
January 13, 2015

REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 13, 2015, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:15 Delegations/Board Appointments/Public Comments*

9:20 Consent Agenda

1. January 6, 2015 Board Proceedings
2. Roseau River International Watershed Board Committee
3. Roseau River International Watershed Board Appointment(s)
4. Wynne Consulting Contract
5. Advertisement for Hire – Sheriff Deputy
6. Chief Deputy Appointment

9:30 Department Reports

1. Auditor's Office
 - a. Bid Opening - 2015 County Publishing

9:45 BREAK

10:00 County Board Items

1. Commissioner Committee Reports

11:00 Unfinished Business

11:00 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 6, 2015

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 6, 2015 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Glenda Phillipe. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

SWEARING IN OF OFFICERS

Chair Phillipe turned the meeting over to the Honorable Judge Donna K. Dixon. Judge Dixon completed the oath of office with the following Commissioners and Officers.

1. Roseau County Commissioner District 1 Glenda Phillipe
2. Roseau County Commissioner District 3 Roger Falk
3. Roseau County Commissioner District 5 Mark Foldesi
4. Roseau County Attorney – Karen Foss
5. Roseau County Auditor – Martha Monsrud
6. Roseau County Recorder – Pam Grand
7. Roseau County Sheriff – Steve Gust
8. Roseau County Treasurer – Diane Gregerson

The meeting was turned over to County Coordinator Jeff Pelowski.

ELECTION OF ROSEAU COUNTY BOARD OFFICERS

Coordinator Pelowski called for nominations for Chair to the Roseau County Board for the year 2015. A motion to nominate Commissioner Swanson as Chair was made by Commissioner Falk and seconded by Commissioner Miller. Coordinator Pelowski called for further nominations. After calling for further nominations three times and hearing none, Coordinator Pelowski called for a motion to cease nominations. A motion to cease nominations and cast a ballot for Commissioner Swanson as Chair to the Roseau County Board for the year 2015, was made by Commissioner Miller, seconded by Commissioner Phillipe and carried unanimously. Coordinator Pelowski turned the meeting over to Chair Swanson.

Chair Swanson called for nominations for Vice-Chair. A motion to nominate Commissioner Falk as Vice-Chair was made by Commissioner Foldesi and seconded by Commissioner Phillipe. Commissioner Swanson called for further nominations. After calling for further nominations three times and hearing none, Chair Swanson called for a motion to cease nominations. A motion to cease nominations and cast a vote for Roger Falk as Vice-Chair to the Roseau County Board for the year 2015, was made by Commissioner Foldesi, seconded by Commissioner Phillipe and carried unanimously.

APPROVAL OF AGENDA

The payment of two forthwith claims was added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Falk and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Foldesi congratulated all elected officials. Commissioner Falk congratulated the Roseau River Watershed District on receiving the Watershed of the Year award.

Coordinator Pelowski reminded the Board of the Operations/Committee of the Whole meeting following today's Board Meeting @ 11:00 a.m.

Commissioner Swanson reminded the Board of the Community Justice Coordinating Committee meeting on January 7, 2015 at Noon, which includes a presentation given by Deb Baer on Domestic Violence Court. In addition, Commissioner Swanson expressed appreciation to Commissioner Phillippe for her role as County Board Chair in 2014.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Foldesi and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 23, 2014 Board Proceedings; set the 2015 mileage expense reimbursement rate at 57.5 cents per mile; set the 2015 meal expense reimbursement rate at a maximum of \$40.00 per day; set the 2015 pocket gopher bounty at \$2.50 per gopher with an additional \$1.00 reimbursement paid for gophers trapped in Unorganized Townships, (this matches the additional \$1.00 that Organized Townships pay for gopher bounty); set the 2015 beaver bounty at \$40.00 per beaver; authorized the County Auditor to pay regular wages, approved benefits, and related withholding; flexible spending and VEBA administration; approved appropriations, County contract wages paid to University of Minnesota for Extension Services; custodial contracts; engineering consultant contracts; excess PERA Police State Aid; unemployment tax; claims signed by a Judge; utility bills, postage, telephone, and freight; contract partial payments; claims approved by other authorized Boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent; pass-through grants; tax and applicable miscellaneous expenses; approved the hire of BreeAnn Rakow as an Eligibility Worker effective January 21, 2015 (Grade 6, Step A); approved a Roseau County Assessment Agreement with the City of Roseau, beginning January 1, 2015 through December 31, 2017, in the amount of \$14,518.00 for 2015; approved a Roseau County Assessment Agreement with Lake Township, beginning January 1, 2015 through December 31, 2017, in the amount of \$14,894.00 for 2015; approved a forthwith payment to Greenbush Sanitation, Ltd, in the amount of \$4,768.88; and, approved a forthwith payment to Lake Country Chevrolet for the purchase of a Stonegarden Grant funded squad car in the amount of \$22,967.00.

