
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 3, 2017, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Swearing in Ceremony
 - Roseau County Commissioner Jack Swanson (District 2)
 - Roseau County Commissioner Russell Walker (District 4)
3. Election of Officers
4. Approve Agenda
5. Comments and Announcements

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. December 27, 2016 Board Proceedings
2. 2017 Mileage Expense Reimbursement
3. 2017 Meal Expense Reimbursement
4. 2017 Pocket Gopher Bounty
5. 2017 Beaver Bounty
6. Authorize Auditor to Pay Routine Bills

9:15 Department Reports

1. Assessor
 - a. Oath of Office

9:20 Committee Reports

9:20 County Board Items

1. 2017 County Commissioner Committee Assignments

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

December 27, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, December 27, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Jack Swanson and Todd Miller. Commissioner Phillipe was absent.

APPROVAL OF AGENDA

A discussion on labor negotiations was added to County Board Items. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Foldesi and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski shared a "Certificate of Excellence" from the Minnesota Counties Intergovernmental Trust given to Roseau County related to management of Workers' Compensation insurance. Pelowski also clarified the meeting schedule for January 3, 2017 noting that the Board meeting will start at 9:00 a.m., followed by the Operations/Committee of the Whole meeting(s) beginning at 10:30 a.m.

Board Chair Falk presented Commissioner Miller with a Certificate of Appreciation for his four years of service to Roseau County.

APPROVE BILLS

A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi, and carried unanimously to approve the payment of the following bills:

Warrants Approved For Payment 12/15/2016

<u>Vendor Name</u>	<u>Amount</u>
HORNER PLUMBING & EXCAVATION	28,678.00
MINN-DAK ASPHALT INC	66,511.75
MN DEPT OF FINANCE -TREAS	2,331.00
11 Payments less than 2,000.00	5,239.67
Final Total:	102,760.42

Warrants Approved For Payment 12/15/2016

<u>Vendor Name</u>	<u>Amount</u>
BADGER CITY	4,831.20
GREENBUSH CITY	15,359.89
NW MN MULTI COUNTY HRA	7,955.89
NW REGIONAL DEV COMM	3,017.53
ROSEAU CITY	106,133.44
ROSEAU RIVER WATERSHED DIST	87,847.03
SCHOOL DIST 2358	3,501.40

SCHOOL DIST 2683	43,377.10
SCHOOL DIST 676	49,401.67
SCHOOL DIST 682	406,970.93
SCHOOL DIST 690	118,285.44
SPRINGSTEEL ISLAND SANITARY DISTRICT	2,477.82
TOWN OF BARNETT	8,628.23
TOWN OF BARTO	9,820.09
TOWN OF CEDARBEND	4,035.37
TOWN OF DEWEY	5,411.01
TOWN OF DIETER	6,436.92
TOWN OF ENSTROM	4,229.95
TOWN OF FALUN	9,212.39
TOWN OF GOLDEN VALLEY	3,253.45
TOWN OF GRIMSTAD	5,617.09
TOWN OF HEREIM	6,114.78
TOWN OF HUSS	5,231.51
TOWN OF JADIS	11,573.17
TOWN OF LAKE	17,069.79
TOWN OF LAONA	6,766.32
TOWN OF LIND	2,683.88
TOWN OF MALUNG	7,453.62
TOWN OF MICKINOCK	6,269.15
TOWN OF MOOSE	4,320.03
TOWN OF MORANVILLE	5,270.73
TOWN OF NERESON	5,267.11
TOWN OF POLONIA	12,178.40
TOWN OF POPLAR GROVE	2,525.97
TOWN OF REINE	2,925.92
TOWN OF ROSS	5,469.09
TOWN OF SKAGEN	8,418.53
TOWN OF SOLER	4,013.74
TOWN OF SPRUCE	6,209.39
TOWN OF STAFFORD	8,766.34
TOWN OF STOKES	6,186.18
TWO RIVER WATERSHED DISTRICT	32,952.59
WARROAD CITY	24,594.87
WARROAD PORT AUTHORITY	3,956.38
11 Payments less than 2,000.00	9,580.48
Final Total:	1,111,601.81

Warrants Approved On 12/13/2016 For Payment 12/16/2016

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	9,998.23
JOHNSON OIL CO INC	4,201.93
MAR-KIT LANDFILL	40,932.50
MN COUNTIES COMPUTER COOP	4,618.44
MN COUNTY ATTORNEYS ASSN	2,147.00
ROSEAU CO ENVIRONMENTAL OFFICE	19,352.00
ROSEAU CO SOIL & WATER CONS	11,727.57
SAFETY COMPLIANCE SERVICES-DBA	2,000.00
UND FORENSIC PATHOLOGHY	2,939.25
VANGUARD APPRAISALS, INC	8,425.00

28 Payments less than 2,000.00	13,871.71
Final Total:	120,213.63

Warrants Approved For Payment 12/21/2016

<u>Vendor Name</u>	<u>Amount</u>
MN ENERGY RESOURCES	2,390.61
NW CONCRETE PRODUCTS INC	29,814.49
R & Q TRUCKING INC	15,314.90
TRAFFIC MARKING SERVICE INC	38,104.20
9 Payments less than 2,000.00	4,828.15
Final Total:	90,452.35

Warrants Approved On 12/22/2016 For Payment 12/22/2016

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN LEGION POST 88 GREENBUSH	7,000.00
AVIANDS LLC	7,657.14
FARMERS UNION OIL CO-WARROAD	2,011.17
GUST/ALBERT	4,636.00
KRAUS ANDERSON	17,652.30
MSOP-MN SEX OFFENDER PROGRAM	4,440.00
NORTHERN RESOURCES COOPERATIVE	5,636.15
REGENTS OF U OF MINNESOTA	17,220.24
ROSEAU CO TREASURER	13,142.32
29 Payments less than 2,000.00	10,831.80
Final Total:	90,227.12

