
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on January 26, 2016, at 9:00 a.m., in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

9:00 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

9:05 Delegations/Board Appointments/Public Comments*

9:10 Consent Agenda

1. January 12, 2016 Board Proceedings
2. Minnesota Government Access (MGA) - Master Subscriber Agreement
3. Aumentum Tax System Contract
4. Advertisement for Hire – Social Services Accounting Technician
5. Advertisement for Hire – Social Services Eligibility Worker
6. 2016 Adult Mental Health Grant – Social Services
7. Donation to Sheriff's Department

9:15 Department Reports

1. Highway
 - a. Call for Bids – CSAH 72 Bridge Deck Repair and Overlay
2. Auditor
 - a. 2016 Liquor Licenses
3. Treasurer
 - a. Penalty Refund Request

9:45 County Board Items

1. Commissioner Committee Reports

10:30 Unfinished Business

10:30 Adjourn

***Limited to five minutes**

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

January 12, 2016

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, January 12, 2016 at 9:00 a.m.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Board Chair Roger Falk. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, Mark Foldesi, Todd Miller, Glenda Phillipe and Jack Swanson.

APPROVAL OF AGENDA

A Quin County Joint Powers Agreement Amendment was added to County Board Items; an Unorganized Township Fire Contract; and, a County Coroner Contract were added to the Consent Agenda. A motion to approve the amended Agenda was made by Commissioner Miller, seconded by Commissioner Swanson and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Coordinator Pelowski reminded the Board of the Highway Committee meeting and performance reviews immediately following today's meeting.

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Foldesi and carried unanimously to approve the payment of the following bills:

Warrants Approved On 12/22/2015 For Payment 12/28/2015

<u>Vendor Name</u>	<u>Amount</u>
KLOPP CONSTRUCTION	14,219.45
MN COUNTIES COMPUTER COOP	4,375.44
5 Payments less than 2,000.00	1,922.57
Final Total:	20,517.46

Warrants Approved For Payment 12/28/2015

<u>Vendor Name</u>	<u>Amount</u>
HOLTHUSEN CONSTRUCTION INC	28,715.00
NW CONCRETE PRODUCTS INC	85,710.43
ROSEAU CO TREASURER	9,335.06
STOSKOPF INC/STEVEN	9,519.72
11 Payments less than 2,000.00	4,958.43
Final Total:	138,238.64

Warrants Approved On 12/29/2015 For Payment 12/29/2015

<u>Vendor Name</u>	<u>Amount</u>
CDW GOVERNMENT INC	6,287.42
DELL MARKETING LP	16,592.39
INTERSTATE TRAFFIC SIGNS	4,770.00
LIFECARE MEDICAL CENTER	5,152.32
TAGGART CONTRACTING, INC	18,877.03
TRUE NORTH STEEL	5,600.00
21 Payments less than 2,000.00	6,578.27

Final Total: **63,857.43**

Warrants Approved For Payment 12/31/2015

<u>Vendor Name</u>	<u>Amount</u>
ACKER BODY SHOP INC	2,976.27
3 Payments less than 2,000.00	2,967.48
Final Total:	5,943.75

Warrants Approved For Payment 1/08/2016

<u>Vendor Name</u>	<u>Amount</u>
AFLAC	4,029.48
JOHNSON/LAURE A	4,070.88
MN ENERGY RESOURCES	2,114.70
RB BUILDERS CONSTRUCTION	7,695.00
ROSEAU CO HISTORICAL SOCIETY	5,815.00
10 Payments less than 2,000.00	3,706.89
Final Total:	27,431.95

Warrants Approved On 1/12/2016 For Payment 1/15/2016

<u>Vendor Name</u>	<u>Amount</u>
ASSN OF MN COUNTIES	8,466.00
CDW GOVERNMENT INC	6,945.60
MAR-KIT LANDFILL	36,218.40
MN COUNTIES COMPUTER COOP	53,966.28
MN DEPT OF TRANSPORTATION	4,898.06
MN SHERIFF'S ASSN	5,328.40
MSOP-MN SEX OFFENDER PROGRAM-D	4,128.00
NORTHERN RESOURCES COOPERATIVE	4,160.28
ROSEAU CO COOP ASSN	6,014.17
ROSEAU COUNTY FORD	33,651.86
SJOBORG'S INC	2,668.25
UND FORENSIC PATHOLOGY	2,583.00
VOYAGEURS COMTRONICS CORPORATION	3,396.30
58 Payments less than 2,000.00	24,330.42
Final Total:	196,755.02

In addition, the Board approved a forthwith payment to Andrew Stoskopf Trucking, in the amount of \$852.50, for beaver dam removal on CD 24.

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Swanson, seconded by Commissioner Phillippe and carried unanimously. The Board, by adoption of its Consent Agenda, approved the January 5, 2016 Board Proceedings; approved the Roseau County Worker's Compensation Policy; approved the Law Enforcement Technology Group (LETG) system purchase and Operation and Maintenance Agreement; approved a three year Fire Protection Agreement between the City of Roseau and Roseau County Unorganized Townships, beginning January 1, 2016, in the amount of \$2,344.00 per year; and, approved a one year contract, beginning January 12, 2016, with the University of North Dakota Department of Pathology, for Roseau County Coroner services, in the amount of \$35,271.00.