COUNTY BOARD ITEMS

2015 Committee Appointments

The Board reviewed the 2015 Committee Appointments. A motion to approve the 2015 Committee Appointment Schedule was made by Commissioner Miller, seconded by Commissioner Foldesi and is listed as follows:

Association of MN Counties - Executive Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties Agriculture & Rural Task Force	
Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Todd Miller
Commissioner Roger Falk	
Association of MN Counties - Broadband Sub-Committee	
Committee Members	Alternate(s)
Commissioner Jack Swanson	
Association of MN Counties - County Delegates	

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Social Services Director Dave Anderson	
CC/ESD Jeff Pelowski	
Auditor Martha Monsrud	

Association of MN Counties - CPA Study Committee

Committee Members	Alternate(s)
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski	

Association of MN Counties Conference Planning Committee

Committee Members	Alternate(s)
Commissioner Jack Swanson	

Association of MN Counties Futures Task Force

Committee Members	Alternate(s)
Commissioner Jack Swanson	

Association of MN Counties General Government Policy Committee

Committee Members	Alternate(s)
Commissioner Jack Swanson	

Association of MN Counties Health & Human Services Policy Committee

Committee Members	Alternate(s)
Social Services Director Dave Anderson	

Association of MN Counties Environment and Natural Resources Policy Committee

Committee Members	Alternate(s)
Commissioner Todd Miller	

Association of MN Counties Local Government Water Roundtable

Committee Members	Alternate(s)
Commissioner Jack Swanson	

Association of MN Counties Public Safety Policy Committee

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	

Association of MN Counties Transportation & Infrastructure Policy Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	

Board of Water and Soil Resources Drainage Work Group

Committee Members	Alternate(s)
Commissioner Todd Miller	

Building Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski	
Auditor Martha Monsrud	
Social Services Director Dave Anderson	
Sheriff Steve Gust	
IT Administrator Chris Stauffer	
Engineer Brian Ketring	
Building Mgmt. Supervisor Lenny Johnson	

Cities Counties and Other Government Agencies (COGA)

Committee Members

HR/Ben Administrator Patty Ignaszewski
 Fiscal Supervisor Gwynne Roadfelt

Alternate(s)

CC/ESD Jeff Pelowski

Committee of the Whole**Committee Members**

Commissioner Roger Falk
 Commissioner Mark Foldesi
 Commissioner Todd Miller
 Commissioner Glenda Phillipe
 Commissioner Jack Swanson

Alternate(s)**Community Justice Coordinating Committee****Committee Members**

Commissioner Jack Swanson
 Attorney Karen Foss
 Assistant County Attorney Mike Grover
 Judge Donna Dixon
 Sheriff Steve Gust
 Social Services Director Dave Anderson
 Jail Administrator Matt Restad

Alternate(s)

Commissioner Roger Falk
 Commissioner Mark Foldesi
 Commissioner Todd Miller
 Commissioner Glenda Phillipe

