6 cites what I referenced about either party being able to back out of the agreement with advanced notice. Let me know if you have any questions about it.

If the funding looks agreeable, let us know and we will send you 3 copies of the JFA for your signatures. You'll keep one copy and return the other two. Then you would be billed annually by the USGS (or if you would rather be billed quarterly I think we can make that adjustment).

This is what I have for your fiscal information that will be used for the JFA and billing. Let me know if anything is incorrect.

Also we (Lisa) will need your Federal Tax ID#

City of Roseau  
 121 Center Street E; Suite 202  
 Roseau, MN 56751

Fiscal Agent: Todd Peterson

Phone: 218-463-1542

Federal Tax ID# \_\_\_\_\_

I'm sure I missed some details you may wonder about. Give me a call or send me an email if you have any questions.

We look forward to working with you!

James,

**Proposed costs for Joint Funding Agreement between the USGS and City of Roseau for installation, operation and maintenance of streamgage on the Roseau River Diversion at Roseau, FY2015-16**

Federal Fiscal Year	Total Funding, Joint Funding Agreement	USGS Matching Funds (30%)	City of Roseau	Comments
2015 (10/1/14-9/30/15)	\$ 15,900	\$ 4,770	\$ 11,130	Prior to 9/30/15, USGS purchase equipment, install, populate data base, and coordinate satellite telem data stream with NWS and USACE.
2016 (10/1/15-9/30/16)	\$ 12,500	\$ 3,750	\$ 8,750	USGS operates and maintains 3-season (open-water streamgage. Gage inspections will be made at approximately 6-week intervals and when needed repair equipment or make discharge measurement needed for development and maintenance of sta discharge relation.
<b>Total, 2015-16</b>	<b>\$ 28,400</b>	<b>\$ 8,520</b>	<b>\$ 19,880</b>	

James Fallon  
 Hydrologic Networks and Data Chief, Minnesota  
 U.S. Geological Survey  
 2280 Woodale Drive, Mounds View, MN 55112





# Roseau County Request for Board Action

<b>Agenda Item #: Consent #4</b> <small>(for office use only)</small>		
<b>Requested Board Date:</b>	September 8, 2015	<b>Originating Department:</b> Social Services
<b>Subject Title (as it will appear on the Agenda):</b> Social Services Office Support Specialist Hire		<b>Presenter:</b> Dave Anderson
		<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Consider the appointment of Jessica Omdahl to the position of Office Support Specialist at Grade 4, Step A.		
<b>Background:</b> This is a part-time 3 day per week position. This fills a vacant position at Social Services.		
<b>Supporting Documentation:</b> <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other		

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>   
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**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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A motion was made by Commissioner Falk, seconded by Commissioner Swanson and carried unanimously to adopt the following resolution:

2015-09-01

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$56.60 per ton, based upon the lowest price available in the area, for CY 2016.

STATE OF MINNESOTA        )  
  ) ss  
COUNTY OF ROSEAU        )

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on September 8, 2015.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Board Clerk



**Environmental Office**

606 5<sup>th</sup> Ave. SW, Room #150  
Roseau, MN 56751

Phone: 218-463-3750  
Fax: 218-463-3252

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September 8, 2016

Commissioner John Linc Stine  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155

Re: 2016 Solid Waste Management Tax Resolution

Dear Commissioner Linc Stine:

Please find enclosed a copy of a Roseau County Board Resolution establishing the "Market Price" which will be used to calculate the Solid Waste Management Tax (SWMT) for Municipal Solid Waste (MSW) generated in Roseau County in 2016.

Minnesota Statutes Chapter 297H allows certain political subdivisions, such as Roseau County, to identify the lowest available "Market Price" in the area upon which to base its SWMT rate. This provision allows the County to make use of a preferred waste disposal option, even at a higher disposal rate, without being taxed at that higher rate.

As such, this Resolution sets the Market Price for MSW in Roseau County at \$56.60 per ton, per attached Market Price Worksheet, effective for CY 2016.