DEPARTMENT REPORTS

Auditor's Office

Sealed bids were received, per advertised notice, for 2016 publishing. Bids were opened and read by Auditor Martha Monsrud as follows:

- 1) OFFICIAL COUNTY NEWSPAPER; Publication of the County Board Proceedings, all legal notices of the County, first publication of the 2015 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2016.

The Tribune	2.49 per column inch
Roseau Times Region	2.97 per column inch

- 2) Second publication of the 2015 Financial Statement Summary pursuant to M.S. §375.17.

The Tribune	2.79 per column inch
Roseau Times Region	2.97 per column inch

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2016-01-02

BE IT RESOLVED, that the Roseau Times Region be designated as the Official County Newspaper to publish the County Board Proceedings, all legal notices of the County, first publication of the 2015 Financial Statement Summary pursuant to M.S. §375.17, and List of Delinquent Taxes, all pursuant to M.S. §375.12, 375.17, 279.05, 279.07, 279.08, and 279.09, in 2016, at the rate of \$2.97 per column inch.

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson and carried unanimously to adopt the following Resolution:

2016-01-03

BE IT RESOLVED, that The Greenbush Tribune be designated to publish the second publication of the 2015 Financial Statement Summary, pursuant to M.S. §375.17, at the rate of \$2.79 per column inch.

Deputy Auditor Payroll/Elections Hire

Auditor Monsrud requested a job status change for the Deputy Auditor/Payroll Elections position. A motion to change the Deputy Auditor Payroll/Elections job status from regular part-time to regular full-time, and advertise for the hire of this position, was made by Commissioner Swanson, seconded by Commissioner Phillipe and carried unanimously.

COUNTY BOARD ITEMS

Quin County Joint Powers Agreement

Commissioner Foldesi requested the Board consider approving an amendment to the Quin County Joint Powers Agreement. A motion to approve an amendment to the Quin County Joint Powers Agreement, which will allow Committee members to enter into contracts on behalf of member Counties, was made by Commissioner Foldesi, seconded by Commissioner Swanson and carried unanimously.

Commissioner Committee Reports

Commissioner Falk reported on the following committee(s): Operations/COW Meeting, 1/5/16; Roseau River Watershed District, 1/6/16.

Commissioner Foldesi reported on the following committee(s): Northwest Regional Development Commission, 1/5/16; DNR Land Sale/Exchange Meeting with Randy Prachar, 1/10/16.

Commissioner Miller reported on the following committee(s): Operations/COW Meeting, 1/5/16; Community Justice Coordinating Board, 1/6/16; Roseau River Watershed District, 1/6/16; Northern Counties Land Use Coordinating Board, 1/7/16.

Commissioner Phillipe reported on the following committee(s): Deferred her report to the January 26, 2016 Board Meeting.

Commissioner Swanson reported on the following committee(s): Deferred his report to the January 26, 2016 Board Meeting.

Upon motion carried, the Board adjourned the regular Meeting at 10:55 a.m. The next Regular Meeting of the Board is scheduled for January 26, 2016 at 9:00 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Roger Falk, Chair
Board of County Commissioners
Roseau County, Minnesota



Board of Commissioners

606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

The Board, by adoption of its Consent Agenda, approved the following Resolution:

2016-01-04

RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND DOCUMENTS

WHEREAS, the new MGA Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

NOW, THEREFORE BE IT RESOLVED, that the County Board of Roseau County, Minnesota approves the following:

1. Authorizes Michael P. Grover, Assistant County Attorney, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. That Assistant County Attorney, Michael P. Grover, is the designated Authorized Representative for the Roseau County Attorney's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on January 26, 2016.

(SEAL)

Jeff Pelowski
Roseau County Coordinator

District 1, Glenda Phillippe - District 2, Jack Swanson
District 3, Roger Falk, Chair - District 4, Todd Miller, Vice-Chair - District 5, Mark Foldesi

An Equal Opportunity Employer

TO: Thomson Reuters Tax User Group

FROM: Lisa Christine Meredith, Executive Director
651-917-6996, lisa@mnccc.org

DATE: January 13, 2016

SUBJECT: Thomson Reuters Contract for Board Ratification



Attached please find a copy of the fully executed Maintenance & Support Contract with Thomson Reuters for Aumentum. The MnCCC Thomson Reuters Tax User Group has approved the contract as well as the MnCCC Board. Your county or agency will now need your Board to approve and sign, then a copy should be returned to MnCCC at the following:

MnCCC
Lisa C. Meredith
100 Empire Drive Suite 201
Saint Paul, MN 55103

-or- via scan and email at lisa@mnccc.org

-or via fax at 651-917-6989

The attached contract contains several pieces. The Board Ratification is for the Master Agreement and Schedules. Included are agreements and schedules for services that are currently in use: Hosting Services, Managed Support Services, and eGov. Also included are agreements and schedules for services and software that are not currently in use: Tax Only for new counties, Tax Add-On for new counties, Valuation is a new option, Valuation Add-On is a new option, Tax & Valuation combined is a new option, and Recorder is a new option. The new options and optional services can be added or continued through written notification to MnCCC. Board Ratification commits your counties to the license and maintenance and support for the Property Tax Software only. The only missing document is the Service Level Agreement (SLA). The user group approved the contract with the requirement that Thomson Reuters continue negotiations on the SLA with the contract committee.