County Fair Planning Committee**Committee Members**

Commissioner Jack Swanson
 Commissioner Glenda Phillipe
 Administrative Assistant Cindy Tangen
 Auditor Martha Monsrud
 Administrative Assistant Ann Marie Miller

Alternate(s)**DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee****Committee Members**

Commissioner Mark Foldesi
 Commissioner Todd Miller

Alternate(s)

Commissioner Roger Falk
 Commissioner Glenda Phillipe

DNR Legacy Advisory Committee**Committee Members**

Commissioner Glenda Phillipe

Alternate(s)**Emergency Management****Committee Members**

Commissioner Roger Falk
 Commissioner Todd Miller
 Assessor Liz Lund
 Attorney Karen Foss
 Auditor Martha Monsrud
 Engineer Brian Ketring
 HSEM Director Kyle de Molee
 CC/ESD Jeff Pelowski
 Recorder Pam Grand
 Social Services Director Dave Anderson
 Treasurer Diane Gregerson
 Sheriff Steve Gust

Alternate(s)

Commissioner Mark Foldesi
 Commissioner Glenda Phillipe
 Commissioner Jack Swanson

Flood Plain Map Advisory Committee - Committee of the Whole**Committee Members**

Commissioner Roger Falk
 Commissioner Mark Foldesi

Alternate(s)

Commissioner Todd Miller
Commissioner Glenda Phillipe
Commissioner Jack Swanson
CC/ESD Jeff Pelowski
Engineer Brian Ketring
HSEM Director Kyle de Molee
RRWD - Torin McCormack
WRWD - Rick Battles
TRWD - Dan Money
PE - Brian Schaible

Greater Minnesota Housing Fund - MN Housing Partnership

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	

Greater Minnesota Parks & Trails Coalition

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Glenda Phillipe	

Hazard Mitigation Steering Plan Committee

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	
CC/ESD Jeff Pelowski	
Highway Engineer Brian Ketring	
LifeCare Medical Center CEO Keith Okeson	
Roseau School Superintendent Larry Guggisberg	
Lake Township Rep Dave Paulsen	
RRWD Administrator Tracey Halstensgard	
TRWD Administrator Dan Money	
WRWD Secretary/Administrator Rick Battles	
City of Warroad Administrator Kathy Lovelace	
HSEM Director Kyle de Molee	

Highway Department - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Asst County Engineer Daryl Dahl	
Engineer Brian Ketring	

Insurance Committee

Committee Members	Alternate(s)
Commissioner Todd Miller	Commissioner Glenda Phillipe
Commissioner Jack Swanson	
Wellness Coordinator Cindy Tangen	
Civil Process Clerk Tara Halvorson	
Deputy Accountant Rhonda Hanson	
Deputy Auditor Carol Anderson	
HR/Ben Administrator Patty Ignaszewski	
Financial Worker Rosalie Isham	
Fiscal Supervisor Gwynne Roadfelt	
Heavy Equipment Oper. Jason Monsrud	

Joint Ditch Authority

Committee Members	Alternate(s)
<u>Ditch Commissioners</u>	Adjoining County
Judicial Ditch No. 19 District 3 & 5	Marshall
Judicial Ditch No. 2 District 1 & 4	Lake of the Woods
Judicial Ditch No. 33 District 2 & 5	Kittson
State Ditch No. 50 District 2, 3 & 5	Kittson
State Ditch No. 62 District 3 & 4	Lake of the Woods
Judicial Ditch No. 63 District 2, 3, 4, 5	Marshall
State Ditch No. 72 District 2, 3 & 5	Kittson
State Ditch No. 90 District 5	Kittson & Marshall
State Ditch No. 95 District 2, 3 & 5	Kittson

Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee

Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Todd Miller
Commissioner Roger Falk	

Joint Powers Natural Resource Board

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Mark Foldesi
Commissioner Todd Miller	

Land Asset Pilot Committee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Assessor Liz Lund	
Auditor Martha Monsrud	
Engineer Brian Ketring	

Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	

Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	

Land Use Committee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski	
Assessor Liz Lund	
Engineer Brian Ketring	
Auditor Martha Monsrud	

