MINUTES
SPECIAL CALLED MEETING
NORTHAMPTON COUNTY BOARD OF COMMISSIONERS
DECEMBER 16, 2019

BE IT REMEMBERED that the Board of Commissioners of Northampton County met on December 16, 2019 at 6:00 p.m. in the Commissioners’ Meeting Room located in the JW Faison Building, 9495 NC Highway 305, Jackson, North Carolina, with the following present: Charles Tyner, Geneva Faulkner, Nicole Boone, Joyce Buffaloe and Kelvin Edwards.

Others Present: Charles Jackson, Tanya Smallwood, Angela Smallwood, Bill Blanchard, Tammie Piland, Robin Williams, Franklin Williams and Scott McKellar.

Call to Order (Tab 1):

Mr. Tyner called the meeting to order.

Moment of Silence and Pledge of Allegiance (Tab 2):

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

Approval of Agenda (Tab 3):

A motion was made by Ms. Boone, seconded by Ms. Buffaloe, to approve the agenda for December 16, 2019 with the addition of a consent agenda for the consideration of approval of Regular Session Minutes of the Board for September 3, 2019, September 16, 2019 and October 7, 2019. Question Called: All present voting yes. Motion Carried.

Conflict of Interest (Tab 4):

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

Board Appointment (Tab 5):

CADA

A motion was made by Ms. Faulkner, seconded by Ms. Boone, to reappointment Shelia Manley-Evans and Joyce Buffaloe to the CADA Board effective December 16, 2019. Question Called: All present voting yes. Motion Carried.

Turning Point (Upper Coastal Plain Council of Government)

No action was taken by the Board on the Turning Point Board.
Tri-County Airport Authority
A motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, to appoint Donald Barnes to the Tri-County Authority Board effective December 16, 2019. **Question Called:** All present voting yes. **Motion Carried.**

Roanoke-Chowan Regional Housing Authority and Development
A motion was made by Mr. Edwards, seconded by Ms. Boone, to appoint Julius Webb to the Roanoke-Chowan Regional Housing Authority and Development Board effective December 16, 2019. **Question Called:** All present voting yes. **Motion Carried.**

Cultural and Arts Committee
A motion was made by Mr. Edwards, seconded by Ms. Boone, to appoint to the Shykeyma Branch to the Cultural and Arts Committee effective December 16, 2019. **Question Called:** All present voting yes. **Motion Carried.**

Recreation Advisory Board
A motion was made by Ms. Faulkner, seconded by Mr. Edwards, to appoint Patina Sweatt to the Recreation Advisor Board effective December 16, 2019. **Question Called:** All present voting yes. **Motion Carried.**

Economic Development Commission
No action was taken by the Board on the Economic Development Commission.

Peanut Belt (RPO)
A motion was made by Ms. Boone, seconded by Ms. Buffaloe, to appoint Charles Tyner to the Peanut Belt (RPO) Board and Geneva Faulkner to serve as the alternate effective December 16, 2019. **Question Called:** All present voting yes. **Motion Carried.**

Budget Amendments (Tab 6):
After a presentation by Angela Cahoon, Finance Officer, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve Budget Amendments Nos. 25, 26 and 27 as presented. **Question Called:** All present voting yes. **Motion carried.**

Consent Agenda:
After providing a summary of the items appearing on the Consent Agenda by Mr. Tyner, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve the Consent Agenda as presented containing Regular Session Minutes of the Board for September 3, 2019, September 16, 2019 and October 7, 2019. **Question Called:** All present voting yes. **Motion Carried.**
County Manager Comments (Tab 7):

Mr. Jackson thanked the Board and County staff while he continues to get settled into his new position. He asked citizens to contact him with any questions about County matters. Mr. Jackson further presented a mid-year operation and financial outlook of the County. He concluded by highlighting Board and County accomplishments during the preceding five months.

Citizen Comments (Tab 8):

None.

Board Comments (Tab 8):

Ms. Boone wished everyone happy holidays and recognized the achievements of the Northampton High School football team.

Ms. Buffaloe likewise extended holiday wishes to those in attendance and noted the addition of the fifth Little Free Library in Conway.

Mr. Edwards thanked those in attendance and wished everyone a Merry Christmas and Happy New Year.

Ms. Faulkner noted that the Woodland Medical Center is now open and reminded citizens to be vigilant and careful during the holiday season.

Mr. Tyner thanked the Board members for their service and highlighted the successful meetings this past year in the various County municipalities. He concluded by noting initiatives going forward such as County water expansion.

Closed Session (Tab 9):

A motion was made by Ms. Boone, seconded by Ms. Faulkner, that the Board enter into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) [Personnel], (a)(3) [Attorney-Client Privilege] and (a)(4) [EDC Report]. Question Called: All present voting yes. Motion carried.

Small Business Loan Program Application Approvals:

Upon return from closed session, a motion was made by Ms. Boone, seconded by Ms. Buffaloe, to approve a loan pursuant to the County’s Small Business Loan Program to Horace L. Robinson, d/b/a Ethelane’s Seafood, in the amount of $18,000. Question Called: All present voting yes, with the exception of Ms. Faulkner who recused herself from the vote. Motion carried.

A motion thereafter was made by Ms. Boone, seconded by Ms. Buffaloe, to approve a loan pursuant to the County’s Small Business Loan Program to South Dominion LLC is the amount of $100,000. Question Called: All present voting yes. Motion carried.
**Adjourn (Tab 10):**

There being no further business, a motion was made by Mr. Edwards, seconded by Ms. Boone, to adjourn the Board. **Question Called:** All present voting yes. **Motion carried.**

Respectfully submitted this 16th day of December, 2019.

Tanya Smallwood  
Clerk to the Board