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## REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **September 12, 2017, at 9:00 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

**9:00 Call to Order**

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

**9:05 Delegations/Board Appointments/Public Comments\***

1. Jim Atkinson, Minnesota Power – Great Northern Transmission Line Project Update
2. Kristi Hanson, Northwest Regional Library - 2018 Appropriation
3. Tammy Frohlich, Retired Senior Volunteer Program - 2018 Appropriation

**9:45 Consent Agenda**

1. August 22, 2017 Board Proceedings
2. Joint Powers Agreement - Roseau County; Court Services; Department of Public Safety; Bureau of Criminal Apprehension
3. Out-of-State Travel Policy (Commissioners)
4. Roseau Lake of the Woods Sportsman's Club and Northstar Trail Alliance - Request for Reimbursement

**9:50 Department Reports**

1. Environmental
  - a. Solid Waste Management Tax – 2018 Market Price Resolution
2. Sheriff
  - a. Jail Medical Services Discussion
3. Recorder
  - a. Private Access to On-line Data - Fee Schedule
4. Assessor
  - a. Vanguard Commercial Re-appraisal Project - Payment Approval
  - b. Vanguard CAMAVision Annual Service Contract Fee - Payment Approval
5. Auditor
  - a. State Auditor Letter (8 County)

**10:15 Committee Reports**

**10:15 County Board Items**

1. Roseau River Watershed Board Appointment(s)
2. Commissioner Committee Reports

**11:00 Unfinished Business**

**11:00 Adjourn**

**\*Limited to five minutes**









# PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

August 22, 2017

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, August 22, 2017.

## CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Mark Foldesi. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Glenda Phillipe, Jack Swanson and Russell Walker. Others present were Lee Meier, John Wynne, Tracey Stoll, Ryan Severson, Karl Frigaard, Tim Denney, Jeff Pelowski, Martha Monsrud, Brian Ketring, Ann Marie Miller, and Sue Grafstrom.

## APPROVAL OF AGENDA

A discussion on the Commercial Re-appraisal Project was added to Department Reports; approval of a Temporary Intoxicating Liquor License was added to the Auditor's report; and, a preview of the Safety and Active Shooter Training was added to County Board items. A motion to approve the Agenda was made by Commissioner Swanson, seconded by Commissioner Walker and carried unanimously.

## APPROVE BILLS

A motion was made by Commissioner Falk, seconded by Commissioner Phillipe and carried with a 4-0 vote, with Commissioner Swanson abstaining.

### Warrants Approved For Payment 8/10/2017

<u>Vendor Name</u>	<u>Amount</u>
CENTURYLINK	3,055.64
DEARBORN NATIONAL LIFE INSURANCE	3,168.60
JOHNSON OIL CO INC	3,474.75
MN DEPT OF FINANCE -TREAS	2,297.00
NW MN SERV COOP-BLUE CROSS BLUE	98,391.50
ROSEAU CITY	11,025.48
ROSEAU RIVER WATERSHED DIST	6,108.50
ROSEAU ROOFING & REMODELING	27,000.00
SUN LIFE ASSURANCE COMPANY OF CANADA	2,145.27
15 Payments less than 2,000.00	10,096.81
<b>Final Total:</b>	<b>166,763.55</b>

### Warrants Approved For Payment 8/17/2017

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,194.50
SCHOOL DIST 682	102,450.80
SCHOOL DIST 690	71,066.73
TOWN OF BEAVER	2,603.07
11 Payments less than 2,000.00	3,320.90
<b>Final Total:</b>	<b>181,636.00</b>

### Warrants Approved On 8/22/2017 For Payment 8/25/2017

<u>Vendor Name</u>	<u>Amount</u>
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BERGSTROM ELECTRIC INC	17,719.09
CUMMINS NPOWER LLC	2,138.70
MARCO INC	14,205.16
MSOP-MN SEX OFFENDER PROGRAM-D 4	4,612.80
ROGER'S TWO WAY RADIO INC	21,475.41
ROSEAU CO HWY DEPT	32,668.65
UNIVERSITY OF NORTH DAKOTA	3,035.73
WILD 102	2,750.00
50 Payments less than 2,000.00	17,538.70
<b>Final Total:</b>	<b>116,144.24</b>

In addition, the Board approved forthwith payments to Mark Emery, in the amount of \$345.00 for ditch mowing and dam inspections on CD 91; to Lynn Hammer, in the amount of \$1,550.00 for beaver and dam removal on CD 91; to Vanguard Appraisals, in the amount of \$8,585.10 for commercial reappraisal services; and, to Northland Truck Sales, in the amount of \$119,947.00, for the purchase of a new truck and hooklift system.

## DELEGATIONS

### Northwest Minnesota Housing and Redevelopment Association (NWMn HRA)

Director Lee Meier met with the Board to provide an update on the activities the HRA is involved with in the County, and to request a letter of support from the County Board in order to pursue an extension of the Multi-County HRA levy legislation through 2024. A motion to approve the letter of support was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously.

## PUBLIC HEARING

### Liquor License Fee Schedule

A motion to open the Public Hearing was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. Auditor Monsrud informed the Board that a phone call expressing positive feedback and a letter from Pine Ridge Liquors in opposition of the increased fees were received. A motion to close the Public Hearing was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously.

A motion was made by Commissioner Phillippe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2017-08-01

BE IT RESOLVED that the Roseau County Board of Commissioners hereby set the 2017 Liquor License Fees as follows:

<u>Type of License</u>	<u>County Fee</u>
<u>3.2 % Off-Sale</u>	<u>\$ 18.00</u>
<u>3.2 % On-Sale</u>	<u>\$ 75.00</u>
<u>Wine On-Sale</u>	<u>\$ 75.00</u>
<u>Intoxicating On-Sale-Sunday</u>	<u>\$150.00</u>
<u>Intoxicating On-Sale-Club</u>	<u>\$360.00</u>
<u>Intoxicating On-Sale</u>	<u>\$600.00</u>
<u>Intoxicating Off-Sale</u>	<u>\$600.00</u>

<u>Temporary 3.2 % On-Sale</u>	<u>\$ 30.00</u>
<u>Temporary In the County Intoxicating On-Sale</u>	<u>\$100.00</u>
<u>Temporary Out of County Intoxicating On-Sale</u>	<u>\$300.00</u>

## **DELEGATIONS (continued)**

### Roseau Electric Cooperative (REC) - Broadband Feasibility Study Update

Tracey Stoll and Ryan Severson met with the Board to provide an update on REC's Broadband Feasibility Study, noting that their goal would be to have a pilot project ready to implement by the Spring of 2018.

