BE IT REMEMBERED that the Board of Commissioners of Northampton County met on March 2, 2020 at 6:00 p.m. in the Commissioners’ Meeting Room located in the JW Faison Building, 9495 NC Highway 305, Jackson, North Carolina, with the following present: Charles Tyner, Geneva Faulkner, Joyce Buffaloe and Kelvin Edwards and Nicole Boone.

Others Present: Charles Jackson, Tanya Smallwood, Bill Blanchard and Scott McKellar.

**Call to Order (Tab 1):**

Mr. Tyner called the meeting to order.

**Moment of Silence and Pledge of Allegiance (Tab 2):**

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

**Approval of Agenda (Tab 3):**

A motion was made by Ms. Faulkner, seconded by Mr. Edwards, to approve the agenda for March 2, 2020. **Question Called:** All present voting yes. **Motion Carried.**

**Conflict of Interest (Tab 4):**

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

**Approval of Consent Agenda (Tab 5):**

A motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve the consent agenda for March 2, 2020, containing both the Special Called Meeting Minutes and Regular Meeting Minutes of February 17, 2020. **Question Called:** All present voting yes. **Motion Carried.**

**Partnership Experience (Tab 6):**

Katherine Winne Wiseman, External Affairs Representative III, State & Local Affairs, NC Dominion Energy Services Inc., presented partnership opportunities to the County.

**New Employee Introduction (Tab 7):**

Kristin Shotwell, Human Resources Director, presented new hire information to the Board, including Veterans Director, Edwin Horsley and advised of his office hours.
Ad Valorem Tax Appeals (Tab 8):

Kathy Butler, Interim Tax Administrator, presented ad valorem tax appeals to the Board to release $320.94 on real property ad valorem appeals for February 2020. A motion thereafter was made by Ms. Faulkner, seconded by Mr. Edwards, to approve tax appeals as presented. **Question Called:** All present voting yes. **Motion Carried.**

Ms. Butler followed with a presentation to the Board of the appeal of Michael and Kathy Terry on tax bill 19A0600903 in the amount of $19.35. A motion thereafter was made by Mr. Edwards, seconded by Ms. Boone, to approve the appeal as presented. **Question Called:** All present voting yes. **Motion Carried.**

Ms. Butler finally presented to the Board the appeal of Donald Patrick Martin on unlisted farm equipment for the release of $6,805.65. A motion thereafter was made by Mr. Edwards, seconded by Ms. Buffaloe, to table the matter until the April 6, 2020 Board of Commissioners meeting. **Question Called:** All present voting yes. **Motion Carried.**

Vidant Grant Applications (Tab 9):

Craig Ellison, NC Cooperative Extension Director, presented to the Board Vidant Grants in the amount of $3,000 (Adult Food Nutrition and Education) and $2,000 (Diabetes Support Education). He requested permission to allow the County Manager to sign off on the applications throughout the cycle year. A motion thereafter was made by Mr. Edwards, seconded by Ms. Boone, to allow Mr. Ellison to apply for the grants and to further allow the County Manager to sign off on them. **Question Called:** All present voting yes. **Motion Carried.**

Monthly Financial Report & Budget Amendments (Tab 10):

Angela Cahoon, Finance Director, presented to the Board the Monthly Financial Report for the month ending January 2020. A motion thereafter was made by Ms. Faulkner, seconded by Mr. Edwards, to approve Budget Amendment #34, Sheriff Department Insurance Proceeds in the amount of 3,582.17.

County Manager Comments (Tab 11):

Mr. Jackson thanked the guest for coming out and presented an update on the County’s 5 Year Vision Plan. He also thanked Mr. Horsley for accepting the Veterans Office Position.

Citizen/Board (Tab 12):

Ricky Jones presented questions to the Board on the Lake Gaston Project.

Mr. & Ms. Hicks were advised that their matter would be provided to the County Manager.

Ms. Boone

Thanked the citizens for coming out and letting their concerns be known and encouraged citizens to vote.
Ms. Buffaloe

Provided an update on the 2020 Census takers. Advised that more are needed and advised the deadline for employment has been extended.

Mr. Edwards

Mr. Edwards echoed the other Commissioners and spoke on the past Job Fair held in Northampton County.

Faulkner

Ms. Faulkner provided an update on the 2020 Census mailings.

Mr. Tyner

Mr. Tyner provided an update on the County audits and advised 2019 has been submitted. He also advised of the water expansion project and encouraged citizens to sign up.

Closed Session (Tab 12):

A motion was made by Mr. Edwards, seconded by Ms. Buffaloe, that the Board enter into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) Personnel, (a)(3) Attorney-Client Privilege and (a)(4) EDC Report. **Question Called:** All present voting yes. **Motion carried.**

Adiourn (Tab 13):

There being no further business upon return from closed session, a motion was made by Ms. Boone, seconded by Mr. Edwards, to adjourn the Board. **Question Called:** All present voting yes. **Motion carried.**

Respectfully submitted this 2nd day of March, 2020.

Tanya T. Smallwood
Clerk to the Board