Please feel free to contact me with any questions or concerns.

Sincerely,

Jeff Pelowski  
Roseau County Coordinator/Environmental Services Director

CC: Roseau County Board of Commissioners

Enclosure: 2016 Market Price Resolution  
2016 Market Price Worksheet

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District 1, Glenda Phillipe, Chair - District 2, Jack Swanson, Vice-Chair  
District 3, Roger Falk, - District 4, Todd Miller - District 5, Mark Foldesi

An Equal Opportunity Employer

2016 MARKET PRICE DETERMINATION  
ROSEAU COUNTY

<u>FACILITY</u>	<u>TIP FEE</u>	(1) <u>MILEAGE</u>	<u>RATE/MILE</u>	<u>HAULING</u>	<u>MARKET PRICE</u>
FARGO	\$ 38.00	185	\$ 0.12 (2)	\$ 22.20	\$ 60.20
G FORKS	\$ 47.38	115	\$ 0.12	\$ 13.80	\$ 61.18
GWINNER	\$ 49.00	260	\$ 0.12	\$ 31.20	\$ 80.20
MAR-KIT	\$ 50.00	55	\$ 0.12	\$ 6.60	\$ 56.60

(1) The distance from the County Seat (Roseau) to the facility --- one-way only, as the rate/mile quote assumes round-trip cost.

(2) WMI quoted price. Roseau County's actual cost for "handling" & "hauling" MSW from the Transfer Station (Salol) to Mar-Kit is approximately \$0.077/mile/ton, (@ 140 miles round-trip = \$0.154 per mile/ton) ---- therefore, the \$0.12 mile/ton WMI quote seems reasonable, if not conservative.



**INSURANCE COMMITTEE**  
**2016 REPORT AND RECOMMENDATION TO THE ROSEAU COUNTY BOARD**  
*Presented: September 8, 2015*

**THE INSURANCE COMMITTEE RECOMMENDS OFFERING THE FOLLOWING BENEFIT PLANS TO EMPLOYEES FOR 2016:**

**HEALTH INSURANCE**

Insurance Pool minimum/maximums are reviewed and voted on annually by the Northwest Service Cooperative CCOGA Advisory Council. For **2016**, the Advisory Council selected the range of a minimum premium change of -10%, and a maximum premium increase of 15% for pool members. Blue Cross Blue Shield (BCBS) of Minnesota calculated a **0%** change for Roseau County's group for 2016.

*(Note: Our actual calculated change in rate would have been 1.6% if we were not part of the insurance pool. The 2015 Health Insurance increase for Roseau County medical plans was 7.5%. The 2014 increase was 29%.)*

		<u>2015</u>	<u>2016</u>	<u>Change</u>
\$2,250 Deductible VEBA:	Single	\$ 502.50	\$ 502.50	
	Family	\$1,181.50	\$1,181.50	
\$5,000 Deductible HSA/VEBA:	Single	\$ 420.50	\$ 420.50	
	Family	\$ 987.00	\$ 987.00	
\$6,350 Deductible HSA/VEBA:	Single	\$ 400.00	\$ 400.00	
	Family	\$ 938.50	\$ 938.50	

The Board approved (*on October 8, 2013*), fixed percentage health insurance premium cost shares for the years 2015 and 2016 as follows:

\$2,250 Deductible VEBA Plan: The County will pay 75% of the premium, and participating employees will pay 25%.

\$5,000 Deductible HSA/VEBA Plan: The County will pay 85% of the premium, and participating employees will pay 15%.

\$6,350 Deductible HSA/VEBA Plan: The County will pay 90% of the premium, and participating employees will pay 10%.