Tax Forfeited Land Sale Subcommittee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	

Commissioner Glenda Phillipe
Commissioner Jack Swanson
Assessor Liz Lund
Auditor Martha Monsrud
Deputy Auditor Kathy Jenson
Engineer Brian Ketring

Law Library Board of Trustees MS 134A.10 Sub 4

Committee Members	Alternate(s)
Commissioner Jack Swanson	Commissioner Mark Foldesi
Judge Donna Dixon	
Law Clerk Joe Meyer	
Attorney Karen Foss	
Court Administrator Teresa McDonnell	

Legislative Committee - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	

Minnesota Association of Professional County Economic Developers

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	All Commissioners

Minnesota County Computer Cooperative

Committee Members	Alternate(s)
IT Administrator Chris Stauffer	Auditor Martha Monsrud Treasurer Diane Gregerson Assessor Liz Lund IT Tech Chad Wulff

Minnesota Counties Intergovernmental Trust (MCIT) DELEGATE

Committee Members	Alternate(s)
Auditor Martha Monsrud	Commissioner Todd Miller

Minnesota Counties Intergovernmental Trust (MCIT) CONTACT

Committee Members	Alternate(s)
Auditor Martha Monsrud, Primary Contact CC/ESD Jeff Pelowski, Workers Comp Contact	

Minnesota Rural Counties Caucus (MRCC)

Committee Members	Alternate(s)
Commissioner Todd Miller	All Commissioners

Northern Counties Land Use Coordinating Board

Committee Members	Alternate(s)
Commissioner Todd Miller	All Commissioners

Northwest Community Action Board

Committee Members	Alternate(s)
Commissioner Roger Falk Commissioner Mark Foldesi	

Northwest MN Emergency Communications Board

Committee Members	Alternate(s)
Commissioner Jack Swanson	Commissioner Roger Falk

Northwest MN Household Hazardous Waste Joint Powers Board

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	Commissioner Jack Swanson

Northwest MN Housing & Redevelopment Authority**Committee Members**

Commissioner Jack Swanson

Alternate(s)**Northwest MN Juvenile Center****Committee Members**

Social Services Director Dave Anderson

Sheriff Steve Gust

Alternate(s)**Northwest MN Regional Development Transportation Committee****Committee Members**

Commissioner Roger Falk

Engineer Brian Ketring

Alternate(s)

Any Other Commissioner

Northwest MN Regional Library Board**Committee Members**

TBD

Alternate(s)**Northwest Regional Development Commission****Committee Members**

Commissioner Mark Foldesi

Jim Christianson

Buddy Erickson

County Board Rep

School Board Rep

Township Board Rep

Northwest Regional Development Commission Arts Council**Committee Members**

Aliza Olson

Charles Erickson

Alternate(s)**Northwest Regional Development Commission Executive Board of Directors****Committee Members**

Commissioner Mark Foldesi

Alternate(s)

Buddy Erickson (Alternate)

Noxious Weed Appeal MS 18.83, Subd 3**Committee Members**

Commissioner Mark Foldesi

Curtis Skrutvold

Tim O'Donnell

Arne Heggedal

Greg Braaten

Alternate(s)

Any Other Commissioner

Operations/COW Committee**Committee Members**

Commissioner Roger Falk

Commissioner Mark Foldesi

Commissioner Todd Miller

Commissioner Glenda Phillipe

Commissioner Jack Swanson

Assessor Liz Lund

Attorney Karen Foss

Auditor Martha Monsrud

Building Mgmt Supervisor Lenny Johnson

CC/ESD Jeff Pelowski

HSEM Director Kyle de Molee

Engineer Brian Ketring

IT Administrator Chris Stauffer

Recorder Pam Grand

Sheriff Steve Gust

Social Services Director Dave Anderson

Treasurer Diane Gregerson

Alternate(s)

VSO Martin Howes
4H Coordinator Sandi Weiland

Personnel Appeal Committee MS 375.65

Committee Members

LifeCare Medical Center HR Rep
Polaris Industries HR Rep
Marvin Windows HR Rep

To be appointed per County Personnel Act: Three non-county employees with Human Resource experience. Terms should be staggered.