If you need any assistance, please feel free to contact me. Thank you!

BOARD RATIFICATION STATEMENT

The Board of _____ has ratified the MASTER AGREEMENT AND MASTER SCHEDULE FOR LICENCED, SOFTWARE, HARDWARE, AND SERVICES BETWEEN MINNESOTA COUNTIES COMPUTER COOPERATIVE and THOMSON REUTERS TAX & ACCOUNTING, GOVERNMENT (TRTA GOV) (MANATRON, INC – A THOMSON REUTERS BUSINESS for the maintenance and support of the Aumentum Tax Software.

The Agreement will be effective January 1, 2016 through December 31, 2020. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this contract.

Signed: _____
Board Chair

Date: _____

Attest: _____

Title: _____

Date: _____

MASTER AGREEMENT FOR LICENSED SOFTWARE, HARDWARE, AND SERVICES

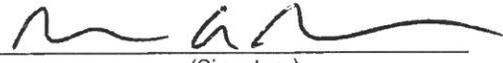
Effective as of the date that this Agreement is last signed by either party (the "Effective Date").

By and Between	And
Manatron, Inc. – A Thomson Reuters Business 510 E. Milham Avenue Portage, Michigan 49002 ("Thomson Reuters Tax & Accounting, Government" or "TRTA Gov")	Minnesota Counties Computer Cooperative (MCCC) 100 Empire Drive Suite 201 Saint Paul, MN 55103 ("Customer" or "MCCC")
Attention: Matthew Henry, Lead Contract Administrator Telephone No.: (866) 471-2900 Fax No.: (269) 567-2930 E-mail Address: matt.henry@thomsonreuters.com	Attention: Lisa Christine Meredith – Executive Director Telephone No.: Fax No.: E-mail Address:

This Master Agreement for Licensed Software, Hardware, and certain professional services sets forth the terms and conditions under which TRTA Gov shall license the software programs, sell the hardware, and/or provide the support and other professional services described in the attached Schedules MN2016.001.01 and all future Schedules that reference the Master Agreement No. MN2015.001. The term "Agreement" means this Signature Page, the attached General Terms and Conditions, and all Schedules attached hereto or subsequently signed by the parties.

The parties have executed this Agreement as of the dates set forth below their respective signatures.

TRTA GOV

By: 
 (Signature)
Brian A. Wilson

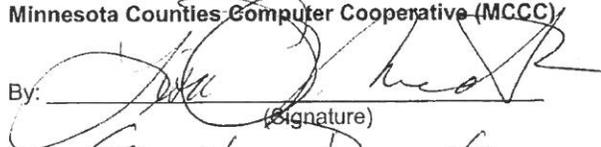
Its: V.P., Finance
 (Typed or Printed Position)

Date: 1.6.2016

Witnessed: 
 (Signature)

By: Matthew S. Henry
 (Typed or Printed Name)

Minnesota Counties Computer Cooperative (MCCC)

By: 
 (Signature)

Its: Executive Director
 (Typed or Printed Position)

Date: November 25, 2015

By: 
 (Signature)

Its: Chair of Mn CCC Board
 (Typed or Printed Position)

Date: 11/14/15

By: Martha Monsrud
 (Signature)

Its: Chair Aumentum TAC
 (Typed or Printed Position)

Date: November 23, 2015

Witnessed: _____
 (Signature)

Date: _____



Minnesota Department of **Human Services**

Date: December 31, 2015

To: The County Board Chair of Roseau County

From: Alice Nichols, Division Director *AN*
The Mental Health Division of the Department of Human Services

Re: **CY 2016 ADULT MENTAL HEALTH GRANTS**

This document serves as acceptance of your 2016 Adult Mental Health (AMH) Grant Plan. It is an agreement between the AMHI or county ("GRANTEE") and the Department of Human Services, Mental Health Division ("GRANTOR") for the dollar amount in the attached CY16 Adult Mental Health Grants award table which is hereby incorporated.

The GRANTOR'S Authorized Representative for the purposes of this document is Jana Nicolaison or his/her successor. They can be reached at 651-431-2234. The GRANTEE'S Authorized Representative for the purposes of this document is Kent Johnson (Polk Co.) or his/her successor. They can be reached at 218-470-8405.

AMH Grants are inclusive of the four categories of the Adult Mental Health Initiative (AMHI), Housing with Supports, Project for Assistance in Transition from Homelessness (PATH), and Community Support Services Program (CSP). The information in this letter applies to all four grant categories.

Any funds granted pursuant to your Grant Plan are to be expended for the purposes approved by the Commissioner of Human Services and in accordance with applicable laws and rules. Documentation of compliance with all applicable laws and rules should be monitored and be made available for audit inspection. All AMH Grants are conditional and subject to the continued availability of state or federal funding. GRANTEES not meeting the requirements of M.S. 245.461 to 245.486, or not using funds according to their approved AMH Grant Plan, may have all or part of their funds terminated, delayed, or returned upon 30 day notice to the county board in accordance with M.S. 245.483.