The 2015 and 2016 employer/employee premium cost shares per month are as follows:

		<u>Employer</u>	<u>Employee</u>
➤ <b>\$2,250 deductible VEBA plan:</b>	Single	\$376.88	\$125.62
	Family	\$886.12	\$295.38
➤ <b>\$5,000 deductible HSA/VEBA plan:</b>	Single	\$357.42	\$ 63.08
	Family	\$838.94	\$148.06
➤ <b>\$6,350 deductible HSA/VEBA plan:</b>	Single	\$360.00	\$ 40.00
	Family	\$844.64	\$ 93.86

The current employer contribution to the employee's VEBA or HSA account is: \$100.00 per month/single plan, and \$200.00 per month/family plan.

Roseau County currently carries **47** single contracts (19 - \$2,250 deductible plan, 17 - \$5,000 deductible plan, 11 - \$6,350 deductible plan); **63** family contracts (22 - \$2,250 deductible plan, 17 - \$5,000 deductible plan, and 24 - \$6,350 deductible plan). Six (**6**) of the above contracts are COBRA (5 retiree single, and 1 retiree family).

Retiree and non-retiree COBRA participants pay their own premiums. Per current policy, retired COBRA participants on Roseau County's health insurance, receive the same VEBA or HSA contribution as active employees. Non-retiree COBRA participants do not receive a VEBA or HSA contribution.

### **SELECT ACCOUNT – (Flex, VEBA, and HSA Account Administration)**

Select Account's administration fee is currently \$2.11 per participant, per month, (*premium saver interest earning account*). The fee covers the administration of Medical Flexible spending accounts, Day Care Flexible spending accounts, VEBA accounts, and HSA accounts for active employees. Inactive employees/retirees pay their own administration fees. The annual cost of administering employees' flex, VEBA, and HSA accounts is estimated to be \$2,760.

### **125 FLEX MEDICAL AND DEPENDENT CARE PLANS:**

Flex Plan design:

- The plan year **maximum medical flex contribution is \$2,550**, (*IRS maximum is \$2,550*).
- The plan year **maximum dependent care flex contribution is \$5,000**, (*IRS maximum is \$5,000*).
- **Medical Crossover**, (*30.56% of our members are enrolled in Crossover option*).
- **Debit cards** are auto-issued to all new employees, and are available to existing employees who opt out of crossover, (*68.52% of our members are enrolled in the Debit Card option*). Select Account requires that 90% of account holders have Medical Crossover or a Debit Card.
- **Direct Deposit (ACH)** (*In 2016, 70% must be signed up for direct deposit, and in 2017, 90% must be signed up for direct deposit. Currently, 89.81% of our members are enrolled in Direct Deposit.*)
- We **do not allow a "grace period"** to incur claims for reimbursement from the previous year's medical flex dollars. (*We cannot have a "grace period" with a rollover option.*)
- We do offer a **"run out" period of three months** to submit expenses and recommend that the "run out" period be continued.
- **Rollover option** (*Our plan was amended to offer rollover of up to \$500 for the years 2014 and 2015, and would like to continue the rollover option for 2016.*)

### **LIFE INSURANCE** (Basic and Supplemental coverage)

**Per MN Statute 471.6161 (5-year bid law), we were required to conduct a formal RFP process for Life Insurance effective 1/1/2016.** Bid Specs were sent to 20 companies. Bids were received from 7 companies: Hartford, Humana, VOYA/ING, Sun Life, Prudential, Reliance, and Minnesota Life.

**Sun Life** was the low bidder, offering the lowest rates for Basic and Dependent Life (County paid), and Employee/Spouse Optional Life (Employee paid). In fact, their proposed rates are lower than our current rates with Prudential, resulting in a savings of \$968 per year for the County, and \$2,418 per year for employees based on our current enrollments. Prudential, our current carrier, submitted the highest bid. Sun Life offered a 2-year rate guarantee.

A \$10,000 basic life insurance policy is provided at no cost to all eligible employees. A \$5,000 dependent life insurance is also provided for the spouse, and \$10,000 for dependent children. **The employer cost for 2016 will be \$2.95 per month, per eligible member, for the employee and dependent basic coverage.** (*Note: The 2015 cost is \$3.62 per eligible member.*) Employees' may purchase supplemental life coverage of up to \$500,000/Employee, and up to \$250,000/Spouse.