### Roseau River Watershed (RRWD)

Tracy Halstensgard met with the Board to propose a joint meeting between the RRWD and the County Board to discuss ditch system/drainage issues. The Board agreed to meet with the RRWD as a part of the Highway Committee meeting scheduled for September 12, 2017 at 11:00 a.m.

## **CONSENT AGENDA**

A motion to approve the Consent Agenda was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously. The Board, by adoption of its Consent Agenda, approved the August 8, 2017 Regular Board Meeting Proceedings; and, authorized advertising for one (1) Two Rivers Watershed Board Manager.

## **DEPARTMENT REPORTS**

### **Auditor**

#### Tax Forfeit Property - Clean Up Cost Estimates

Auditor Monsrud requested the Board approve a quote from Andrew Stoskopf Trucking to provide demolition and clean-up of a tax forfeited property (parcel number 56.0033700) in the City of Warroad. A motion to approve the quote in the amount of \$4,983.00 was made by Commissioner Phillipe, seconded by Commissioner Falk and carried unanimously.

#### Proposed Alteration of Boundaries for Unorganized Townships 164-38 and 164-39.

Auditor Monsrud requested the Board set, and authorize advertising for, a Public Hearing date/time with regard to altering the borders of Unorganized Townships 164-38 and 164-39. A motion to set a Public Hearing for 9:15 a.m., September 26, 2017, in order to hear comment on altering the borders of Unorganized Townships 164-38 and 164-39, was made by Commissioner Falk, seconded by Commissioner Walker and carried unanimously.

#### Temporary Intoxicating Liquor License

A motion to approve a temporary intoxicating liquor license to the Roseau American Legion for an event to be held on September 9, 2017, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

## Assessor

### Commercial Property Assessments

Assessor Lund was asked to meet with the Board to review the process and purpose of the Vanguard appraisals on Roseau County commercial buildings. Assessor Lund provided a powerpoint presentation outlining this process.

## **COUNTY BOARD ITEMS**

### Buffer Program Advisory Committee

The Board discussed establishing a Buffer Program Advisory Committee and concluded that this meeting should be set-up as a Committee of the Whole so all Commissioners are able to attend. A motion to establish a Buffer Program Advisory Committee consisting of all 5 Commissioners, Engineer Ketring, Auditor Monsrud, Coordinator Pelowski, SWCD Manager Scott Johnson, and SWCD Board Chair John Gaukerud was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. The first meeting of this committee will take place on August 29, 2017 at 9:00 a.m.

### Commissioner Committee Reports (August 8, 2017-August 21, 2017)

Commissioner Falk reported on the following committee(s): Social Services Board; Highway Committee; Roseau Lake Bottom Project meeting; Northwest Community Action Board.

Commissioner Foldesi reported on the following committee(s): Social Services Board; Highway Committee.

Commissioner Phillippe reported on the following committee(s): City of Warroad Tax Forfeited Property visit; Social Services Board; Highway Committee; One Watershed One Plan; Lake Township Board; Warroad School Board.

Commissioner Swanson reported on the following committee(s): Roseau Convention and Visitors Bureau; Team EPIC; Social Services Board; Highway Committee; Statewide Emergency Communications Board Steering Committee; Law Library Committee; Association of Minnesota Counties (AMC) Executive Board; AMC Board of Directors Meeting; Roseau County Extension Committee; Sunshine Memorial Foundation/Roseau County Committee.

Commissioner Walker reported on the following committee(s): Social Services Board; Highway Committee.

### Active Shooter Training Preview

Tim Denney of Level 5 Services, met with the Board to review and discuss safety strategies and concerns. He will be presenting "Work Safe/Stay Safe" training to County employees on August 22<sup>nd</sup> and August 23<sup>rd</sup>.

Upon motion carried, the Board adjourned the regular meeting at 12:15 p.m. The next regular meeting of the Board is scheduled for September 12, 2017 at 9:00 a.m.

Attest:

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Pelowski, County Coordinator  
Roseau County, Minnesota

\_\_\_\_\_  
Mark Foldesi, Chair  
Board of County Commissioners  
Roseau County, Minnesota





**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

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**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF ROSEAU  
ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF**

A motion was made by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_ and carried unanimously to adopt the following Resolution:

2017-09-01

WHEREAS, the County of Roseau on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Roseau, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Roseau on behalf of its County Attorney and Sheriff are hereby approved.
2. That the Sheriff-Steve Gust, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Amy Carlson is appointed as the Authorized Representative’s designee.

3. That the County Attorney-Karen M. Foss, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Diane Roseen is appointed as the Authorized Representative’s designee.

4. That Mark Foldesi, the Chair of the County of Roseau, and Jeff Pelowski, the County Coordinator, are authorized to sign the State of Minnesota Joint Powers Agreements.

STATE OF MINNESOTA            )  
  ) ss  
COUNTY OF ROSEAU            )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on September 12, 2017.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

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District 1, Glenda Phillipe - District 2, Jack Swanson -  
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi

An Equal Opportunity Employer

**STATE OF MINNESOTA  
JOINT POWERS AGREEMENT  
AUTHORIZED AGENCY**

This agreement is between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension ("BCA") and the County of Roseau on behalf of its Prosecuting Attorney ("Agency").

**Recitals**

Under Minn. Stat. § 471.59, the BCA and the Agency are empowered to engage in those agreements that are necessary to exercise their powers. Under Minn. Stat. § 299C.46 the BCA must provide a criminal justice data communications network to benefit authorized agencies in Minnesota. The Agency is authorized by law to utilize the criminal justice data communications network pursuant to the terms set out in this agreement. In addition, BCA either maintains repositories of data or has access to repositories of data that benefit authorized agencies in performing their duties. Agency wants to access these data in support of its official duties.

The purpose of this Agreement is to create a method by which the Agency has access to those systems and tools for which it has eligibility, and to memorialize the requirements to obtain access and the limitations on the access.

**Agreement**

**1 Term of Agreement**

- 1.1 Effective date:** This Agreement is effective on the date the BCA obtains all required signatures under Minn. Stat. § 16C.05, subdivision 2.
- 1.2 Expiration date:** This Agreement expires five years from the date it is effective.