In addition, Commissioner Miller requested that the Ditch 9 loan balance be paid up-to-date from the ditch fund balance.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously. The Board, by adoption of its Consent Agenda, approved the December 13, 2016 Regular Meeting Board Proceedings; approved the December 19, 2016 Special Board Meeting Proceedings; appointed Sheriff Steve Gust to a four-year term on the Northwest Minnesota Juvenile Detention Center Board, beginning January 1, 2017; passed Resolution #2016-12-01 authorizing County Attorney Karen Foss to sign grant agreements/contracts on behalf of Victim Services; approved the One Watershed One Plan Memorandum of Agreement; approved advertising to hire a Survey Crew Chief; approved advertising to hire a Head Shop Mechanic; passed Resolution #2016-12-08 in support of applying a 4% interest rate for internal fund transfers; and, accepted the Recorder's Office Compliance Report.

DEPARTMENT REPORTS

County Coordinator

Coordinator Pelowski requested the Board rescind the approval of the VEBA-related Indemnity Agreement approved at the December 13, 2016 Board meeting, based upon new information received from the Northwest Service Cooperative. A motion to rescind the VEBA-related Indemnity Agreement, was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously.

COUNTY BOARD ITEMS

State Land Value Redetermination

Assessor Liz Lund provided the Board with a comparison summary of the 2010 and 2016 State land values which are used to calculate the DNR PILT payments received by the County. There was no Board action taken.

Aquatic Invasive Species (AIS) Redetermination

The Board reviewed and discussed the AIS Work Plan. A motion was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2016-12-02

WHEREAS, Roseau County was allocated State funding in the amount of \$38,835.00 in 2016 to continue our program to prevent the spread of aquatic invasive species (AIS);

WHEREAS, Counties must specify by Board Resolution how the AIS funding will be utilized;

WHEREAS, the Roseau County Board has approved the attached AIS Program Work Plan as prepared by the Roseau County Soil and Water Conservation District (SWCD);

THEREFORE BE IT RESOLVED, Roseau County has utilized all the available 2016 State funding for AIS program-related activities as specified in the attached Work Plan.

2017 Commissioner Salary and per Diem Policy

The Board discussed the 2017 Commissioner Salary and Per Diem Policy. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried by a 3-0 vote, with Commissioner Miller abstaining, to adopt the following Resolution:

2016-12-03

WHEREAS, pursuant to Minnesota Statute § 375.055, "The County Commissioners shall receive as compensation for services rendered by them for their respective Counties, salaries and in addition may receive per diem payments and reimbursement for necessary expenses in performing duties of the office as set by resolution of the County Board."

BE IT RESOLVED, the Board established the 2017 Commissioner salary at \$20,793.85 reflecting a 3% increase over 2016.

BE IT FURTHER RESOLVED, that the 2017 Commissioner per-diem schedule is as follows:

- In-County meeting: \$100.00.
- Out-of-County meeting: \$150.00.
- Out-of-County one-day meeting requiring an overnight stay: \$200.00.
- Reimbursement for non-elected committee members: \$100.00.

2017 Appropriations

The Board discussed the 2017 proposed Appropriations. A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2016-12-04

BE IT RESOLVED that the Roseau County Board approves the 2017 Appropriations as follows:

Retired Senior Volunteer Program	\$ 1,500.00
Memorial Day	\$ 1,800.00
Roseau County Historical Society	\$ 54,000.00
Northwest Regional Library	\$100,000.00
Roseau County Soil and Water Conservation District (SWCD)	\$ 65,000.00
Roseau County SWCD Matching Funds/State Grant	\$ 22,750.00
Roseau County Agricultural Society (Fair)	\$ 15,000.00
Red River Valley Development Commission	\$ 800.00
BIF Historical Group (BIF Unorganized)	\$ 750.00
BIF Historical Group (Oaks Unorganized)	\$ 750.00

2017 Ditch Levies and Budgets

The Board reviewed the 2017 Ditch Levies and Budgets. A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2016-12-05

RESOLUTION ESTABLISHING 2017 DITCH LEVIES AND BUDGETS

WHEREAS, the Roseau County Board of Commissioners has reviewed and considered budgets for the ditch systems located in Roseau County; and

WHEREAS, the Roseau County Board of Commissioners deems it necessary that the following amounts be levied on ditch systems as stated below;

NOW, THEREFORE, BE IT RESOLVED that the County Auditor is directed to spread one-year levies on the following ditches for repairs and maintenance for the year 2017:

Ditch	2017 Benefit Percentage	2017 Ditch Levy Amount
County Ditch 5	25%	\$ 2,555.50
County Ditch 6	20%	\$ 7,131.80
County Ditch 7	25%	\$ 17,748.25
County Ditch 9	25%	\$ 29,457.24
County Ditch 10	25%	\$ 9,742.25
County Ditch 11	20%	\$ 7,559.60
County Ditch 13	25%	\$ 3,996.25
County Ditch 17	20%	\$ 11,770.80
County Ditch 18	25%	\$ 10,604.00
Judicial Ditch 19	15%	\$ 4,183.50
County Ditch 20	20%	\$ 4,761.40
County Ditch 21	30%	\$ 23,973.00

Judicial Ditch 22	65%	\$ 9,877.60
County Ditch 23	30%	\$ 23,490.60
County Ditch 24	50%	\$ 7,325.00
County Ditch 25	5%	\$ 2,560.00
County Ditch 26	25%	\$ 12,458.50
Judicial Ditch 33	25%	\$ 1,742.25
Judicial Ditch 61	15%	\$ 98,667.00
Judicial Ditch 62	40%	\$ 33,562.00
Judicial Ditch 63	25%	\$ 42,560.00
State Ditch 69	30%	\$ 61,813.22
State Ditch 72	20%	\$ 28,710.53
State Ditch 87	10%	\$ 1,972.10
State Ditch 90	20%	\$ 852.74
State Ditch 91	15%	\$ 63,777.89
State Ditch 95	5%	\$ 14,441.45

BE IT FURTHER RESOLVED that the 2017 ditch budgets are hereby approved and are on file in the office of the Roseau County Auditor.