## **NCPERS GROUP DECREASING TERM LIFE (PERA Life)**

The premium remains fixed at \$16.00 per month. This plan is voluntary and 100% employee sponsored.

## **LONG TERM DISABILITY INSURANCE**

**Hartford Long Term Disability rates will remain unchanged for 2016.** Long Term Disability is voluntary and 100% employee sponsored.

## **DENTAL INSURANCE**

**Dearborn National Dental insurance rates will remain unchanged for 2016.** Dental Insurance is voluntary and 100% employee sponsored.

## **SHORT TERM DISABILITY INSURANCE**

**Dearborn National Short-Term Disability insurance rates will remain unchanged for 2016.** Short Term Disability is voluntary and 100% employee sponsored.

## **LONG TERM CARE (LTC) INSURANCE**

Long Term Care Insurance is offered to employees and is 100% employee sponsored. Coverage is provided by CNA through the Minnesota Long Term Care Partnership Program. *(Note: Participants in the Long Term Care Plan are direct billed.)* **Our upcoming open enrollment is the last opportunity that employees will have to enroll in Long Term Care coverage. CNA announced that beginning February 1, 2016 they will no longer be accepting new LTC applications. This will have no impact on current LTC plan participants.**

## **VISION INSURANCE**

**Vision Plan premium rates remain unchanged for 2016.** Eye Care coverage is offered to employees through the *Ameritas Group*. The plan includes a Low Option that can be used at any vision clinic, but the employee must submit claims on their own; and a High Option where the greatest benefit applies if you go to an in-network VSP provider. It is voluntary and 100% employee sponsored.

## **AFLAC**

*Aflac* coverage is voluntary and 100% employee sponsored. Current Aflac plans offered are: Accident, Cancer, Critical Care & Recovery, Personal Sickness, and Hospital Indemnity.

## **DEFERRED COMPENSATION**

Roseau County offers three deferred compensation plans whereby employees may elect to set aside pre-tax dollars for retirement. Deferred Comp plans are available to employees through *Nationwide Retirement Solutions, American Funds, and Edward Jones*. Deferred Compensation is 100% employee sponsored.

**Note:** The County will not endorse (sign) any Deferred Comp plan requests for a Hardship Withdrawal. Hardship Withdrawal requests must go through the applicable company headquarters for approval.

## **WELLNESS NEWSLETTER**

As part of the Employee Wellness Program, Roseau County provides employees monthly health newsletter provided by WELCOA. An electronic version of the newsletter is distributed to employees where County computer access is provided. In work environments where computer access is not provided, the County provides a paper copy that is included with pay stubs. The annual membership cost is \$395.00. The newsletter is provided to us as a member of WELCOA.

## **WELLNESS INITIATIVE**

**Wellness Incentive:** The NW Service Coop is offering a Wellness Incentive of \$100 in 2016. The requirements will be to: 1) Take the online risk assessment and create an account with *Clear Cost*, **\$50**; 2) Obtain blood pressure, cholesterol, and glucose results and report in-range/out-of-range data, **\$50**; and, 3) Complete the requirements and the verification form and return it to earn the Incentive. The Incentives earned by employees' shall be applied to each employee's HSA or VEBA account. Employees must be a member of one of our medical plans to earn the Wellness Incentive.

The Wellness Committee will be sponsoring a Mini Health Fair planned for October 14, 2015 at the Roseau City Center. Flu shots and biometric screenings will be available for all employees, at no charge.

## **DEADLINE DATES**

Blue Cross Blue Shield requires our plan renewal confirmation no later than October 1, 2015. A requirement of the Affordable Care Act is that we must distribute a *Summary of Benefits and Coverage* to employees at the start of open enrollment. Blue Cross needs a notice of 30 days to produce the *Summary for each plan* in time for our open enrollment.