**2 Agreement between the Parties**

**2.1 General access.** BCA agrees to provide Agency with access to the Minnesota Criminal Justice Data Communications Network (CJDN) and those systems and tools which the Agency is authorized by law to access via the CJDN for the purposes outlined in Minn. Stat. § 299C.46.

**2.2 Methods of access.**

The BCA offers three (3) methods of access to its systems and tools. The methods of access are:

- A. Direct access** occurs when individual users at the Agency use Agency's equipment to access the BCA's systems and tools. This is generally accomplished by an individual user entering a query into one of BCA's systems or tools.
- B. Indirect access** occurs when individual users at the Agency go to another Agency to obtain data and information from BCA's systems and tools. This method of access generally results in the Agency with indirect access obtaining the needed data and information in a physical format like a paper report.
- C. Computer-to-computer system interface** occurs when Agency's computer exchanges data and information with BCA's computer systems and tools using an interface. Without limitation, interface types include: state message switch, web services, enterprise service bus and message queuing.

For purposes of this Agreement, Agency employees or contractors may use any of these methods to use BCA's systems and tools as described in this Agreement. Agency will select a method of access and can change the methodology following the process in Clause 2.10.

**2.3 Federal systems access.** In addition, pursuant to 28 CFR §20.30-38 and Minn. Stat. §299C.58, BCA may provide Agency with access to the Federal Bureau of Investigation (FBI) National Crime Information Center.

**2.4 Agency policies.** Both the BCA and the FBI's Criminal Justice Information Systems (FBI-CJIS) have policies, regulations and laws on access, use, audit, dissemination, hit confirmation, logging, quality assurance, screening (pre-employment), security, timeliness, training, use of the system, and validation. Agency has created its own policies to ensure that Agency's employees and contractors comply with all applicable requirements. Agency ensures this compliance through appropriate enforcement. These BCA and FBI-CJIS policies and regulations, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at <https://bcanextest.x.state.mn.us/launchpad/>.

**2.5 Agency resources.** To assist Agency in complying with the federal and state requirements on access to and use of the various systems and tools, information is available at <https://sps.x.state.mn.us/sites/bcaservicecatalog/default.aspx>. Additional information on appropriate use is found in the Minnesota Bureau of Criminal Apprehension Policy on Appropriate Use of Systems and Data available at <https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Documents/BCA-Policy-on-Appropriate-Use-of-Systems-and-Data.pdf>.

**2.6 Access granted.**

A. Agency is granted permission to use all current and future BCA systems and tools for which Agency is eligible. Eligibility is dependent on Agency (i) satisfying all applicable federal or state statutory requirements; (ii) complying with the terms of this Agreement; and (iii) acceptance by BCA of Agency's written request for use of a specific system or tool.

B. To facilitate changes in systems and tools, Agency grants its Authorized Representative authority to make written requests for those systems and tools provided by BCA that the Agency needs to meet its criminal justice obligations and for which Agency is eligible.

**2.7 Future access.** On written request by Agency, BCA also may provide Agency with access to those systems or tools which may become available after the signing of this Agreement, to the extent that the access is authorized by applicable state and federal law. Agency agrees to be bound by the terms and conditions contained in this Agreement that when utilizing new systems or tools provided under this Agreement.

**2.8 Limitations on access.** BCA agrees that it will comply with applicable state and federal laws when making information accessible. Agency agrees that it will comply with applicable state and federal laws when accessing, entering, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.

**2.9 Supersedes prior agreements.** This Agreement supersedes any and all prior agreements between the BCA and the Agency regarding access to and use of systems and tools provided by BCA.

**2.10 Requirement to update information.** The parties agree that if there is a change to any of the information whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change. This clause does not apply to changes in systems or tools provided under this Agreement.

This requirement to give notice additionally applies to changes in the individual or organization serving a city as its prosecutor. Any change in performance of the prosecutorial function must be provided to the BCA in writing by giving notice to the Service Desk, [BCA.ServiceDesk@state.mn.us](mailto:BCA.ServiceDesk@state.mn.us).

**2.11 Transaction record.** The BCA creates and maintains a transaction record for each exchange of data utilizing its systems and tools. In order to meet FBI-CJIS requirements and to perform the audits described in Clause 7, there must be a method of identifying which individual users at the Agency conducted a particular transaction.

If Agency uses either direct access as described in Clause 2.2A or indirect access as described in Clause 2.2B, BCA's transaction record meets FBI-CJIS requirements.

When Agency's method of access is a computer to computer interface as described in Clause 2.2C, the Agency must

keep a transaction record sufficient to satisfy FBI-CJIS requirements and permit the audits described in Clause 7 to occur.

If an Agency accesses data from the Driver and Vehicle Services Division in the Minnesota Department of Public Safety and keeps a copy of the data, Agency must have a transaction record of all subsequent access to the data that are kept by the Agency. The transaction record must include the individual user who requested access, and the date, time and content of the request. The transaction record must also include the date, time and content of the response along with the destination to which the data were sent. The transaction record must be maintained for a minimum of six (6) years from the date the transaction occurred and must be made available to the BCA within one (1) business day of the BCA's request.

**2.12 Court information access.** Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes the Court Data Services Subscriber Amendment, which upon execution will be incorporated into this Agreement by reference. These BCA systems and tools are identified in the written request made by Agency under Clause 2.6 above. The Court Data Services Subscriber Amendment provides important additional terms, including but not limited to privacy (see Clause 8.2, below), fees (see Clause 3 below), and transaction records or logs, that govern Agency's access to and/or submission of the Court Records delivered through the BCA systems and tools.

**2.13 Vendor personnel screening.** The BCA will conduct all vendor personnel screening on behalf of Agency as is required by the FBI CJIS Security Policy. The BCA will maintain records of the federal, fingerprint-based background check on each vendor employee as well as records of the completion of the security awareness training that may be relied on by the Agency.

### 3 Payment

The Agency currently accesses the criminal justice data communications network described in Minn. Stat. §299C.46. No charges will be assessed to the agency as a condition of this agreement.

If Agency chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, additional fees, if any, are addressed in that amendment.

### 4 Authorized Representatives

The BCA's Authorized Representative is Dana Gotz, Department of Public Safety, Bureau of Criminal Apprehension, Minnesota Justice Information Services, 1430 Maryland Avenue, St. Paul, MN 55106, 651-793-1007, or her successor.