In accepting Adult Mental Health Grants, the following is understood and agreed to:

- All expenditures reported to DHS shall be made after the fiscal agent's review of the documentation supporting the expense to determine that the expense is allowable,

including but not limited to both the type of expense and timing of the expense within the proper grant period.

- o All expenditures are for services, or items necessary for the delivery of those services.
 - o "Capital" purchases are prohibited. Capital purchases are defined as something which has a useful life of more than one year and a per-unit acquisition cost which exceeds \$10,000 and is 1) land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; or 2) additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations of the items listed above that materially increase their value or useful life (not ordinary repairs and maintenance).
 - Exceptions to the prohibition of capital purchases will be considered on a case-by-case basis.
- o The budgets, expenditures and programs are subject to periodic review by the Commissioner.
- o The GRANTEE shall comply with the Minnesota Department of Administration, Office of Grants Management Policy 08-10.
 - Grants Management Policy 08-10 requires a GRANTOR agency to monitor activity at least once during the grant period. The monitoring shall be documented. Monitoring activity may include topics such as statutory compliance, challenges faced by the GRANTEE, modifications made to the grant program, program outcomes, GRANTEE policies and procedures, GRANTEE governance, and training and technical assistance needs. Grants Management Policy 08-10 also requires the GRANTOR agency to perform a financial reconciliation of one payment during the grant period. A financial reconciliation is defined as matching the GRANTEE's supporting source documentation to the payment.
 - A Financial Reconciliation Plan, considering potential risk factors of the GRANTEE, may be completed and approved by the Mental Health Division.
- o The GRANTEE, as the AMHI fiscal host, shall ensure that member counties comply with the Grants Management Policy 08-10.
- o Expenditures shall be reported on the quarterly SEAGR report (DHS-2557) and on the BRASS-Based Grant Fiscal Report (DHS-2895). Please see the latest version of *DHS Summarizes Mental Health Grant Fiscal Reporting Requirements* bulletin and *Changes to DHS BRASS Manual for Calendar Years 2016-2017* bulletin for instruction. GRANTEE's must use the DHS-2895 form specific to their grant.
 - Grant #1 2895 for non-integrated GRANTEE's
 - Grant #4 2895 for integrated GRANTEE's

- o The GRANTEE shall seek permission from the GRANTOR, using a Budget Revision Form, of a significant change in a BRASS code expenditure. A significant change is defined as a 50% deviation from the approved Adult Mental Health Grant application.
- All revenue received by a GRANTEE, its contracted, or subcontracted providers shall be managed according to M.R. chapter 9535.1740, subp.3.
- The GRANTEE's governance body must have written policy and procedures governing their accounting and operational procedures.
- The GRANTEE shall comply with the Minnesota Government Data Practices Act, M.S. chapter 13, Federal Lobbying Restrictions, and the Single Audit Act.
- The GRANTEE shall comply with M.S. chapter 13D, the Minnesota Open Meeting Law.
- All GRANTEE contracts entered into under this agreement must be written to comply with M.S. 245.466, subd. 3, and 256.0112. The GRANTEE and contracted providers shall comply with programmatic and fiscal reporting requirements of the Commissioner.
- The GRANTEE shall have a transition plan that complies with M.S. 245.466 subd. 3a.
- The GRANTEE and their contracted providers shall have written personnel policies that comply with Titles VI and VII of the U.S. Civil Rights Act of 1964, the Americans with Disabilities Act, and the Minnesota Human Rights Act, M.S., chapter 363A.
- The GRANTEE shall include persons with mental illness and tribal organizations of the county/region in the development, implementation, and evaluation of all AMH Grant Plans.
- AMHI projects shall be planned and administered according to M.S. 245.4661.
- CSP services shall be planned and administered according to M.S. 245.4712, subd. 1.
- The GRANTEE must ensure their contracted providers are billing eligible insurance before accessing AMH funding.
- The GRANTEE must ensure their contracted providers are completing all required data reporting.

PATH

Federal PATH, along with the State match, renewal funding is applied for through the annual Federal and State PATH application. The current PATH GRANTEES will need to reapply for CY 2017 funding in the spring of 2016 upon release of the Federal and State PATH applications. PATH GRANTEES are required to use the Grant # 2 DHS-2895 specific to PATH grants.

Housing with Supports

The Housing with Support grants will expire in December 2016. A competitive application for Housing with Support grants will be available in the spring of 2016. Housing with Supports GRANTEES are required to use the Grant # 13 DHS-2895 specific to Housing with Supports grants.

The GRANTEE's are also required to issue a Notification of Housing with Support Award letter to the provider identifying the amount of the award and the January 1, 2016 to December 31, 2016 grant period. The GRANTOR shall be cc'ed on the award notification.