## **Other information:**

### **Clear Cost (New service available on September 1<sup>st</sup>)**

The NW Service Cooperative has launched a new health care shopping service called Clear Cost Health. Clear Cost is an online tool that will enable members to save on out-of-pocket expenses by comparison shopping for services such as office visits, lab tests, radiology services and prescription drugs based on cost, quality and convenience. Across Minnesota, there are significant price differences for basic health care services among in-network providers. Enrolling in Clear Cost will be part of the requirement to earn the 2016 Wellness Incentive of \$100. The Service Coop considers this program to be an important piece of reducing health care costs for the Coop.



# Roseau County Request for Board Action

<b>Agenda Item #: County Board Item #1</b> <small>(for office use only)</small>		
<b>Requested Board Date:</b>	September 8, 2015	<b>Originating Department:</b> Coordinator's Office
<b>Subject Title (as it will appear on the Agenda):</b> Food Bank Resolution of Support		<b>Presenter:</b> Jeff Pelowski
<b>Estimated Amount of Time Needed for Discussion:</b> <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes		
<b>Board Action Requested:</b> Requesting a Resolution of Support (see attached) for the North County Food Bank, Inc.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other	

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>
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**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

A motion was made by Commissioner XXXXX, seconded by Commissioner XXXXX and carried unanimously to adopt the following Resolution:

2015-09-02

WHEREAS, North Country Food Bank, Inc. (North Country) is a 501(c)3 non-profit organization located in the City of Crookston, County of Polk, State of Minnesota. North Country has a profound regional impact on hunger issues – serving 21 Counties in northwest and west central Minnesota; and

WHEREAS, North Country provides over 7 million pounds of surplus, quality food and non-food products to 220 charitable organizations for distribution to people in need. The charitable food programs served by North Country include soup kitchens, food shelves, homeless shelters, low-income individuals in need of supplemental assistance, senior community centers, after-school programs, domestic abuse programs, and addiction treatment centers; and

WHEREAS, North Country provides an important service that impacts the lives of many in northwest and west central Minnesota; and

WHEREAS, North Country’s current facility provides space, storage, access and compliance challenges. North Country must move its operations to a new facility to better and more efficiently serve the population in northwest and west central Minnesota, and to comply with the contractual obligations and safety requirements of Feeding America, State and Federal regulations, and the requirements of other governing agencies; and

WHEREAS, North Country is in a position to pursue a new facility building construction project and capital fundraising campaign, including a proposition to partner with Polk County to pursue a \$3 million State of Minnesota Bonding Request in the 2016 Bonding Bill.

NOW, THEREFORE, BE IT RESOLVED THAT the Roseau County Board of Commissioners hereby supports North Country in its efforts to secure capital funding from the State legislature, so it may continue to provide this very important community service to northwest and west central Minnesota.

STATE OF MINNESOTA    )  
  ) ss  
COUNTY OF ROSEAU    )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on September 8, 2015.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

**NORTH COUNTRY**



424 North Broadway • Crookston, MN 56716  
Telephone 218.281.7356 • Fax 218.281.7354

[www.northcountryfoodbank.org](http://www.northcountryfoodbank.org)

September 2, 2015

**FOOD BANK, INC.**

HAND DELIVERED

Jeff Pelowski, County Coordinator  
Roseau County Courthouse  
606 5<sup>th</sup> Avenue SW, Room 131  
Roseau, MN 56751

In re: Request to County Commissioners for a Resolution of Support

Dear Mr. Pelowski:

We need your help!

In 1983, North Country began sourcing and distributing food out of an old Bridgeman Dairy building in Crookston, Minnesota. North Country still operates from this same building today. North Country's business model is simple -- use surplus food product from the food industry to feed hungry people. Its regional impact is profound -- serving 21 counties in northwest and west central Minnesota and part of Grand Forks, North Dakota. It is the sole distributor of surplus quality food and non-food products to over 220 charitable food programs including soup kitchens, food shelves, homeless shelters, low-income individuals in need of supplemental assistance, senior community centers, after-school programs, domestic abuse programs, and addiction treatment centers.