Public Health Committee

Committee Members

Commissioner Glenda Phillipe
Commissioner Jack Swanson
Attorney Karen Foss
CC/ESD Jeff Pelowski
HSEM Director Kyle de Molee
LifeCare Medical Center Rep Cathy Huss
LifeCare Medical Center Rep Julie Pahlen
Sheriff Steve Gust
Social Services Director Dave Anderson
Auditor Martha Monsrud

Alternate(s)

Commissioner Mark Foldesi

Quin County Community Health Advisory Board

Committee Members

Commissioner Mark Foldesi
Public Health Rep Julie Pahlen

Alternate(s)

Commissioner Glenda Phillipe

Red River Basin Commission Joint Powers Board

Committee Members

Commissioner Roger Falk

Alternate(s)

Any Other Commissioner

Red River Development Association

Committee Members

Richard Magnusson

Alternate(s)

Regional Radio Advisory Board (RAC)

Committee Members

IT Administrator Chris Stauffer

Alternate(s)

Jail Administrator Matt Restad

Roseau County Affordable Housing Fund Advisory Board

Committee Members

Commissioner Jack Swanson

Alternate(s)

Commissioner Glenda Phillipe

Roseau County Board of Adjustment MS 394

Committee Members

Bernard Gonshorowski
John Douglas
Randy Horner
CC/ESD Jeff Pelowski - Ex Officio

Alternate(s)

Roseau County Committee on Aging

Committee Members

Commissioner Glenda Phillipe
Richard Otto (City of Roseau)
Bill Cain (District 1)
Sue Lisell (District 2)
Sandi Otto (District 3)
Jim Hallan (District 4)
Rachel Green (District 5)

Alternate(s)

Commissioner Jack Swanson

Roseau County Extension Committee MS 38.36

Committee Members

Alternate(s)

Auditor Martha Monsrud
Commissioner Roger Falk
Commissioner Jack Swanson
Thor Didrikson
Doug Green
Brita Comstock
Matt Ulwelling
Kari Milner
Carmen Przekwas

Commissioner Mark Foldesi

Roseau County Revolving Loan Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Glenda Phillipe	
Auditor Martha Monsrud	
Gary Boekelheide - Security State Bank	
Robert Foley, Jr. - Citizens State Bank	
Joe Ulwelling - Border State Bank	

Roseau County Soil & Water Conservation District

Committee Members	Alternate(s)
Commissioner Todd Miller	Commissioner Mark Foldesi

Roseau River Watershed District Board

Committee Members	Alternate(s)
Tony Wensloff	
Aaron Magnusson	
LeRoy Carrier	
Carter Diesen	
Cody Schmalz	

Roseau River Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Mark Foldesi
Commissioner Todd Miller	Commissioner Glenda Phillipe
	Commissioner Jack Swanson

Safety Committee MS 182.676

Committee Members	Alternate(s)
<u>Highway (3)</u>	
Engineer Brian Ketring	
Senior Highway Technician Allen Brandt	
Heavy Equipment Operator Wilfred Moser	
<u>Law Enforcement (3)</u>	
Sheriff Steve Gust	
Sergeant Kevin Becker	
Jail Administrator Matt Restad	
<u>Courthouse Administration (3)</u>	
Auditor Martha Monsrud	
HR/Ben Admin Patty Ignaszewski	
Deputy Recorder Brenda McMillin	
<u>Transfer Station (1)</u>	
CC/ESD Jeff Pelowski	
<u>Maintenance (1)</u>	
Building Mgmt Supervisor Lenny Johnson	
<u>County Board (2)</u>	
Commissioner Roger Falk	

Commissioner Jack Swanson
Social Services (3)
Social Services Director Dave Anderson
Child Support Officer Julie Hallie
Social Worker Allison Fillmore
HSEM (Ex-officio)
HSEM Director Kyle de Molee