The Agency's Authorized Representative is Karen Foss, County Attorney, 606 5<sup>th</sup> Avenue SW, Room 10, Roseau, MN 56751, (218) 463-4100, or his/her successor.

### 5 Assignment, Amendments, Waiver, and Contract Complete

**5.1 Assignment.** Neither party may assign nor transfer any rights or obligations under this Agreement.

**5.2 Amendments.** Any amendment to this Agreement, except those described in Clauses 2.6 and 2.7 above must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, their successors in office, or another individual duly authorized.

**5.3 Waiver.** If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.

**5.4 Contract Complete.** This Agreement contains all negotiations and agreements between the BCA and the Agency. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

### 6 Liability

Each party will be responsible for its own acts and behavior and the results thereof and shall not be responsible or liable for the other party's actions and consequences of those actions. The Minnesota Torts Claims Act, Minn. Stat. § 3.736 and other applicable laws govern the BCA's liability. The Minnesota Municipal Tort Claims Act, Minn. Stat.

Ch. 466, governs the Agency's liability.

## 7 Audits

**7.1** Under Minn. Stat. § 16C.05, subd. 5, the Agency's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement. Under Minn. Stat. § 6.551, the State Auditor may examine the books, records, documents, and accounting procedures and practices of BCA. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.

**7.2** Under applicable state and federal law, the Agency's records are subject to examination by the BCA to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.

**7.3** If Agency accesses federal databases, the Agency's records are subject to examination by the FBI and Agency will cooperate with FBI examiners and make any requested data available for review and audit.

**7.4** To facilitate the audits required by state and federal law, Agency is required to have an inventory of the equipment used to access the data covered by this Agreement and the physical location of each.

## 8 Government Data Practices

**8.1 BCA and Agency.** The Agency and BCA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data accessible under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Agency under this Agreement. The remedies of Minn. Stat. §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the Agency or the BCA.

**8.2 Court Records.** If Agency chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, the following provisions regarding data practices also apply. The Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the *Rules of Public Access to Records of the Judicial Branch* promulgated by the Minnesota Supreme Court. All parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires that the BCA and the Agency comply with the *Rules of Public Access* for those data received from Court under the Court Data Services Subscriber Amendment. All parties also acknowledge and agree that the use of, access to or submission of Court Records, as that term is defined in the Court Data Services Subscriber Amendment, may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law. All parties acknowledge and agree that these applicable restrictions must be followed in the appropriate circumstances.

## 9 Investigation of alleged violations; sanctions

For purposes of this clause, "Individual User" means an employee or contractor of Agency.

**9.1 Investigation.** Agency and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal and state law referenced in this Agreement. Agency and BCA agree to cooperate in the investigation of suspected violations of the policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Agency of the suspected violation, subject to any restrictions in applicable law. When Agency becomes aware that a violation has occurred, Agency will inform BCA subject to any restrictions in applicable law.

### 9.2 Sanctions Involving Only BCA Systems and Tools.

The following provisions apply to BCA systems and tools not covered by the Court Data Services Subscriber Amendment. None of these provisions alter the Agency's internal discipline processes, including those governed by a collective bargaining agreement.

**9.2.1** For BCA systems and tools that are not covered by the Court Data Services Subscriber Amendment, Agency

must determine if and when an involved Individual User's access to systems or tools is to be temporarily or permanently eliminated. The decision to suspend or terminate access may be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Agency must report the status of the Individual User's access to BCA without delay. BCA reserves the right to make a different determination concerning an Individual User's access to systems or tools than that made by Agency and BCA's determination controls.

**9.2.2** If BCA determines that Agency has jeopardized the integrity of the systems or tools covered in this Clause 9.2, BCA may temporarily stop providing some or all the systems or tools under this Agreement until the failure is remedied to the BCA's satisfaction. If Agency's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.

### **9.3 Sanctions Involving Only Court Data Services**

The following provisions apply to those systems and tools covered by the Court Data Services Subscriber Amendment, if it has been signed by Agency. As part of the agreement between the Court and the BCA for the delivery of the systems and tools that are covered by the Court Data Services Subscriber Amendment, BCA is required to suspend or terminate access to or use of the systems and tools either on its own initiative or when directed by the Court. The decision to suspend or terminate access may be made as soon as an alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. The decision to suspend or terminate may also be made based on a request from the Authorized Representative of Agency. The agreement further provides that only the Court has the authority to reinstate access and use.

**9.3.1** Agency understands that if it has signed the Court Data Services Subscriber Amendment and if Agency's Individual Users violate the provisions of that Amendment, access and use will be suspended by BCA or Court. Agency also understands that reinstatement is only at the direction of the Court.

**9.3.2** Agency further agrees that if Agency believes that one or more of its Individual Users have violated the terms of the Amendment, it will notify BCA and Court so that an investigation as described in Clause 9.1 may occur.

## **10 Venue**

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **11 Termination**

**11.1 Termination.** The BCA or the Agency may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

**11.2 Termination for Insufficient Funding.** Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Agency is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within a reasonable time of the affected party receiving that notice.

## **12 Continuing obligations**

The following clauses survive the expiration or cancellation of this Agreement: 6. Liability; 7. Audits; 8. Government Data Practices; 9. Investigation of alleged violations; sanctions; and 10. Venue.

*The parties indicate their agreement and authority to execute this Agreement by signing below.*

**1. AGENCY**

Name: Kevin M. Foss  
(PRINTED)  
Signed: Kevin M. Foss  
Title: County Attorney  
(with delegated authority)  
Date: 8/30/17

**2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION**

Name: \_\_\_\_\_  
(PRINTED)  
Signed: \_\_\_\_\_  
Title: \_\_\_\_\_  
(with delegated authority)  
Date: \_\_\_\_\_

Name: Steven J. Gust  
(PRINTED)  
Signed: [Signature]  
Title: Sheriff  
(with delegated authority)  
Date: Aug 30, 2017

**3. COMMISSIONER OF ADMINISTRATION**  
delegated to Materials Management Division

By: \_\_\_\_\_  
Date: \_\_\_\_\_





## Appendix C - 2017 Meal & Expense Reimbursement Policy **Out-of-State Travel Policy**

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The County Board set the annual mileage and expense reimbursement schedule at the first official Board meeting of the year held on January 3, 2017. The current mileage and expense reimbursement is as follows:

### **MILEAGE**

The rate of reimbursement for travel expense by Roseau County employees and officials for the use of their own private vehicle on County business is set at the IRS rate which is .535 cents per mile.