The signature of the County Board Chair indicates agreement to the above terms and conditions and constitutes an agreement between the GRANTEE and GRANTOR. **Please print one (1) original, sign and mail to Patti Luther, Mental Health Division, Minnesota Department of Human Services, PO Box 64981, St. Paul, MN 55164-0981.**

County Board Chair Signature

(dated)

County Board Chair Name and Address

DHS Authorized Signature

(dated)

- C: DHS, Financial Management Division (via email)
- The Director of Social Services of Roseau Co. (via email)
- Kent Johnson (Polk Co.), as the Fiscal Agent of the GRANTEE (via email)
- Randy Beggs (Polk Co.), GRANTEE fiscal contact (via email)
- Jana Nicolaison, Mental Health Division Program Consultant (via email)

Enc. CY16 Adult Mental Health Grants award table

Initial CY16 Awards

Roseau
CY16 Adult Mental Health Grants

	2016 Base	Cola	Other Base Adjust	One-time Adjustments	Total CY Funding Base+COLA+Adjustments	Comments
Community Support Program						
74.ADLTMR7BCSP25.STATE (Note 1)	\$51,551	\$0	\$0	\$0	\$51,551	
Total CSP						
PATH	\$0	\$0	\$0	\$0	\$0	
74.MHHOMELESS**30 (Note 1)						
Adult Mental Health Initiative						
AMHI	\$0	\$0	\$0	\$0	\$0	
Adult Crisis Response	\$0	\$0	\$0	\$0	\$0	
Other	\$0	\$0	\$0	\$0	\$0	
Total AMHI						
Housing with Support						
Housing with Support	\$0	\$0	\$0	\$0	\$0	
Adult & Childrens Crisis Response						
74.MHCRISIS 50/50 (Note 1)	\$0	\$0	\$0	\$0	\$0	
Transition To Community						
74.TRNSCOMMINT32 (Note 1)	\$0	\$0	\$0	\$0	\$0	
Total of all Grants	\$51,551	\$0	\$0	\$0	\$51,551	

Changes indicated in bold under comments

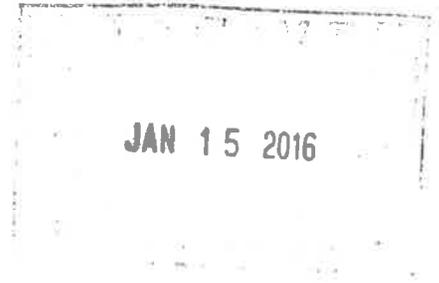
General Notes:

Note 1: An invoice field code has been provided for each grant category. This code will appear on payments made to your county.

Fin. Mgt. contact person: Craig Beske - 651-431-3780; Fax: 651-431-7480; e-mail: Craig.Beske@state.mn.us

1/13/16

Roseau County
Board of Directors



Enclosed find check for
penalty for late payment.
I feel this should be
abated as it was an oversight
on my part.

Please take inconsideration
my payment record on this
property

this is money I don't have
readily.

Also I'm requesting a
statement of the last 5 year
payments - 2011, 2012, 2013, 2014, 2015.
I will be expecting this to happen.

Thank you
Ernie Mousend

receipt mailed
1/19/16 day

ROSEAU COUNTY
606 5th Ave. SW. Room 140
Roseau, MN 56751
218-463-1215

PIN: 19.0023801 AIN:
BILL NUMBER: 920390
LENDER:
OWNER NAME: EUNICE J MONSRUD TRUST

TAXPAYER(S):
C/O EUNICE J MONSRUD
EUNICE J MONSRUD TRUST
8831 NE EUGENE ST
PORTLAND OR 97220

\$\$\$
REFUNDS?
You may be eligible
for one or even two
refunds to reduce
your property tax.
Read the back of
this statement to
find out how to apply

PROPERTY ADDRESS

DESCRIPTION
Acres: 150.00 NE LESS E 660 FT OF S
860 FT OF SE NE
Section 09 Township 160 Range 039
Line 13 Detail
D-WSS1-2015 36.23
Principal 36.23
Interest 0.00

TAX STATEMENT		2015	
2014 Values for taxes payable in			
Step	VALUES AND CLASSIFICATION	2014	2015
		Taxes Payable Year:	
1	Estimated Market Value:	124,000	129,200
	Homestead Exclusion:	0	0
	Taxable Market Value:	124,000	129,200
	New Improvements		
	/Expired Exclusions:		
Property Classification:	Ag Non-Hstd NH Rur Vac Land	Ag Non-Hstd NH Rur Vac Land	
<i>Sent in March 2015</i>			
2	PROPOSED TAX		1,654.00
<small>Did not include special assessments or referenda approved by the voters at the November election Sent in November 2014</small>			
3	PROPERTY TAX STATEMENT		
	First half taxes due 05/15/2015		\$846.00
	Second half taxes due 11/16/2015		\$846.00
	Total taxes due in 2015		\$1,692.00