Property Tax Levy

The Board discussed the 2017 Property Tax Levy. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2016-12-06

BE IT RESOLVED, that the payable 2017 Property Tax Levy for Roseau County is hereby approved, as follows:

FUND	LEVY
Revenue	\$3,347,815
Road & Bridge	\$1,200,000
Social Services	\$1,630,000
Debt Services	\$ 419,638
TOTAL	\$6,597,453
(Note: This reflects a 0% increase)	

2017 Budget

The Board reviewed the 2017 Budget. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2016-12-07

BE IT RESOLVED, that the 2017 Budget - incorporating the 2017 Levy - is hereby approved, as follows:

FUND	REVENUES	EXPENDITURES	NET BUDGET
Revenue	\$6,161,077	\$6,960,665	\$ -799,588
Road & Bridge	\$8,483,822	\$8,366,359	\$ 117,463
Social Services	\$4,084,172	\$4,226,945	\$ -142,773

Debt Service	\$ 430,411	\$419,638	\$ 10,773
Tax Supported Funds Total	\$19,159,482	\$19,973,607	\$ -814,125
Environmental	\$1,168,482	\$1,222,644	\$ -54,162
TOTAL – ALL FUNDS	\$20,327,964	\$21,196,251	\$ -868,287

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/Committee of the Whole Meeting, 12/13/16; Roseau County Budget Hearing, 12/13/16.

Commissioner Foldesi reported on the following committee(s): Operations/Committee of the Whole Meeting, 12/13/16; Roseau County Budget Hearing, 12/13/16; Social Services Board, 12/20/16; Highway Committee, 12/20/16.

Commissioner Miller reported on the following committee(s): Operations/Committee of the Whole Meetings, 12/13/16; Roseau County Budget Hearing, 12/13/16; Soil and Water Conservation District, 12/15/16; Minnesota Rural Counties Caucus Land Use meeting, 12/16/16; Social Services Board, 12/20/16; Highway Committee, 12/20/16; 404 Permit Assumption meeting, 12/21/16.

Commissioner Swanson reported on the following committee(s): Domestic Violence Court Advisory Committee, 12/13/16; Operations/Committee of the Whole Meetings, 12/13/16; Roseau County Budget Hearing, 12/13/16; Roseau Community Education Committee, 12/14/16; Roseau Convention and Visitors Bureau, 12/14/16; Northwest Emergency Communications Board, 12/14/16; Sunshine Hospitality Home/Roseau County Team, 12/14/16; Roseau High School National Honor Society Induction, 12/14/16; Team “EPIC” Advisory Committee, 12/15/16; Social Service Board, 12/20/16; Highway Committee, 12/20/16; Safety Committee, 12/20/16.

Labor Negotiations

Coordinator Pelowski provided the Board with an update on labor negotiations. A motion was made by Commissioner Swanson, seconded by Commissioner Foldesi and carried unanimously to adopt the following Resolution:

2016-12-09

BE IT RESOLVED that the 2017-2019 non-union (exempt, non-exempt) employees and appointed/elected Department Heads salary and benefits shall be as follows:

- Three (3) year term commencing December 18, 2016 – December 21, 2019.
- COLA: \$1.00/hr (2017); \$1.00/hr (2018); 2% (2019).
- Vacation Accrual:

<u>Length of Service</u>	<u>Accrual</u>
0 year but less than 3	4 hours/biweekly
3 years but less than 15	6 hours/biweekly
15 years but less than 20	7 hours/biweekly
20 years or more	8 hours/biweekly

- Funeral Leave: Employees will be granted a maximum of three (3) working days funeral leave with pay in the event of a death in the employee's immediate family (as defined in the Employee Handbook). Additional days for funeral leave may be granted at the discretion of the Employer for extenuating and unusual circumstances which additional time shall be charged against the employee's sick leave, vacation, or comp time.
- Clothing Allowance: Should a clothing allowance provision be included as part of the Highway Department Agreement, the same allowance will apply to Transfer Station employees for the purchase of work-related apparel.
- All other benefits are to remain the same.

A motion was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution which reflects the Board-approved proposal to be presented to the Highway Employee's Association for their consideration:

2016-12-10

BE IT RESOLVED, that the 2017-2019 Highway Department employees salary and benefits shall be as follows:

- Three (3) year term commencing December 18, 2016 – December 21, 2019.
- COLA: \$1.00/hr (2017); \$1.00/hr (2018); 2% (2019).
- Vacation Accrual:

<u>Length of Service</u>	<u>Accrual</u>
0 year but less than 3	4 hours/biweekly
3 years but less than 15	6 hours/biweekly
15 years but less than 20	7 hours/biweekly
20 years or more	8 hours/biweekly

- Clothing Allowance: A maximum of \$100.00 annually for the purchase of work-related apparel.
- All other benefits are to remain the same.

Upon motion carried, the Board adjourned the meeting at 11:55 a.m. The next regular meeting of the Board is scheduled for January 3, 2017 at 9:00 a.m.

Attest:

Date: _____

 Jeff Pelowski, County Coordinator
 Roseau County, Minnesota

 Roger Falk, Chair
 Board of County Commissioners
 Roseau County, Minnesota

2017 Standard Mileage Rates Announced

12/21/16

The Internal Revenue Service issued the **2017 optional standard mileage rates** used to calculate the deductible costs of operating an automobile for business, charitable, medical, or moving purposes.