### **MEAL EXPENSE**

The meal expense reimbursement for travel OUTSIDE Roseau County is not to exceed **\$40.00** per day for a full day. Meal reimbursement is made for the exact expenditure(s) and not the maximum amount allowed. Meals are defined according to the standard meal model of breakfast-lunch-supper and do not include snacks in between meals. Tips and alcoholic beverages are not reimbursable. Itemized receipts are required to receive reimbursement for any expenses.

Meal reimbursement WITHOUT overnight lodging should be submitted on a GREEN claim form and will be processed through payroll whereby payroll tax and FICA withholding are deducted.

Meal reimbursement WITH overnight lodging should be submitted on a WHITE claim form but is paid as a Commissioner Warrant and does not go through payroll.

### **LODGING/Other Expenses**

Every attempt should be made to obtain direct billing for expenses occurred. If this is not possible, expenses should be submitted on a claim form with all receipts attached. (white claim form)

**Please Note:** Under Minnesota law, claims presented for payment must be in writing and itemized. Credit card receipts lack sufficient detail to comply with statutory requirements and therefore are not acceptable.

Claim forms may be obtained in the Auditor's Office

In addition, the County Board established the following Out-of-State Travel Policy at their September 12, 2017 Board meeting:

### **OUT-OF-STATE TRAVEL POLICY**

County Commissioners planning to travel out-of-State to conduct County business must secure Board approval in advance. The Board shall consider whether the travel is appropriate and set the travel expense parameters.



To Ann Marie

Environmental  
office

Roseau Count

 OHV Trails Assistance Program Request for Reimbursement (FORM 5)		<b>7 B DEPARTMENT USE ONLY</b> FY                      Purchase Order Number #	
<b>1. Off-highway Vehicle Trail information</b>			
1A. Trail or trail system name:		1B. Date:	
Ros/low Trail and North Star Trail Alliance		8/26/2017	
1C. Club name: Roseau/Low Sportsmans		1D. Sponsor name: Roseau County	
Reimbursement period start date (for this request):		Reimbursement period end date (for this request):	
2. Description of work accomplished:			
Trail Improvements, Mowing & Leveling			
Development accomplishments)			
Number of miles constructed to date			
Number of bridges			
Number of parking areas			
Maintenance accomplishments)			
Number of miles maintained (this reimbursement only)			
Trail width			
Number of miles traveled by grooming equipmnt (shared winter trails only)			
3. Project Cost Breakdown and Explanation			
3A. Administration			
Explanation:			
3B. Acquisition / relocation			
Explanation:			
3C. Construction			
Description:			
3D. Facilities			
Description:			
3E. Trail system map printing			
Explanation:			
<b>Total cost (Sum 3A – 3E):</b>		<b>Total reimbursable amount of cost (Up to 65% of Total cost sum 3A – 3E):</b>	
3F. Maintenance work on Trail Head			
Explanation: Trail mowing, Seeding of Trail Project			
3G. Grooming (only used for winter OHV trail maintenance to re-shape snow) Explanation:			
3H. Liability insurance (maximum state allowed \$1,500 per year) Explanation:			
<b>Total cost (Sum 3F – 3H):</b>		<b>Total reimbursable amount of cost (Up to 90% of Total cost sum 3F – 3H):</b>	
2626.06		2363.45	

<b>4. Grant</b>			
4A. Total cost of project Total cost (Sum 3A – 3E) + Total cost (Sum 3F – 3H)  <div style="text-align: center; font-size: 1.2em;">2626.06</div>	4B. Total Grant Request Total grant request (Up to 65% of Total cost sum 3A – 3E) +Total Grant request (Up to 90% of Total cost sum 3F – 3H) State's Cost  <div style="text-align: center; font-size: 1.2em;">2363.45</div>		
4C. Balance remaining from previous grants:  FY _____ FY _____	4D. Grant balance after this request for reimbursement		
<b>5. Sponsor approval. I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.</b>			
5A. Authorized signature of Trail Administrator:  		5B. Date of signature:  <div style="text-align: center; font-size: 1.2em;">9/5/2017</div>	
5C. Authorized signature of sponsor:	5D. Name and Title:	5E. Date of signature:	
<b>6. Required Attachments. Check if applicable.</b>			
6A. Yes <input type="checkbox"/> No <input type="checkbox"/> Any Bids Required?			
6B. Yes <input type="checkbox"/> No <input type="checkbox"/> Original Signatures on all copies?			
6C. Yes <input type="checkbox"/> No <input type="checkbox"/> Signed Work Logs?			
6D. Yes <input type="checkbox"/> No <input type="checkbox"/> Invoices Included for Purchases and Services Over \$100.00?			
<b>7. DEPARTMENT USE ONLY This invoice approved for payment by:</b>			
Parks and Trails Area Supervisor (print name)			Date of signature:
Payment Status	Date	FY	Amount
<input type="checkbox"/> Final	Vendor Number:		CFMS Number:
<input type="checkbox"/> Partial	Invoice Number		Parks and Trails Area Supervisor signature
Notes:			

Elkwood, meadows, Mavis. North Star <sup>Trail</sup> Gilcrease  
 Operator's Work Log Sheet Hours and Rate (FORM 6)

Camp Pit  
 Trail Head

Trail Name: 1176 of Lund Trail (Roseau Low Spans) Sponsor: Roseau County Year: \_\_\_\_\_

Date Month /Day (1)	Operator Name (2)	Labor			Mode of Transportation (6)	Transportation			Other Equipment Used (Include Make & Model) (10)	Other Equipment			TOTAL COST (14)	Work & Location (15)	Expenditure Type Code (16)
		Hours (3)	Rate (4)	Cost (5)		<del>Hours</del> miles	Rate (8)	Cost (9)		Hours (11)	Rate (12)	Cost (13)			
8/19	Myles Aryenson	11hr	20. <sup>00</sup>	220. <sup>00</sup>	1 Ton	146 <sup>00</sup>	.88	128.48	ASU Mower	9hr	80. <sup>00</sup>	720. <sup>00</sup>			
8/19	Loren Aryenson	11hr	20. <sup>00</sup>	220. <sup>00</sup>					Trailer		150. <sup>00</sup>	150. <sup>00</sup>			
8/19	Don Jackson	11hr	20. <sup>00</sup>	220. <sup>00</sup>					Chain Saw	9hr	3.5	31.50			
8/23	Myles Aryenson				1 Ton	84	.88	73.92	Ranger	miles 7.2	.58	41.76			
8/26	Myles Aryenson	6hr	20. <sup>00</sup>	120. <sup>00</sup>	1 Ton	80. <sup>00</sup>	.88	70.40	Ranger	miles 20	.58	11.60			
									Seeder	6hr	3.5	21. <sup>00</sup>			
									ATV	miles 20	.58	11.60			
		<del>Cost (17)</del> Cost (17) \$ 780. <sup>00</sup>			Cost (18) \$ 272.80			Cost (19) \$ 987.46			Total Cost (20) \$ 2040.26				

NOTES:

Signature (21) Myles Aryenson Date (22) 8/26/2017  
 I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.