Tax Detail for Your Property:				
Taxes Payable Year:		2014	2015	
Tax and Credits	1. Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.	<input type="checkbox"/>	\$0.00	
	2. Use these amounts on Form M1PR to see if you are eligible for a special refund.	\$0.00		
	3. Property taxes before credits	\$1,543.81	\$1,655.77	
	4. Credits that reduce property taxes			
	A. Agricultural market value credit	\$0.00	\$0.00	
	B. Other credits	\$0.00	\$0.00	
	5. Property taxes after credits	\$1,543.81	\$1,655.77	
Property Tax by Jurisdiction	6. ROSEAU COUNTY	\$802.51	\$822.32	
	7. TOWN OF MICKINOCK	\$148.65	\$150.22	
	8. State General Tax	\$0.00	\$0.00	
	9. ISD 0682			
		A. Voter approved levies	\$345.05	\$399.97
		B. Other local levies	\$120.81	\$146.75
	10. Special Taxing Districts			
		A. Watershed	\$117.92	\$126.86
		B. NW Multi-County HRA	\$5.85	\$6.67
		C. NW Regional Development	\$3.02	\$2.98
		D. Tax Increment	\$0.00	\$0.00
		11. Non-school voter approved referenda levies	\$0.00	\$0.00
	12. Total property tax before special assessments	\$1,543.81	\$1,655.77	
	13. Special assessments	\$36.19	\$36.23	
	14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS	\$1,580.00	\$1,692.00	
	Tax Amount Paid		\$1,692.00	

2

2nd Half Payment Stub - Payable 2015

Detach and return this stub with your 2nd half payment.
To avoid penalty, pay on or before November 16, 2015.

Total Property Tax for 2015 \$1,692.00

2nd Half Tax Amount \$846.00

Penalty, Interest, Fee Amount \$101.52

Amount Paid \$947.52

2nd Half Total Amount Due \$0.00

Balance Good Through 01/21/2016
Ag Non-Hstd NH Rur Vac Land

PIN: 19.0023801 Paid By _____

AIN:
BILL NUMBER: 920390
TAXPAYER(S): C/O EUNICE J MONSRUD
 EUNICE J MONSRUD TRUST
 8831 NE EUGENE ST
 PORTLAND OR 97220

MAKE CHECKS PAYABLE TO:
ROSEAU COUNTY
606 5th Ave. SW. Room 140
Roseau, MN 56751

1

1st Half Payment Stub - Payable 2015

Detach and return this stub with your 1st half payment.
To avoid penalty, pay on or before May 15, 2015.
If your tax is \$100.00 or less, pay the entire tax by May 15, 2015.

Total Property Tax for 2015 \$1,692.00

1st Half Tax Amount \$846.00

Penalty, Interest, Fee Amount \$101.52

Amount Paid \$947.52

1st Half Total Amount Due \$0.00

Balance Good Through 01/21/2016
Ag Non-Hstd NH Rur Vac Land

PIN: 19.0023801 Paid By _____

AIN:
BILL NUMBER: 920390
TAXPAYER(S): C/O EUNICE J MONSRUD
 EUNICE J MONSRUD TRUST
 8831 NE EUGENE ST
 PORTLAND OR 97220

MAKE CHECKS PAYABLE TO:
ROSEAU COUNTY
606 5th Ave. SW. Room 140
Roseau, MN 56751

2015 Minnesota Statutes

[Authenticate](#)

279.01 DUE DATES; PENALTIES.

Subdivision 1. **Due dates; penalties.** Except as provided in subdivisions 3 to 5, on May 16 or 21 days after the postmark date on the envelope containing the property tax statement, whichever is later, a penalty accrues and thereafter is charged upon all unpaid taxes on real estate on the current lists in the hands of the county treasurer. The penalty is at a rate of two percent on homestead property until May 31 and four percent on June 1. The penalty on nonhomestead property is at a rate of four percent until May 31 and eight percent on June 1. This penalty does not accrue until June 1 of each year, or 21 days after the postmark date on the envelope containing the property tax statements, whichever is later, on commercial use real property used for seasonal residential recreational purposes and classified as class 1c or 4c, and on other commercial use real property classified as class 3a, provided that over 60 percent of the gross income earned by the enterprise on the class 3a property is earned during the months of May, June, July, and August. In order for the first half of the tax due on class 3a property to be paid after May 15 and before June 1, or 21 days after the postmark date on the envelope containing the property tax statement, whichever is later, without penalty, the owner of the property must attach an affidavit to the payment attesting to compliance with the income provision of this subdivision. Thereafter, for both homestead and nonhomestead property, on the first day of each month beginning July 1, up to and including October 1 following, an additional penalty of one percent for each month accrues and is charged on all such unpaid taxes provided that if the due date was extended beyond May 15 as the result of any delay in mailing property tax statements no additional penalty shall accrue if the tax is paid by the extended due date. If the tax is not paid by the extended due date, then all penalties that would have accrued if the due date had been May 15 shall be charged. When the taxes against any tract or lot exceed \$100, one-half thereof may be paid prior to May 16 or 21 days after the postmark date on the envelope containing the property tax statement, whichever is later; and, if so paid, no penalty attaches; the remaining one-half may be paid at any time prior to October 16 following, without penalty; but, if not so paid, then a penalty of two percent accrues thereon for homestead property and a penalty of four percent on nonhomestead property. Thereafter, for homestead property, on the first day of November an additional penalty of four percent accrues and on the first day of December following, an additional penalty of two percent accrues and is charged on all such unpaid taxes. Thereafter, for nonhomestead property, on the first day of November and December following, an additional penalty of four percent for each month accrues and is charged on all such unpaid taxes. If one-half of such taxes are not paid prior to May 16 or 21 days after the postmark date on the envelope containing the property tax statement, whichever is later, the same may be paid at any time prior to October 16, with accrued penalties to the date of payment added, and thereupon no penalty attaches to the remaining one-half until October 16 following.