Beginning on January 1, 2017, the standard mileage rates for the use of a car (also vans, pickups, or panel trucks) will be:

- 53.5 cents per mile for business miles driven, down from 54 cents for 2016.
- 17 cents per mile driven for medical or moving purposes, down from 19 cents for 2016.
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate decreased a half-cent per mile and the medical and moving expense rates each dropped 2 cents per mile from 2016. The charitable rate is set by statute and remains unchanged. The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

Source: IRS.gov



Appendix C - 2017 Meal & Expense Reimbursement Policy

The County Board set the annual mileage and expense reimbursement schedule at the first official Board meeting of the year held on January 3, 2017. The current mileage and expense reimbursement is as follows:

MILEAGE

The rate of reimbursement for travel expense by Roseau County employees and officials for the use of their own private vehicle on County business is set at the IRS rate which is .535 cents per mile.

MEAL EXPENSE

The meal expense reimbursement for travel OUTSIDE Roseau County is not to exceed **\$40.00** per day for a full day. Meal reimbursement is made for the exact expenditure(s) and not the maximum amount allowed. Meals are defined according to the standard meal model of breakfast-lunch-supper and do not include snacks in between meals. Tips and alcoholic beverages are not reimbursable. Itemized receipts are required to receive reimbursement for any expenses.

Meal reimbursement WITHOUT overnight lodging should be submitted on a GREEN claim form and will be processed through payroll whereby payroll tax and FICA withholding are deducted.

Meal reimbursement WITH overnight lodging should be submitted on a WHITE claim form but is paid as a Commissioner Warrant and does not go through payroll.

LODGING/Other Expenses

Every attempt should be made to obtain direct billing for expenses occurred. If this is not possible, expenses should be submitted on a claim form with all receipts attached. (white claim form)

Please Note: Under Minnesota law, claims presented for payment must be in writing and itemized. Credit card receipts lack sufficient detail to comply with statutory requirements and therefore are not acceptable.

Claim forms may be obtained in the Auditor's Office



Roseau County Request for Board Action

Agenda Item #: Consent 5 <small>(for office use only)</small>	
Requested Board Date:	January 3, 2017
Originating Department: Coordinator's Office	
Subject Title (as it will appear on the Agenda): 2017 Beaver Bounty	Presenter: Jeff Pelowski
Estimated Amount of Time Needed for Discussion:	
<input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Set the 2017 beaver bounty.	
Background: The 2016 beaver bounty was set at \$40.00.	
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None	
Agenda Classification for County Board Meeting:	
<input type="checkbox"/> Delegations <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other	

FOR OFFICE USE ONLY:

Board Action: Approved as Requested: _____ Denied: _____ Tabled: _____ Other: _____	Distribution/Filing Instructions:
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Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

The Board, by adoption of its Consent Agenda, approved the following Resolution:

2017-01-01

BE IT RESOLVED, that the County Auditor is hereby authorized to pay:

- Regular wages, approved benefits, and related withholding
- Flexible spending and VEBA administration
- Excess PERA Police State Aid
- Unemployment tax
- Garnishments
- Approved appropriations
- County contract wages paid to University of Minnesota for Extension services
- Custodial contracts
- Engineering consultant contracts
- Expenses for jurors and witnesses
- Claims signed by a Judge
- Utility bills, postage, telephone, lease agreements, fuel payments, and freight
- Contract partial payments
- Claims approved by other authorized boards, which includes authorization for payments by designated officials where the County is serving as fiscal agent
- Pass-through grants
- Tax and miscellaneous refunds
- Gopher bounty
- Beaver bounty
- Claims for Sheriff service fees,
- Miscellaneous legal fees and expenses required by the County Attorney
- License and tax on vehicles
- Other prior approved transactions for 2016

STATE OF MINNESOTA)

) ss

COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 3, 2017.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

District 1, Glenda Phillipe - District 2, Jack Swanson
District 3, Roger Falk, Chair - District 4, Todd Miller - District 5, Mark Foldesi

An Equal Opportunity Employer



December 21, 2016

Commissioner Roger Falk
Roseau County Board of Commissioners
35191 500th Avenue
Salol MN 56756

Dear Commissioner,

County Assessor Confirmation

Your appointment of Elizabeth R Lund as Roseau County Assessor for the term beginning January 2, 2017 and ending December 31, 2020 has been confirmed by Department of Revenue Commissioner, Cynthia Bauerly.

The Board's Role

Property Tax administration is complex. You have placed your trust in Elizabeth R Lund to lead your county's administration. Their actions and decisions, and those of Elizabeth R Lund's staff, impact each and every property owner in your county. Your constituents trust that property tax is administered fairly, consistently, and according to statute and policy. The county assessor that you entrust with this responsibility deserves your support. When it comes time to make decisions regarding budget, I encourage you to reach out to Elizabeth R Lund for input. Your support through adequate funding to carry out their statutory responsibilities and to invest in continuing education is critical.

Next Steps

Statute requires that each County Assessor must take an oath of office before the county board. Elizabeth R Lund has additional information about this requirement. Please administer the oath at your first board meeting in 2017.

If you have questions, please contact Amy Rausch at (651)-587-4407 or email amy.rausch@state.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Rowley', written in a cursive style.

CYNTHIA ROWLEY, Director

Property Tax Division

Minnesota Department of Revenue

Oath of Office - County Assessor Reappointment

Each assessor approved by the Commissioner of Revenue to serve another four-year term as County Assessor must take an Oath of Office per Minnesota Statute 273.061. The oath should be taken at the first County Board meeting that takes place after January 1, 2017. We recommend that this action be recorded in the County Board's minutes.

The language of the oath is as follows:

"I Elizabeth R Lund swear and affirm that I will support the constitution of the United States and of this state, that I will be diligent, faithful, and impartial in the performance of the duties of the office and trust that I now assume as County Assessor for the county of Roseau. So help me God."