North Country provides a very important service to nonprofit organizations that serve people in need. In fact, most of North Country's partner agencies in its 21 county service area get between 70% and 90% of all the food they distribute to people in need from North Country. Last year, North Country distributed more than 96,130.20 pounds of food to more than 5 agencies in Roseau County, Minnesota.

But, demand has grown beyond current capacity. North Country has drastically outgrown its current facility and needs more space in order to best serve all of our agency partners across the region. Additionally, North Country must move its operations to a new facility in order to comply with the contractual obligations and safety requirements of Feeding America and other governing agencies. We know that we must be able to continue to source, acquire and distribute food across our service area, because so many are depending on us for food to distribute to families in need.

The County Commissioners in Polk County, Minnesota, recognized the important service provided by North Country throughout northwest and west central Minnesota, and, by a resolution adopted on April 7, 2015, agreed to serve as North Country's fiscal sponsor in the application for \$3 million in State bonding funding in the 2015/2016 bonding bill. These funds are matching funds, and would help cover roughly half the cost of the construction of a new facility for North Country's operations.

In order to receive this potential \$3 million in matching funds from state bonding, North Country must show regional support for this building project. This is where you come into play. We are asking you to adopt a Resolution of Support for North Country's building project. We know how busy you are, and

September 2, 2015  
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have tried to make this process as easy as possible for you. Packets containing the following documents are enclosed for each of the County Commissioners for review and consideration:

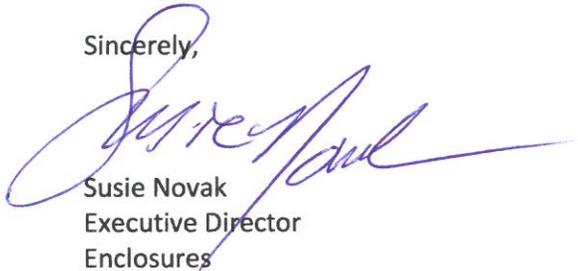
1. Newsletter;
2. Informational Brochure;
3. Annual Report;
4. Brochure outlining North Country's need for a new facility; and
5. Proposed Resolution of Support.

Please review this information and let me know if you have any questions or concerns. If the County Commissioners would like to discuss this matter or need any additional information, I would be happy to attend a meeting to explain our work, our building project, and our request for your Resolution of Support. In this case, please advise me of a date and time when I may attend a meeting to discuss this matter.

Alternatively, if everything is satisfactory and you have no additional questions or concerns, please have your board adopt the proposed Resolution of Support. Once approved, please sign and date the proposed Resolution and return it to me. This Resolution of Support will be used when meeting with Minnesota State Legislators and testifying to gain support for the bonding bill that will help fund the construction of a new food bank facility.

If you have any questions or need any additional information, please contact me. Thank you for your consideration and prompt attention to this matter. And, most importantly, thank you for your help!

Sincerely,



Susie Novak  
Executive Director  
Enclosures



**Roseau County Board**  
**September 2015**  
**Glenda A. Phillipe**  
**District One**

**August 31 – Pipeline and RR Safety - Roseau**  
**September 1 – Operations – Roseau**  
**September 1 – COW – Roseau**

## JACK SWANSON COMMITTEE REPORTS

AUGUST 25, 2015 - BUILDING COMMITTEE; teleconference with Kraus/Anderson on courthouse building maintenance

AUGUST 28, 2015 - BIG FOUR (ST PAUL); heard from Governor's Workforce Council on future workforce shortages, and from MSBA on Broadband initiatives

SEPTEMBER 1, 2015 - OPERATIONS COMMITTEE

SEPTEMBER 1, 2015 - COMMITTEE OF THE WHOLE

SEPTEMBER 2, 2015 - COMMUNITY JUSTICE COORDINATING COMMITTEE; Team EPIC quarterly meeting

SEPTEMBER 2, 2015 - HEALTH INSURANCE COMMITTEE