Social Services Board - Committee of the Whole

Committee Members	Alternate(s)
Commissioner Roger Falk	
Commissioner Mark Foldesi	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	
Social Services Director Dave Anderson	
Fiscal Supervisor Gwynne Roadfelt	
Member at Large - Colleen Lorensen	
Member at Large - Bryan Erickson	

Solid Waste Planning Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Any Other Commissioner
Commissioner Jack Swanson	
CC/ESD Jeff Pelowski, ex-officio	
Marsha Yates - Badger	
Ronald Jacobson -Twp. Officers Assoc.	
Scott Waage - Greenbush	
Elliott Larson - Marvin Windows	
David Drown - Roseau	
Jim Pederson - Polaris	
Dick Soderberg - Warroad	

Statewide Radio Board Finance Committee

Committee Members	Alternate(s)
Jack Swanson	

Subsurface Sewage Treatment System Advisory Committee

Committee Members	Alternate(s)
CC/ESD Jeff Pelowski	
Commissioner Glenda Phillipe	
Commissioner Jack Swanson	

Trails Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Any Other Commissioner
Commissioner Mark Foldesi	

Transportation Alliance Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Glenda Phillipe
Engineer Brian Ketring	

TV Translator Committee

Committee Members	Alternate(s)
Commissioner Roger Falk	Commissioner Todd Miller
Commissioner Jack Swanson	
Auditor Martha Monsrud	
Dick Sjoberg - Sjoberg's Cable	

Lee Hervey - Voyagers Communication

Two Rivers Watershed District Board of Managers

Committee Members	Alternate(s)
Al Brazier	
Jim Kukowski	

Two Rivers Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)
Commissioner Mark Foldesi	Commissioner Roger Falk

Victim Services Advisory Board

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	
Commissioner Todd Miller	

Warroad River Watershed District Board of Managers

Committee Members	Alternate(s)
Richard Battles	
Jeff O'Donnell	
Gerald Phillipe	
Keith Landin	
William Thompson	

Warroad River Watershed District (Commissioner Delegates)

Committee Members	Alternate(s)
Commissioner Glenda Phillipe	Commissioner Mark Foldesi
Commissioner Todd Miller	Commissioner Roger Falk
	Commissioner Jack Swanson

Website Management Committee

Committee Members	Alternate(s)
IT Administrator Chris Stauffer	
Social Services Director Dave Anderson	
Administrative Assistant Ann Marie Miller	
Commissioner Todd Miller	
Commissioner Glenda Phillipe	

Wellness Committee

Committee Members	Alternate(s)
Social Worker Lynette Blazek	
Sheriff Steve Gust	
Deputy Auditor John Huss	
Financial Worker Rosalie Isham	
HR/Ben Admin Patty Ignaszewski	
Administrative Assistant Ann Marie Miller	
HSEM Director Kyle de Molee	
VSO Martin Howes	
Fiscal Supervisor Gwynne Roadfelt	
Commissioner Jack Swanson	
Wellness Coordinator Cindy Tangen	
Commissioner Roger Falk	
Social Worker Erica Bergstrom	
Child Support Officer Julie Hallie	
IT Technician Chad Wulff	

Wetland Appeal Board

Committee Members	Alternate(s)
Commissioner Roger Falk	Any Other Commissioner
Commissioner Glenda Phillipe	

Dan Johnston - Member-at-Large
To Be Appointed by SWCD

If wetland issue is in commissioner district,
choice to elect another commissioner to
represent.

Wildlife Management Area Planning Committee

Committee Members

Commissioner Roger Falk
Commissioner Mark Foldesi

Alternate(s)

Any Other Commissioner

Upon motion carried, the Board adjourned the regular Meeting at 9:55 a.m. The next Regular Meeting of the Board is scheduled for January 13, 2015 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Jack Swanson, Chair
Board of County Commissioners
Roseau County, Minnesota

CONTRACT FOR GRANT PREPARATION SERVICES

CONTRACT, made January ____, 2015, between Wynne Consulting, Inc. (hereinafter referred to as "Consultant") and Roseau County, Minnesota (hereinafter referred to as Roseau County).