2016 Roseau County Committee Appointments

Association of MN Counties - Executive Committee

Committee Members	Alternate(s)	Term: 1 years	Meeting Schedule
Commissioner Jack Swanson		District III Appointment	Monthly, 3rd Friday - St. Paul/other mtgs As needed

Association of MN Counties Agriculture & Rural Task Force

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Commissioner Todd Miller	Annual Appointment	As needed
Commissioner Roger Falk			

Association of MN Counties - Broadband Sub-Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			

Association of MN Counties - County Delegates

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk		Annual	Annual Meeting in December
	Commissioner Mark Foldesi		Appointment	
	Commissioner Todd Miller			Annual Legislative Conference
	Commissioner Glenda Phillipe			
	Commissioner Jack Swanson			District Meetings Quarterly
	Social Services Director Dave Anderson			
	CC/ESD Jeff Pelowski			
	Auditor Martha Monsrud			

Association of MN Counties Futures Task Force

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			Quarterly

Association of MN Counties General Government Policy Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Glenda Phillipe		District III Appointment	Quarterly

Association of MN Counties Health & Human Services Policy Committee

005	Committee Members	Term	Meeting Schedule
	Social Services Director Dave Anderson	District III Appointment	Quarterly

Association of MN Counties Environment and Natural Resources Policy Committee

005	Committee Members	Term	Meeting Schedule
	Commissioner Todd Miller	District III Appointment	Quarterly

Association of MN Counties Local Government Water Roundtable

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			

Association of MN Counties Public Safety Policy Committee

005	Committee Members	Term	Meeting Schedule
	Commissioner Jack Swanson	District III Appointment	Quarterly

2016 Roseau County Committee Appointments

Association of MN Counties Transportation & Infrastructure Policy Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk		District III Appointment	Quarterly

Audit/Finance Committee

	Committee Members		Term	Meeting Schedule
	Commissioner Roger Falk			
	Commissioner Todd Miller			
	Auditor Martha Monsrud			
	Treasurer Diane Gregerson			
	Tobie Eidsmoe			

Board of Water and Soil Resources Drainage Work Group

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Todd Miller			

Building Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk	Commissioner Mark Foldesi		At COW Meetings/As Needed
	Commissioner Jack Swanson	Commissioner Todd Miller		
	CC/ESD Jeff Pelowski	Commissioner Glenda Phillipe		
	Auditor Martha Monsrud			
	Social Services Director Dave Anderson			
	Sheriff Steve Gust			
	IT Administrator Chris Stauffer			
	Engineer Brian Ketring			
	Building Mgmt. Supervisor Lenny Johnson			

Cities Counties and Other Government Agencies (COGA)

	Committee Members	Alternate(s)	Term	Meeting Schedule
	HR/Ben Administrator Patty Ignaszewski	CC/ESD Jeff Pelowski	Indefinite	Quarterly
	Fiscal Supervisor Gwynne Roadfelt		Appointed by NW Service Coop Advisory Council	

Committee of the Whole

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk		Annual Appointment	1st Tuesday of Every Month
	Commissioner Mark Foldesi			
	Commissioner Todd Miller			
	Commissioner Glenda Phillipe			
	Commissioner Jack Swanson			

2016 Roseau County Committee Appointments

Community Justice Coordinating Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	Commissioner Roger Falk		1st Wednesday of Every Month (Noon)
Attorney Karen Foss	Commissioner Mark Foldesi		County Board Room
Assistant County Attorney Mike Grover	Commissioner Todd Miller		
Judge Donna Dixon	Commissioner Glenda Phillipe		
Sheriff Steve Gust			
Social Services Director Dave Anderson			
Jail Administrator Matt Restad			

County Fair Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson			As needed
Commissioner Glenda Phillipe			
Administrative Assistant Cindy Tangen			
Auditor Martha Monsrud			
Administrative Assistant Ann Marie Miller			

Credit Card Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			As needed
Commissioner Jack Swanson			
Engineer Brian Ketring			
Auditor Martha Monsrud			
Treasurer Diane Gregerson			

DNR County Road Planning Committee per MN Statute 89.01 subd. 7/Unorganized Road Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Commissioner Roger Falk	Annual Appointment	As needed
Commissioner Todd Miller	Commissioner Glenda Phillipe		

2016 Roseau County Committee Appointments

Emergency Management

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Commissioner Mark Foldesi	Annual Appointment	As needed
Commissioner Todd Miller	Commissioner Glenda Phillipe		
Assessor Liz Lund	Commissioner Jack Swanson		
Attorney Karen Foss			
Auditor Martha Monsrud			
Engineer Brian Ketring			
HSEM Director Kyle de Molee			
CC/ESD Jeff Pelowski			
Recorder Pam Grand			
Social Services Director Dave Anderson			
Treasurer Diane Gregerson			
Sheriff Steve Gust			

Flood Plain Map Advisory Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			As needed
Commissioner Mark Foldesi			
Commissioner Todd Miller			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			
CC/ESD Jeff Pelowski			
Engineer Brian Ketring			
HSEM Director Kyle de Molee			
RRWD - Torin McCormack			
WRWD - Rick Battles			
TRWD - Dan Money			
PE - Brian Schaible			

Greater Minnesota Parks & Trails Coalition

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			Quarterly
Commissioner Glenda Phillipe			

2016 Roseau County Committee Appointments

Hazard Mitigation Steering Plan Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe			As needed
Commissioner Jack Swanson			
CC/ESD Jeff Pelowski			
Highway Engineer Brian Ketring			
LifeCare Medical Center CEO Keith Okeson			
Roseau School Supintendent Larry Guggisberg			
Lake Township Rep Dave Paulsen			
RRWD Administrator Tracey Halstensgard			
TRWD Administrator Dan Money			
WRWD Secretary/Administrator Rick Battles			
City of Warroad Administrator Kathy Lovelace			
HSEM Director Kyle de Molee			

Highway Department - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk		Annual Appointment	
Commissioner Mark Foldesi			Third Tuesday following Social Services Board Meeting (10:30 a.m.)
Commissioner Todd Miller			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			
Asst County Engineer Daryl Dahl			
Engineer Brian Ketring			