This section applies to payment of personal property taxes assessed against improvements to leased property, except as provided by section [277.01, subdivision 3](#).

A county may provide by resolution that in the case of a property owner that has multiple tracts or parcels with aggregate taxes exceeding \$100, payments may be made in installments as provided in this subdivision.

The county treasurer may accept payments of more or less than the exact amount of a tax installment due. Payments must be applied first to the oldest installment that is due but which has not been fully paid. If the accepted payment is less than the amount due, payments must be applied first to the penalty accrued for the year or the installment being paid. Acceptance of partial payment of tax does not constitute a waiver of the minimum payment required as a condition for filing an appeal under section 278.03 or any other law, nor does it affect the order of payment of delinquent taxes under section 280.39.

Subd. 2. Abatement of penalty. The county board may, with the concurrence of the county treasurer, delegate to the county treasurer the power to abate the penalty provided for late payment of taxes in the current year. Notwithstanding section 270C.86, if any county board so elects, the county treasurer may abate the penalty on finding that the imposition of the penalty would be unjust and unreasonable.

Subd. 3. Agricultural property. (a) In the case of class 1b agricultural homestead, class 2a agricultural homestead property, and class 2a agricultural nonhomestead property, no penalties shall attach to the second one-half property tax payment as provided in this section if paid by November 15. Thereafter for class 1b agricultural homestead and class 2a homestead property, on November 16 following, a penalty of six percent shall accrue and be charged on all such unpaid taxes and on December 1 following, an additional two percent shall be charged on all such unpaid taxes. Thereafter for class 2a agricultural nonhomestead property, on November 16 following, a penalty of eight percent shall accrue and be charged on all such unpaid taxes and on December 1 following, an additional four percent shall be charged on all such unpaid taxes.

If the owner of class 1b agricultural homestead or class 2a agricultural property receives a consolidated property tax statement that shows only an aggregate of the taxes and special assessments due on that property and on other property not classified as class 1b agricultural homestead or class 2a agricultural property, the aggregate tax and special assessments shown due on the property by the consolidated statement will be due on November 15.

(b) Notwithstanding paragraph (a), for taxes payable in 2010 and 2011, for any class 2b property that was subject to a second-half due date of November 15 for taxes payable in 2009, the county shall not impose, or if imposed, shall abate penalty amounts in excess of those that would apply as if the second-half due date were November 15.

Subd. 4. Seasonal residential recreational property. In the case of class 4c seasonal residential recreational property not used for commercial purposes, penalties shall accrue and be charged on unpaid taxes at the times and at the rates provided in subdivision 1 for homestead property.

Subd. 5. Federal active service exception. In the case of a homestead property owned by an individual who is on federal active service, as defined in section 190.05, subdivision 5c, as a member of the National Guard or a reserve component, a four-month grace period is granted for complying with the due dates imposed by subdivision 1. During this period, no late fees or penalties shall accrue against the property. The due date for property taxes owed under this chapter for an individual covered by this subdivision shall be September 15 for taxes due on May 15, and February 15 of the following year for taxes due on October 15. A taxpayer making a payment under this subdivision must accompany the payment with a signed copy of the taxpayer's orders or form DD214 showing the dates of active service which clearly indicate that the taxpayer was in active service as a member

of the National Guard or a reserve component on the date the payment was due. This grace period applies to all homestead property owned by individuals on federal active service, as herein defined, for all of that property's due dates which fall on a day that is included in the taxpayer's federal active service.

History: (2104) RL s 903; 1923 c 324; 1925 c 155 s 1; 1931 c 316 s 1; 1933 c 121 s 1; 1963 c 18 s 1; 1974 c 459 s 1; 1980 c 437 s 10; 1983 c 342 art 7 s 13; 1984 c 502 art 3 s 17; 1985 c 300 s 12; 1Sp1985 c 14 art 4 s 82; 1986 c 444; 1Sp1986 c 1 art 4 s 34,51; 1987 c 268 art 6 s 43; art 7 s 48; 1988 c 719 art 6 s 13,14; 1989 c 277 art 2 s 43,44; 1990 c 480 art 8 s 10; 1991 c 291 art 12 s 15,16; 1992 c 511 art 2 s 25; 1995 c 264 art 3 s 19,20; 1997 c 7 art 1 s 111; 2002 c 377 art 9 s 5; 2005 c 151 art 2 s 17; 2008 c 154 art 13 s 43; 2009 c 88 art 2 s 23; 2010 c 389 art 1 s 20; art 8 s 13; 2013 c 143 art 4 s 19,20

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ROSEAU COUNTY

Diane M. Gregerson
 606 5th Ave. SW. Room 140
 Roseau, MN 56751
 218-463-1215

Received By: dmgregerson **Receipt Number:** U15.13093
Location: Counter 1 **Receipt Year:** 2015
Session: dmgregerson-12182015-0 **Date Received:** 12/18/2015