Recitals

- A. Roseau County and its member jurisdictions desire to apply for grant funds to address various needs throughout the County.
- B. Roseau County desires to have the following services to be performed by Consultant: Grant Application Preparation.
- C. Consultant agrees to perform this service for Roseau County and its member jurisdictions under the terms and conditions set forth in this contract.

IN CONSIDERATION OF the mutual promises set forth herein, it is agreed between Consultant and Roseau County as follows:

1. Nature of Services. Consultant will furnish the following services for Roseau County and its member jurisdictions (i.e. cities, townships):

- a. Prepare applications, forms or other documents necessary to be considered for grant funding as directed by the Roseau County Board of Commissioners, or Roseau County's cities and townships, in a timely fashion.

Furnishing of Labor and Materials. Except as may be otherwise specifically provided in this contract, Consultant shall furnish, at its own expense, all labor, materials, equipment and other items necessary to carry out the terms of this contract.

3. Time Devoted to Work. In the performance of the services, the aforesaid services and the hours Consultant is to work on any given day will be entirely within the Consultant's control and Roseau County will rely on Consultant to put in such number of hours as is reasonably necessary to fulfill the spirit and purpose of this contract.

4. Duration of Contract. This contract is retroactive to January 1, 2013 and will continue in full force and effect until December 31, 2015. This contract shall automatically renew annually thereafter unless either Roseau County or the Consultant elects to discontinue the contract.

5. Payment. The Consultant will be paid an annual flat fee of \$7,500 by the Northwest Minnesota Multi-County HRA on behalf of Roseau County. In addition, Roseau County will compensate the Consultant a sum equal to 10% of any grant

funding amount that is awarded to the County, or its member jurisdictions, up to a maximum of \$22,500 during the contract period. The compensation due for applications which are funded will be based upon the year in which the application for funding is submitted rather than the date on which funding is actually awarded. In addition, Consultant will be paid "out of pocket" costs (which will only be charged to the entity for which the grant is being prepared). "Out of pocket" costs shall include, but not be limited to:

- Mileage at the established Federal reimbursement rate
- Lodging at actual cost incurred
- Postage at actual cost incurred
- Telephone costs (long distance at actual cost incurred)
- Photocopy's at \$.05 per copy

6. Payment Requests. The Consultant may request full payment for compensation due upon the execution of a grant agreement or contract which has been awarded to the county or any of its member jurisdictions resulting from the preparation and submission of a grant application by the consultant. Additionally, the \$7,500 flat fee provided by the Northwest Minnesota Multi-County HRA on behalf of Roseau County will be due May 1st.

7. Status of Consultant. This contract calls for the performance of the services of Consultant as an independent contractor and none of the employees or personnel of Consultant will be considered employees of the Roseau County for any purpose. In the performance of the work herein contemplated, Consultant has the authority to control and direct the performance of the details of work, Roseau County being interested in the result obtained.

8. Roseau County's Right of Supervision and Inspection. The work and services contemplated herein must meet the approval of the Roseau County and shall be subject to the Roseau County's general right of inspection and supervision to secure the satisfactory completion thereof. The Roseau County will be provided with applications for review, if desired, at least 3 days prior to the actual date of delivery to the funding agency.

9. Services for others. Consultant may perform services for other persons, entities or municipalities provided that such performance does not adversely affect their ability to perform the services contemplated by this contract.

10. Successors and Assigns. This contract shall be binding and shall inure to the benefit of the parties hereto and their respective assigns, executors, heirs, personal representatives,

and successors. However the Consultant shall not assign the grant writing responsibilities under this contract to another grant writer without the specific approval of the Roseau County.