Insurance Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Todd Miller	Commissioner Glenda Phillipe	Annual Appointment	As needed
Commissioner Jack Swanson			
Wellness Coordinator Cindy Tangen			
Civil Process Clerk Tara Halvorson			
Deputy Accountant Rhonda Hanson			
Auditor Martie Monsrud			
HR/Ben Administrator Patty Ignaszewski			
Financial Worker Rosalie Isham			
Fiscal Supervisor Gwynne Roadfelt			
Heavy Equipment Oper. Jason Monsrud			

2016 Roseau County Committee Appointments

Joint Ditch Authority

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Ditch Commissioners</u>	Adjoining County	Indefinite Unless Changed	As needed
Judicial Ditch No. 19 District 3 & 5	Marshall		
Judicial Ditch No. 2 District 1 & 4	Lake of the Woods		
Judicial Ditch No. 33 District 2 & 5	Kittson		
State Ditch No. 50 District 2, 3 & 5	Kittson		
State Ditch No. 62 District 3 & 4	Lake of the Woods		
Judicial Ditch No. 63 District 2, 3, 4, 5	Marshall		
State Ditch No. 72 District 2, 3 & 5	Kittson		
State Ditch No. 90 District 5	Kittson & Marshall		
State Ditch No. 95 District 2, 3 & 5	Kittson		

Joint RRWD/TRWD & Kittson County & Roseau County Ditch Committee added 4/13/10

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Commissioner Todd Miller	Annual Appointment	As needed
Commissioner Roger Falk			

Joint Powers Natural Resource Board

610 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Commissioner Mark Foldesi	Annual Appointment	Monthly 3rd Monday in Bemidji
Commissioner Todd Miller			

Land Asset Pilot Committee - Committee of the Whole

Committee Members	Alternate(s)	Note:
Commissioner Roger Falk		Commissioners serve on this committee when land in question is in their district or impacts their constituency.
Commissioner Mark Foldesi		
Commissioner Todd Miller		
Commissioner Glenda Phillipe		
Commissioner Jack Swanson		
Assessor Liz Lund		
Auditor Martha Monsrud		
Engineer Brian Ketring		

Land of the Dancing Sky Area Agency on Aging (NWRDC) 21 County BOARD

Committee Members	Alternate(s)	Term: 3, 3 year terms	Meeting Schedule
Commissioner Glenda Phillipe		Appointed 1-2011	March, July, October

Land of the Dancing Sky Area Agency Advisory NWRDC COMMITTEE

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe		Appointed 1-2011	Feb, April, July, October

2016 Roseau County Committee Appointments

Land Use Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Todd Miller Commissioner Glenda Phillipe Commissioner Jack Swanson CC/ESD Jeff Pelowski Assessor Liz Lund Engineer Brian Ketring Auditor Martha Monsrud			As needed

Tax Forfeited Land Sale Subcommittee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Todd Miller Commissioner Glenda Phillipe Commissioner Jack Swanson Assessor Liz Lund Auditor Martha Monsrud Deputy Auditor Kathy Jenson Engineer Brian Ketring			As needed to prepare for tax forfeited land sales.

Law Library Board of Trustees MS 134A.10 Sub 4

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson Judge Donna Dixon Law Clerk Jesse Powell Attorney Karen Foss Court Administrator Teresa McDonnell	Commissioner Mark Foldesi	Annual Appointment	As needed

Lake of the Woods One Watershed One Plan

Committee Members	Alternate(s)	Term	Meeting Schedule

Legislative Committee - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Todd Miller Commissioner Glenda Phillipe Commissioner Jack Swanson			As needed

2016 Roseau County Committee Appointments

Minnesota Association of Professional County Economic Developers				
	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Glenda Phillipe	All Commissioners		As needed
Minnesota County Computer Cooperative				
	Committee Members	Alternate(s)	Term	Meeting Schedule
	IT Administrator Chris Stauffer	Auditor Martha Monsrud Treasurer Diane Gregerson Assessor Liz Lund IT Tech Chad Wulff	Annual Appointment	Annual Regional Meeting Annual Conference Monthly Meetings
Minnesota Counties Intergovernmental Trust (MCIT) DELEGATE				
	Committee Members	Alternate(s)	Term	Meeting Schedule
	Auditor Martha Monsrud	Commissioner Todd Miller	Annual Appointment	Annual Meeting
Minnesota Counties Intergovernmental Trust (MCIT) CONTACT				
	Committee Members	Alternate(s)	Term	Meeting Schedule
	Auditor Martha Monsrud, Primary Contact CC/ESD Jeff Pelowski, Workers Comp Contact			n/a
Minnesota Rural Counties Caucus (MRCC)				
611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Todd Miller	All Commissioners	Annual	Every Other Month
Northern Counties Land Use Coordinating Board				
610	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Todd Miller	All Commissioners	Annual Appointment	Monthly - 1st Thursday Chisholm or Northome
Northwest Community Action Board				
	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Mark Foldesi		Annual Appointment	Every Other Month - 3rd Thursday - 5 p.m. Bdgr
Northwest MN Emergency Communications Board				
005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Jack Swanson	Commissioner Roger Falk	Indefinite	Quarterly
Northwest MN Household Hazardous Waste Joint Powers Board				
25-392	Committee Members	Alternate(s)		Meeting Schedule
	Commissioner Glenda Phillipe	Commissioner Jack Swanson		Quarterly
Northwest MN Housing & Redevelopment Authority				
	Committee Members	Alternate(s)	Term: 5 Years	Meeting Schedule
	Commissioner Jack Swanson		6-30-2011 - 6-30-2016	Every Other Month - 3rd Wednesday