EXPENDITURE TYPE CODE

- A. ADMINISTRATION
- B. ACQUISITION / RELOCATION
- C. CONSTRUCTION
- D. FACILITIES
- E. TRAIL SYSTEM MAP PRINTING
- F. MAINTENANCE
- G. GROOMING (only used for winter OHV trail maintenance by dragging a trail to re-shape snow)
- H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)

## Operator's Work Log Sheet Hours and Rate (FORM 6)

Trail Name		Sponsor										Year			
Date Month /Day (1)	Operator Name (2)	Labor			Mode of Transportation (6)	Transportation			Other Equipment Used (Include Make & Model) (10)	Other Equipment			TOTAL COST (14)	Work & Location (15)	Expenditure Type Code (16)
		Hours (3)	Rate (4)	Cost (5)		<del>Hours</del> Miles	Rate (8)	Cost (9)		Hours (11)	Rate (12)	Cost (13)			
9/2	Steve Nelson				3/4 Ton	760	.58	440. <sup>80</sup>					440. <sup>80</sup>		
8/31	Myles Abjenson				Truck	250	.58	145. <sup>00</sup>					145. <sup>00</sup>		
		\$ Cost (17)			\$ Cost (18)			\$ Cost (19)			\$ 585.80		Total Cost (20)		
NOTES: <i>McIntosh meeting</i> <i>Mileage Supplies</i>								Signature (21) <i>Myles Abjenson</i> Date (22) <i>9/15/2019</i> I hereby certify that the materials and/or services shown on this document and/or attached invoices have been delivered, that this is my only original invoice and is correct and just and that no part of same has been paid.							
EXPENDITURE TYPE CODE															
A. ADMINISTRATION				D. FACILITIES				G. GROOMING (only used for winter OHV trail maintenance by dragging a trail to re-shape snow)				H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)			
B. ACQUISITION / RELOCATION				E. TRAIL SYSTEM MAP PRINTING											
C. CONSTRUCTION				F. MAINTENANCE											





**Board of Commissioners**

606 5<sup>th</sup> Ave. SW, Room #131  
Roseau, MN 56751  
Phone: 218-463-4248  
Fax: 218-463-3252

A motion was made by Commissioner XXXXXX, seconded by Commissioner XXXXXX and carried unanimously to adopt the following Resolution:

2017-09-02

WHEREAS, Minnesota Statutes Chapter 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Roseau County has researched and identified the lowest viable Market Price available in the area; and

THEREFORE BE IT RESOLVED, the County declares the Market Price for all MSW generated in Roseau County to be \$56.60 per ton, based upon the lowest price available in the area, for CY 2018.

STATE OF MINNESOTA     )  
  ) ss  
COUNTY OF ROSEAU     )

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on September 12, 2017.

(SEAL)

\_\_\_\_\_  
Jeff Pelowski  
Roseau County Coordinator

**2018 MARKET PRICE DETERMINATION  
ROSEAU COUNTY**

<u>FACILITY</u>	<u>TIP FEE</u>	(1) <u>MILEAGE</u>	<u>RATE/MILE</u>	<u>HAULING</u>	<u>MARKET PRICE</u>
FARGO	\$ 38.00	185	\$ 0.12 (2)	\$ 22.20	\$ 60.20
G FORKS	\$ 47.38	115	\$ 0.12	\$ 13.80	\$ 61.18
GWINNER	\$ 49.00	260	\$ 0.12	\$ 31.20	\$ 80.20
MAR-KIT	\$ 50.00	55	\$ 0.12	\$ 6.60	\$ 56.60

(1) The distance from the County Seat (Roseau) to the facility --- one-way only, as the rate/mile quote assumes round-trip cost.

(2) WMI quoted price. Roseau County's actual cost for "handling" & "hauling" MSW from the Transfer Station (Salol) to Mar-Kit is approximately \$0.081/mile/ton, (@ 140 miles round-trip = \$0.162 per mile/ton) ---- therefore, the \$0.12 mile/ton WMI quote seems reasonable, if not conservative.





Roseau County Online Document Search Fees			
Search Fee	\$0.50	Per Search (Legal, Name, Document Type, etc...)	
View Tract Page	\$2.50	Per Tract	Recommended view
View Tract Card	\$2.50	Per Tract	
View Document	\$1.50	Per Document	
Torrens Cert	\$2.50	View Torrens Title Certificates	
Daily Fee	\$10.00	Account disabled at midnight	
Monthly Fee*	\$30.00	*Fee is charged regardless of if the system is accessed during the month	

#### Payment for Online RecordEase Web

##### Monthly Subscriptions

A monthly invoice will be sent to the subscribers. They can pay by sending in a check or via the Point and Pay option (by calling us with the CC info).

##### Daily Access

An account would be set up and automatically disables at midnight. We can bill these as they come in or once a month. They can pay by check or credit card (by calling us with CC info).



## Saving for Vanguard

### Vanguard Commercial Reappraisal Project

<u>Assessor's Office Budget</u>	2014	2015	2016	2017	2018
Professional Services Set Aside		\$35,000	\$35,000	\$10,000	
Budget	\$330,543	\$325,622	\$328,265	\$332,762	\$359,161
Actual	\$279,838	\$270,075	\$247,847		
Difference	\$50,705	\$55,547	\$80,418	\$10,000	

Accumulated Savings                      \$50,705    \$106,252    \$186,670    \$196,670

### Commercial Re-Appraisal Vanguard Contract: (Estimate)

	<u>Parcels</u>	<u>Rate</u>	<u>Total</u>
Improved	545	\$300	\$163,500
Unimproved	80	\$15	\$1,200
Large Industrial or Grain Elevator	8	\$1,850	\$14,800
			<u>\$179,500</u>

Monthly billing from now through project turnover (approximately mid-January)

10% retained until they complete the Exempt Properties

Requesting all additional vanguard bills to be paid forthwith.