11. Amendment, Modification or Waiver. No amendment, modification, or waiver of any condition, provision or term of this contract shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or by its duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification or waiver. Any waiver by any party of any default by any party shall not effect or impair any right arising from any subsequent default.

12. Cancellation of Contract. If, through any cause, the Consultant shall fail to fulfill in timely and proper manner its obligation under this contract, or if the Consultant shall violate any of the covenants, agreements, or stipulations of the Contract, Roseau County shall thereupon have the right to terminate this Contract by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least 10 days before the effective date of such termination.

In such event, any applications which have been submitted prior to the effective date of cancellation, which may be funded subsequent to the date of cancellation, shall still be subject to the compensation provisions outlined in Paragraph 5.

13. Entire Agreement. This contract contains the entire understanding of the parties hereto with respect to the services contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such matter. No representations, warranties, undertakings, or promises, whether oral, implied, written, or otherwise have been made by either party hereto after the date hereof, and neither party has relied on any verbal representations, agreements, or understandings not expressly set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this contract the day and year first above written.

Wynne Consulting, Inc.

Roseau County, Minnesota

By _____

By _____

Its _____

Its _____



Employment Opportunity

POSITION: Deputy Sheriff

Roseau County is accepting applications for the position of Deputy Sheriff. Applicants will be invited for testing and will be placed on an **eligibility roster** based on test scores. Temporary positions may be filled from this roster. The eligibility roster will remain in effect for one year.

This is a Grade 7 position with a starting wage of \$20.75 per hour with an additional \$1.50 per hour night differential pay.

Applicants must be MN POST licensed or eligible to be licensed at the time of hire, hold a valid Minnesota driver's license, have good verbal and written communication skills, be a U.S. citizen, and have no felony convictions. Successful candidates must pass physical and psychological testing and a background check prior to employment.

Applications may be obtained from the County Coordinator's Office by email at annmarie.miller@co.roseau.mn.us; from the Roseau County web site at <http://www.co.roseau.mn.us> or by calling 218-463-4248. Completed applications, along with a cover letter and resume, may be submitted to: Ann Marie Miller, Roseau County Coordinator's Office, Room 131, Roseau, MN 56751. **Closing date is January 26, 2015 at 4:30 pm.**



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2015-01-02

BE IT RESOLVED, that the _____ be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2014 Financial Statement Summary pursuant to M.S. §375.17., list of Delinquent Taxes (1), all pursuant to M. S. § 375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2015, at the rate of _____ per column inch.

BE IT FURTHER RESOLVED, that the _____ be designated to publish the second publication of the 2014 Financial Statement Summary at the rate of _____ per column inch.

STATE OF MINNESOTA)

) ss

COUNTY OF ROSEAU)

I, Jeff Pelowski, Board Clerk in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 13, 2015.

(SEAL)

Jeff Pelowski
Roseau County Board Clerk

Roseau County Board
January 2015
Glenda A. Phillipe
District One

January 6 – County Board – Roseau

January 7 – CJCC – Roseau

Presentation from Deb Baer, Beltrami County Domestic Violence Court Coordinator. Successful program in Beltrami treating men and women violators. Discussed possibility of including all 9th Judicial District Courts (17) in program grant that is due February 11.

January 12 – Warroad City Council – Warroad

January 12 – Warroad School Board – Warroad

January 13 – County Board – Roseau

January 14 – Lake Township – Warroad

Jack Swanson Committee Report

JANUARY 6, 2015 OPERATIONS COMMITTEE

JANUARY 6, 2015 COMMITTEE OF THE WHOLE

JANUARY 7, 2015 COMMUNITY JUSTICE COORDINATING
COMMITTEE; Deb Baer, Beltrami County Domestic Violence Court

JANUARY 8, 2015 ASSOCIATION OF MINNESOTA COUNTY PROGRAM
AID WORKING GROUP (ST PAUL)

JANUARY 8, 2015 STATEWIDE EMERGENCY COMMUNICATIONS
BOARD FINANCE COMMITTEE (ST CLOUD); looked at regional
communications priorities for the next five years