2016 Roseau County Committee Appointments

Northwest MN Juvenile Center			
Committee Members	Alternate(s)	Term: 4 years	Meeting Schedule
Social Services Director Dave Anderson		expires Dec 31, 2018	Every Other Month - 3rd Thursday
Sheriff Steve Gust		expires Dec 31, 2016	
Northwest MN Regional Development Transportation Committee			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		Quarterly - 1st Monday in Warren
Engineer Brian Ketring			
Northwest MN Regional Library Board			
Committee Members	Alternate(s)	Term (2 - 3 year terms)	Meeting Schedule
Gracia Nelson		expires Jan 1, 2017	Monthly - 3rd Thursday
Northwest Regional Development Commission			
005	Committee Members	Term	Meeting Schedule
	Commissioner Mark Foldesi	County Board Rep	Quarterly - 4th Tuesday 6 p.m.
	Jim Christianson	School Board Rep	
	Buddy Erickson	Township Board Rep	
Northwest Regional Development Commission Arts Council			
Committee Members	Alternate(s)	Term	Meeting Schedule
Aliza Olson		appointed	Quarterly
Charles Erickson			
Northwest Regional Development Commission Executive Board of Directors			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Buddy Erickson (Alternate)		Monthly - 4th Tuesday 6 p.m.
Noxious Weed Appeal MS 18.83, Subd 3			
Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi	Any Other Commissioner	Annual Appointment	As needed
Curtis Skrutvold			
Tim O'Donnell			
Arne Heggedal			
Greg Braaten			

2016 Roseau County Committee Appointments

Operations/COW Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Mark Foldesi Commissioner Todd Miller Commissioner Glenda Phillipe Commissioner Jack Swanson Assessor Liz Lund Attorney Karen Foss Auditor Martha Monsrud Building Mgmt Supervisor Lenny Johnson CC/ESD Jeff Pelowski HSEM Director Kyle de Molee Engineer Brian Ketring IT Administrator Chris Stauffer Recorder Pam Grand Sheriff Steve Gust Social Services Director Dave Anderson Treasurer Diane Gregerson VSO Martin Howes 4H Coordinator Sandi Weiland			Monthly - 1st Tuesday (9:00 a.m.)

Personnel Appeal Committee MS 375.65

Committee Members	Term	Meeting Schedule
LifeCare Medical Center HR Rep Polaris Industries HR Rep Marvin Windows HR Rep	To be appointed per County Personnel Act: Three non-county employees with Human Resource experience. Terms should be staggered.	As needed

Public Health Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Glenda Phillipe Commissioner Jack Swanson Attorney Karen Foss CC/ESD Jeff Pelowski HSEM Director Kyle de Molee LifeCare Medical Center Rep Cathy Huss LifeCare Medical Center Rep Julie Pahlen Sheriff Steve Gust Social Services Director Dave Anderson Auditor Martha Monsrud	Commissioner Mark Foldesi		Quarterly

2016 Roseau County Committee Appointments

Quin County Community Health Advisory Board

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi Public Health Rep Julie Pahlen	Commissioner Glenda Phillipe	Annual Appointment	Quarterly - 3rd Monday 1 p.m.

Red River Basin Commission Joint Powers Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		Quarterly

Red River Development Association

Committee Members	Alternate(s)	Term (3 year)	Meeting Schedule
Richard Magnusson		Begins 3-28-15	Bi-Annual Meetings

Regional Radio Advisory Board (RAC)

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	IT Administrator Chris Stauffer	Deputy Matt Restad		2nd Wednesday- 9:30 a.m. ITV or TRF

Retired Senior Volunteer Program

Committee Members	Alternate(s)	Term	Meeting Schedule
Glenda Phillipe			

Roseau County Affordable Housing Fund Advisory Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Jack Swanson	Commissioner Glenda Phillipe	Annual Appointment	Quarterly As needed

Roseau County Board of Adjustment MS 394

Committee Members	Alternate(s)	Term	Meeting Schedule
Bernard Gonshorowski John Douglas Randy Horner CC/ESD Jeff Pelowski - Ex Officio		Indefinite	As needed

Roseau County Committee on Aging

Committee Members	Alternate(s)	Appointment Date	Meeting Schedule
Commissioner Glenda Phillipe Richard Otto (City of Roseau) Bill Cain (District 1) Sue Lisell (District 2) Sandi Otto (District 3) Jim Hallan (District 4) _____ (District 5)	Commissioner Jack Swanson		Monthly - 3rd Monday 9:30 a.m. Far North Transit Headquarters, 215 S. Main, Roseau.

2016 Roseau County Committee Appointments

Roseau County Extension Committee MS 38.36

Committee Members	Alternate(s)	Term: 2 - 3 year terms	Meeting Schedule
Auditor Martha Monsrud	Commissioner Mark Foldesi	Standing member by statute	As needed
Commissioner Roger Falk		Annual Appointment	
Commissioner Jack Swanson		Annual Appointment	
Thor Didrikson		Expires 2018	
Robby Christianson		Expires 2018	
Brita Comstock		Expires 2017	
Matt Ulwelling		Expires 2017	
Kari Millner		Expires 2016	
Carmen Przekwas		Expires 2016	

Roseau County Revolving Loan Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			As needed
Commissioner Glenda Phillipe			
Auditor Martha Monsrud			
Gary Boekelheide - Security State Bank			
Robert Foley, Jr. - Citizens State Bank			
Joe Ulwelling - Border State Bank			

Roseau County Soil & Water Conservation District

611 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Todd Miller	Commissioner Mark Foldesi	Annual Appointment	Monthly - 2nd Tuesday (7:00 a.m.)