PAYMENT RECEIPT - DUPLICATE

Type	Description	Balance	Net Tax	Interest	Fees Penalties	Current Due	Current Paid	Balance Remaining
Real Property	Bill Number: 920390 Bill Year: 2015 PIN: 19.0023801 Primary Owner: EUNICE J MONSRUD TRUST Property Desc: NE LESS E 660 FT OF S 660 FT OF SE NE	1,895.04	1,692.00	0.00	203.04	1,895.04	1,692.00	203.04
Totals:		1,895.04	1,692.00	0.00	203.04	1,895.04	1,692.00	203.04

Tender Information:		Charge Summary:	
Check #3146	1,692.00	Real Property	1,895.04
Total Tendered	1,692.00	Total Charges	1,895.04

ROSEAU COUNTY Diane M. Gregerson 606 5th Ave. SW. Room 140 Roseau, MN 56751

By Whom Paid:

EUNICE J MONSRUD TRUST
 C/O EUNICE J MONSRUD
 8831 NE EUGENE ST
 PORTLAND OR 97220

BALANCE REMAINING	203.04
CHARGES	1,895.04
PAID	1,692.00
CHANGE	0.00

ROSEAU COUNTY

Diane M. Gregerson
 606 5th Ave. SW. Room 140
 Roseau, MN 56751
 218-463-1215

Received By: dmgregerson **Receipt Number:** U16.139
Location: Counter 1 **Receipt Year:** 2016
Session: dmgregerson-01192016-0 **Date Received:** 01/19/2016

PAYMENT RECEIPT - DUPLICATE

Type	Description	Balance	Net Tax	Interest	Fees Penalties	Current Due	Current Paid	Balance Remaining
Real Property	Bill Number: 920390 Bill Year: 2015 PIN: 19.0023801 Primary Owner: EUNICE J MONSRUD TRUST Property Desc: NE LESS E 660 FT OF S 660 FT OF SE NE	203.04	203.04	0.00	0.00	203.04	203.04	0.00
Totals:		203.04	203.04	0.00	0.00	203.04	203.04	0.00
14673								
Tender Information:			Charge Summary:					
Check #3166		203.04	Real Property					203.04
Total Tendered		203.04	Total Charges					203.04

ROSEAU COUNTY Diane M. Gregerson 606 5th Ave. SW. Room 140 Roseau, MN 56751

By Whom Paid:

EUNICE J MONSRUD TRUST
 C/O EUNICE J MONSRUD
 8831 NE EUGENE ST
 PORTLAND OR 97220

BALANCE REMAINING	0.00
CHARGES	203.04
PAID	203.04
CHANGE	0.00

Roseau County Board

January 2016

Glenda A. Phillippe

District One

January 5: Roseau County Board – Roseau

January 5: COW – Roseau

January 5: Operations – Roseau

January 12: Roseau County Board – Roseau

January 12: Highway – Roseau

January 12: Performance Reviews – Roseau

January 13: Lake Township – Warroad

January 19: Social Services – Roseau

January 19: Performance Review – Roseau

JACK SWANSON COMMITTEE REPORTS

JANUARY 5, 2016 - OPERATIONS COMMITTEE

JANUARY 5, 2016 - COMMITTEE OF THE WHOLE

JANUARY 6-8, 2016 - NCCAE (WASHINGTON, DC); annual meeting of state association Presidents and Executive Directors; Julie Ring and I represented the Association of Minnesota Counties

JANUARY 11, 2016 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE

JANUARY 12, 2016 - HIGHWAY COMMITTEE

JANUARY 12, 2016 - DEPARTMENT HEAD PERFORMANCE REVIEWS

JANUARY 13, 2016 - ROSEAU CONVENTION & VISITORS BUREAU

JANUARY 13, 2016 - NORTHWEST EMERGENCY COMMUNICATIONS BOARD; heard an update from Brian Zastopil that Cass County (ND) is interested in joining the NW ARMER group; approved use of Motobridge equipment for Roseau County interoperability with Manitoba

JANUARY 14, 2016 - TEAM 'EPIC'; illicit drug presentation from NW Mn Drug Task Force

JANUARY 15, 2016 - ASSOCIATION OF MINNESOTA COUNTIES EXECUTIVE COMMITTEE (ST PAUL); met with MRCC Executive Committee

JANUARY 15, 2016 - ASSOCIATION OF MINNESOTA COUNTIES BOARD OF DIRECTORS; discussion of MRCC relationship with AMC

JANUARY 19, 2016 - SOCIAL SERVICES BOARD

JANUARY 19, 2016 - DEPARTMENT HEAD PERFORMANCE REVIEWS

JANUARY 20, 2016 - NORTHWEST MINNESOTA HOUSING AND REDEVELOPMENT AUTHORITY (TRF)

JANUARY 20, 2016 - JADIS TOWN BOARD

JANUARY 21, 2016 - DOMESTIC VIOLENCE ADVISORY COMMITTEE

JANUARY 21, 2016 - ROSEAU SCHOOL BOARD; update from Rep Dan Fabian on 2016 legislative session

JANUARY 25, 2016 - ROSEAU COUNTY 4H STEERING COMMITTEE