## Board of Commissioners

606 5<sup>th</sup> Ave. SW, Room #150

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

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September 14, 2017

State Auditor Rebecca Otto  
525 Park Street, Suite 500  
St. Paul, MN 55103

Dear Ms. Otto:

We are writing to you today on behalf of eight Northern Minnesota counties, seeking a mutually agreeable solution to resolve the concerns you have raised about our annual audits. You have notified our counties that your office has determined that our FY 2015 audits are "substandard." Through follow-up conversations, you told our staff that the financial statements "may not change," but that the work papers supporting the audits were substandard and grounds for your office re-auditing our counties. Further, you have notified us that you intend to re-audit our FY 2016 audits as well, even though most of these audits have not been completed yet – essentially ruling that the FY 2016 audits are "substandard" before you have reviewed them.

Minnesota counties have always supported and respected the need to conduct annual financial audits to confirm that dollars are being spent according to statute and to promote transparency with taxpayers and citizens. For more than a decade, your office has approved the same annual audits that have been conducted by the same firm currently labeled as substandard. As such, it came as a surprise when your office notified us alleging of serious audit deficiencies. Equally concerning to counties as the surprise of the findings, is the lack of ability of our private audit firm to provide the necessary documentation to support their fiscally sound audit.

As county commissioners elected by the people of Minnesota, it is our foremost duty to ensure taxpayer dollars have been budgeted and spent according to state and federal laws. We take these responsibilities seriously and welcome, as we always have, any advice your office has in correcting drafting errors, providing supplementary information, or assisting with audit insight, preparation, or necessary corrections. This routine correspondence between our counties and your office is normal and always non-partisan. If, as you claim, the issue with our audits is not the financial statements, but instead the documentation, we respectfully request your assistance in resolving this matter cooperatively through technical assistance. Your decision to re-audit all of our counties unfairly raises questions about our financial reputations and will unnecessarily cost our county taxpayers hundreds of thousands of dollars.

To assist with this goal, we respectfully request a meeting between your staff and county representatives to review your findings and discuss ways to make certain your office is provided with all additional and supplementary documentation that you require. In this way, we can work together to make sure our history of financial integrity and sound auditing is backed by unequivocal documentation and that Minnesota property taxpayers aren't responsible for paying for duplicative services that arrive at the same financial numbers.

We look forward to working with you on this effort and request a response from you no later than September 25, 2017, prior to our federal reporting deadline. Please send all future communication to Roseau County Coordinator Jeff Pelowski at 606 5<sup>th</sup> Avenue SW, Room 131; Roseau, MN 56751; phone: 218-463-4248; fax: 218-463-3252; email: [pelowski@co.roseau.mn.us](mailto:pelowski@co.roseau.mn.us).

Sincerely,

Mark Foldesi  
Chair, Roseau County Board of Commissioners

Enclosure: Additional Signature Pages

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District 1, Glenda Phillipe, Vice-Chair - District 2, Jack Swanson  
District 3, Roger Falk - District 4, Russell Walker - District 5, Mark Foldesi, Chair

An Equal Opportunity Employer



## ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

<b>Name of Nominating Agency:</b>	Roseau County Board of Commissioner
<b>Name of Nominee:</b>	<i>Carter Diesen</i>

<b>Mailing Address</b>	<i>40141 160<sup>th</sup> St.</i>	<b>Work Phone</b>	
<b>City</b>	<i>Wannaska</i>	<b>Home Phone</b>	
<b>Zip Code</b>	<i>56761</i>	<b>Cell Phone</b>	<i>242-3638</i>
<b>County</b>	<i>Roseau</i>	<b>E-Mail Address</b>	<i>cdrbk241@gmail.com</i>

1. Are you a resident of the Roseau River Watershed District? YES  NO

2. How long have you been a resident of the Roseau River Watershed District?

*37 years*

3. What is your physical address?

*40141 160<sup>th</sup> St.*

*Wannaska, MN 56761*

4. Is that the address where you receive your mail? YES  NO

5. Is that the address on your driver's license? YES  NO

6. Are you a registered voter? YES  NO

7. In which precinct are you registered to vote?

*Mickinock*

8. Why are you interested in serving on the watershed board?

*I want to continue to serve on the watershed board to help be a part of solving water issues for RRWD residents*

**ROSEAU RIVER WATERSHED MANAGER APPOINTEE  
QUESTIONNAIRE**

9. If appointed, how do you feel you could positively affect the watershed?

*If reappointed, I will continue to bring common sense ideas to the table that will improve the watershed district.*

10. How would you/do you respond to issues that come before the watershed board that effect you personally?

*I would respond to issues that could effect me personally by having an open mind of the pros and cons.*

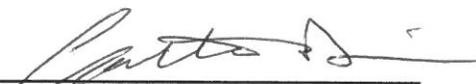
11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?

*I feel the best way to handle disputes is by working together to solve any disputes that may arise and communicate better to prevent disputes at board meetings.*

12. What in your opinion is the Roseau River Watershed currently doing well? How could the Roseau River Watershed improve?

*I feel that the RRWD is currently doing good for the district. Working on projects like Roseau Lake Bottom and Whitney Lake that will hopefully be beneficial in the future as well as the almost completed RRWMA outlet Project.*

*I think the RRWD is always improving, such as working with landowners to improve the watershed district.*

  
Applicant Signature

8-24-2017  
Date

**THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE**

## ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

<b>Name of Nominating Agency:</b>	Roseau County Board of Commissioner
<b>Name of Nominee:</b>	Brian Fish

<b>Mailing Address</b>	Po box 214	<b>Work Phone</b>	463-3349
<b>City</b>	Roseau	<b>Home Phone</b>	463-0464
<b>Zip Code</b>	56751	<b>Cell Phone</b>	689-2168
<b>County</b>	Roseau	<b>E-Mail Address</b>	bfish77@outlook.com

1. Are you a resident of the Roseau River Watershed District?  YES NO
2. How long have you been a resident of the Roseau River Watershed District? 6 yrs
3. What is your physical address? 25626 360th Ave  
Roseau Mn 56751
4. Is that the address where you receive your mail? YES  NO
5. Is that the address on your driver's license?  YES NO
6. Are you a registered voter?  YES NO
7. In which precinct are you registered to vote? Stafford
8. Why are you interested in serving on the watershed board?  
I would like to see the watershed rivers, ditches, and habitat restored, making it more accessible for fishing, hunting, canoeing, and other water based activities.

## ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

9. If appointed, how do you feel you could positively affect the watershed?

view point of buisness person and  
land owner

10. How would you/do you respond to issues that come before the watershed board that  
effect you personally?

be impartial lookat the big  
picture

11. Water is a controversial topic. How will you/do you handle disputes on the  
watershed board and with other entities such as county, state, or other watersheds?

~~do~~ do whats best for everyone in the  
Roseau watershed district while following  
state and fedral ~~law~~ laws and policy

12. What in your opinion is the Roseau River Watershed currently doing well? How  
could the Roseau River Watershed improve?

Flood protection is good for everyone in  
Roseau river flood plain. follow the states  
buffer zones and enforce them. To restore  
the ~~water~~ watershed to its natural state

Do you have any other comments you wish to share?

I would like to see the roseau river  
maintained and developed for recceational  
uses.

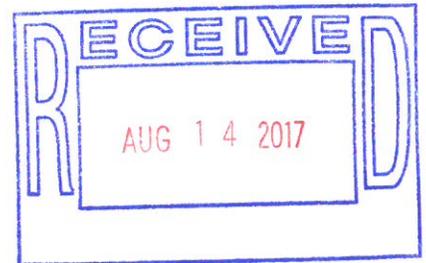
**THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE**

## ROSEAU RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioner
Name of Nominee:	<i>De Roy Carriere</i>

Mailing Address	<i>504 4<sup>th</sup> Ave NE</i>	Work Phone	<del>253-463-3467</del>
City	<i>ROSEAU</i>	Home Phone	<i>463-3467</i>
Zip Code	<i>56257</i>	Cell Phone	
County	<i>ROSEAU</i>	E-Mail Address	

1. Are you a resident of the Roseau River Watershed District?  YES  NO
2. How long have you been a resident of the Roseau River Watershed District? *30+ yrs*
3. What is your physical address? *504 4<sup>th</sup> Ave NE Roseau, MN 56257*
4. Is that the address where you receive your mail?  YES  NO
5. Is that the address on your driver's license?  YES  NO
6. Are you a registered voter?  YES  NO
7. In which precinct are you registered to vote? *City*
8. Why are you interested in serving on the watershed board?



*I am currently on the Board for over 20 yrs. The Ad Board and the RR International Watershed Board I am the oldest board member by age and years served.*

**ROSEAU RIVER WATERSHED MANAGER APPOINTEE  
QUESTIONNAIRE**

9. If appointed, how do you feel you could positively affect the watershed?

*Yes*

10. How would you/do you respond to issues that come before the watershed board that effect you personally?

*Abstain from voting - Debate as a  
2 users.*

11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?

*I listen to all sides of an issue and  
vote in the landowners favor.*

12. What in your opinion is the Roseau River Watershed currently doing well? How could the Roseau River Watershed improve?

*Making wise projects - Can always do better*

Do you have any other comments you wish to share?

*I would love to stay and help complete  
the projects we are working on*

Applicant Signature

*Le Roy Carriere*

Date

*7-14-12*

**THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE**



# Roseau County Request for Board Action

<b>Agenda Item #:</b> County Board Item 2 <small>(for office use only)</small>		
<b>Requested Board Date:</b>	September 12, 2017	<b>Originating Department:</b> Coordinator
<b>Subject Title (as it will appear on the Agenda):</b> Commissioner Committee Reports		<b>Presenter:</b> Commissioners
		<b>Estimated Amount of Time Needed for Discussion:</b> <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
<b>Board Action Requested:</b> Commissioners will present their Committee Reports.		
<b>Background:</b>		
<b>Supporting Documentation:</b> <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
<b>Agenda Classification for County Board Meeting:</b>		
<input type="checkbox"/> Delegations	<input type="checkbox"/> Consent Agenda	
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	
<input checked="" type="checkbox"/> County Board Items	<input type="checkbox"/> Other	

**FOR OFFICE USE ONLY:**

<b>Board Action:</b> Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	<b>Distribution/Filing Instructions:</b>
--	--

**Roseau County Board  
September 2017 Meetings**

**Glenda A. Phillippe  
District One**

**August 28: Warroad City Council – Warroad  
September 6: LDSAAA Advisory Board – TRF  
September 11: LDSAAA Grant Review Subcommittee – Mahnomen  
September 12: Roseau County Board – Roseau  
September 12: Highway Department – Roseau**

## JACK SWANSON COMMITTEE REPORTS

AUGUST 22, 2017 - NORTHWEST MINNESOTA MANUFACTURERS ASSOCIATION; Assessor Liz Lund and I met to talk about Vanguard appraisal process

AUGUST 24, 2017 - SAFETY COMMITTEE; lengthy accident/incident report

AUGUST 24, 2017 - ROSEAU SCHOOL BOARD; enrollment up slightly for the first time since 2010

AUGUST 28, 2017 - BIG FOUR (ST MICHAEL); urban/rural divide; dealing with conflicts within a board or committee

AUGUST 29, 2017 - ASSOCIATION OF MINNESOTA COUNTIES PUBLIC LANDS WORKING GROUP (ST CLOUD); presentations from DNR, Lessard/Sams Outdoor Heritage Council, US Fish & Wildlife Service, Minnesota Deer Hunters Association

AUGUST 30, 2017 - ASSOCIATION OF MINNESOTA COUNTIES EXTENSION COMMITTEE (ST PAUL); met with 4H Ambassadors

SEPTEMBER 5, 2017 - OPERATIONS COMMITTEE

SEPTEMBER 5, 2017 - COMMITTEE OF THE WHOLE

SEPTEMBER 6, 2017 - COMMUNITY JUSTICE COORDINATING COMMITTEE; Curt Hamre, Riverview Recovery Center

SEPTEMBER 6, 2017 - POLARIS INDUSTRIES; met with CEO Scott Wine

SEPTEMBER 7, 2017 - NORTHERN COUNTIES LAND USE COORDINATING BOARD (GRAND RAPIDS); teleconference on NE Minnesota mining issues

SEPTEMBER 7, 2017 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE; property acquisition

SEPTEMBER 11, 2017 - ROSEAU CITY COUNCIL