Roseau River International Watershed Board

611 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Mark Foldesi			
Commissioner Todd Miller			

Roseau River Watershed District Board

611 Committee Members	Alternate(s)	Term: 3 years	Meeting Schedule
Tony Wensloff		expires 10-19-2016	
Jason Braaten		expires 10-19-2018	Monthly - 1st Wednesday
LeRoy Carrier		expires 10-19-2017	
Carter Diesen		expires 10-19-2017	
Cody Schmalz		expires 10-19-2018	

Roseau River Watershed District (Commissioner Delegates)

611 Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Commissioner Mark Foldesi		
Commissioner Todd Miller	Commissioner Glenda Phillipe		Monthly - 1st Wednesday
	Commissioner Jack Swanson		

2016 Roseau County Committee Appointments

Safety Committee MS 182.676

Committee Members	Alternate(s)	Term	Meeting Schedule
<u>Highway (3)</u>			Quarterly
Engineer Brian Ketring			
Senior Highway Technician Allen Brandt			
Heavy Equipment Operator Wilfred Moser			
<u>Law Enforcement (3)</u>			
Sheriff Steve Gust			
Sergeant Kevin Becker			
Jail Administrator Matt Restad			
<u>Courthouse Administration (3)</u>			
Auditor Martha Monsrud			
HR/Ben Admin Patty Ignaszewski			
Deputy Recorder Brenda McMillin			
<u>Transfer Station (1)</u>			
CC/ESD Jeff Pelowski			
<u>Maintenance (1)</u>			
Building Mgmt Supervisor Lenny Johnson			
<u>County Board (2)</u>			
Commissioner Roger Falk			
Commissioner Jack Swanson			
<u>Social Services (3)</u>			
Social Services Director Dave Anderson			
Office Support Specialist Janelle Verbout			
Social Worker Allison Fillmore			
<u>HSEM (Ex-officio)</u>			
HSEM Director Kyle de Molee			

Social Services Board - Committee of the Whole

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk			
Commissioner Mark Foldesi			Monthly - 3rd Tuesday 9:00 a.m.
Commissioner Todd Miller			
Commissioner Glenda Phillipe			
Commissioner Jack Swanson			
Social Services Director Dave Anderson			
Fiscal Supervisor Gwynne Roadfelt			
Member at Large - Colleen Lorensen		7-5-15 - 7-5-17	
Member at Large - Jared Gustafson		7-1-14 - 6-30-16	Filling the term of Bryan Erickson

2016 Roseau County Committee Appointments

Solid Waste Planning Committee

25-391	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Jack Swanson CC/ESD Jeff Pelowski, ex-officio Marsha Yates - Badger Ronald Jacobson -Twp. Officers Assoc. Scott Waage - Greenbush Elliott Larson - Marvin Windows David Drown - Roseau Jim Pederson - Polaris Dick Soderberg - Warroad	Any Other Commissioner	Indefinite	As needed.

Statewide Radio Board Finance Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Jack Swanson			Monthly via telephone - 2nd Thursday

Subsurface Sewage Treatment System Advisory Committee

005	Committee Members	Alternate(s)	Term	Meeting Schedule
	CC/ESD Jeff Pelowski Commissioner Glenda Phillipe Commissioner Jack Swanson			As needed

Trails Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Mark Foldesi	Any Other Commissioner		As needed

Transportation Alliance Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Engineer Brian Ketring	Commissioner Glenda Phillipe	Annual Appointment	As needed

TV Translator Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Roger Falk Commissioner Jack Swanson Auditor Martha Monsrud Dick Sjoberg - Sjoberg's Cable Lee Hervey - Voyagers Communication	Commissioner Todd Miller		As needed

Two Rivers Watershed District Board of Managers

611	Committee Members	Alternate(s)	Term: 3 years	Meeting Schedule
	Al Brazier Jim Kukowski		expires 10-29-2018 expires 10-29-2017	Monthly - First Wednesday 8:00 a.m. Hallock

2016 Roseau County Committee Appointments

Two Rivers Watershed District (Commissioner Delegates)

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Mark Foldesi	Commissioner Roger Falk		Monthly - First Wednesday 8:00 a.m. Hallock

Victim Services Advisory Board

	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Glenda Phillipe Commissioner Todd Miller			Quarterly

Warroad River Watershed District Board of Managers

611	Committee Members	Alternate(s)	Term: 3 years	Meeting Schedule
	Joe Olafson		expires 9-19-2019	Monthly - Third Wednesday
	Jeff O'Donnell		expires 9-19-2018	
	Gerald Phillipe		expires 9-19-2018	
	Keith Landin		expires 9-19-2017	
	William Thompson		expires 9-19-2017	

Warroad River Watershed District (Commissioner Delegates)

611	Committee Members	Alternate(s)	Term	Meeting Schedule
	Commissioner Glenda Phillipe Commissioner Todd Miller	Commissioner Mark Foldesi Commissioner Roger Falk Commissioner Jack Swanson		Monthly - Third Wednesday

Website Management Committee

	Committee Members	Alternate(s)	Term	Meeting Schedule
	IT Administrator Chris Stauffer Social Services Director Dave Anderson Administrative Assistant Ann Marie Miller Commissioner Todd Miller Commissioner Glenda Phillipe			

2016 Roseau County Committee Appointments

Wellness Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Social Worker Lynette Blazek			As needed
Sheriff Steve Gust			
Deputy Auditor John Huss			
Financial Worker Rosalie Isham			
HR/Ben Admin Patty Ignaszewski			
Administrative Assistant Ann Marie Miller			
HSEM Director Kyle de Molee			
VSO Martin Howes			
Fiscal Supervisor Gwynne Roadfelt			
Commissioner Jack Swanson			
Wellness Coordinator Cindy Tangen			
Commissioner Roger Falk			
Social Worker Erica Bergstrom			
IT Technician Chad Wulff			

Wetland Appeal Board

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		As needed
Commissioner Glenda Phillipe			
Dan Johnston - Member-at-Large	If wetland issue is in Commissioner		
To Be Appointed by SWCD	district, choice to elect another Commissioner to represent.		

Wildlife Management Area Planning Committee

Committee Members	Alternate(s)	Term	Meeting Schedule
Commissioner Roger Falk	Any Other Commissioner		As needed
Commissioner Mark Foldesi			