BE IT REMEMBERED that the Board of Commissioners of Northampton County met on February 17, 2020 at 6:00 p.m. at the Northampton County Cultural and Wellness Center, 9536 Highway 305, Jackson, North Carolina, with the following present: Charles Tyner, Geneva Faulkner, Joyce Buffaloe, Kelvin Edwards and Nicole Boone.

Others Present: Charles Jackson, Tanya Smallwood, Bill Blanchard, Cathy Allen, Kathy Butler, Spinosa Clements and Scott McKellar.

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**Call to Order (Tab 1):**

Mr. Tyner called the meeting to order.

**Mission Statement:**

Ms. Faulkner read the mission statement.

**Vision Statement:**

Ms. Boone read the vision statement.

**Moment of Silence and Pledge of Allegiance (Tab 2):**

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

**Approval of Agenda (Tab 3):**

A motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve the agenda for February 17, 2020. **Question Called:** All present voting yes. **Motion Carried.**

**Conflict of Interest (Tab 4):**

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

**Approval of Consent Agenda (Tab 5):**

A motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve the consent agenda for February 17, 2020. **Question Called:** All present voting yes. **Motion Carried.**
Northampton County Memorial Library Regional Board Appointments (Tab 6):

Pam Bret, Branch Manager of the Northampton County Memorial Library, made recommendations to appoint Dennis Babb, Christel Simmons and Deborah Drew to the Regional Board. A motion thereafter was made by Mr. Edwards, seconded by Ms. Buffaloe, to appoint Mr. Babb, Ms. Simmons and Ms. Drew to the Regional Board. **Question Called:** All present voting yes. **Motion Carried.**

Voting Equipment Request (Tab 7):

Spinosa Clements, Board of Elections Director, presented to the Board a FY 2021 proposal to allocate $107,106 for new voting equipment. This was a preliminary request and no action was taken by the Board.

Tax Matters (Tab 8):

Cathy Allen, Tax Administrator, presented to the Board the solid waste appeal for Arrowhead Mobile Home Park and requested the release of the fees in the amount of $5,271.50. A motion thereafter was made by Mr. Edwards, seconded by Ms. Boone, to accept the recommendations of Ms. Allen as presented. **Question Called:** All present voting yes. **Motion Carried.**

Ms. Allen next presented to the Board the solid waste appeal for Potecasi Mobile Home Park and requested the release of fees in the amount of 1,897.74. A motion thereafter was made by Mr. Edwards, seconded by Ms. Faulkner, to accept the recommendations of Ms. Allen as presented. **Question Called:** All present voting yes. **Motion Carried.**

Records Management System (Tab 9):

Sheriff Jack Smith presented to the Board recommendations to acquire new software for the Sheriff’s Department Records Management System. The Sheriff made a recommendation to the Board to acquire the services of Southern Software and to move the monies from the concealed handgun purchase line item. A motion thereafter was made by Mr. Edwards, seconded by Ms. Buffaloe, to accept and approve the recommendations of the Sheriff as presented. **Question Called:** All present voting yes. **Motion Carried.**

Budget Amendments (Tab 10):

Charles Jackson, County Manager, presented to the Board Budget Amendment #32 (Health Department, NCVMA Animal Welfare Grant in the amount of $2,500) and Budget Amendment # 33 (Sheriff’s Department, Records Management System request for service to be provided by New Southern Software in the amount of $86,588). A motion thereafter was made by Ms. Faulkner, seconded by Ms. Boone, to approve the budget amendments as presented. **Question Called:** All present voting yes. **Motion Carried.**

County Manager Comments (Tab 11):

Mr. Jackson thanked the Town of Jackson for hosting the evening’s joint meeting. Announced that Kirk Rogers, Public Works Director, will hold a Phase IV water signup at Mt. Zion Baptist
Church in Seaboard on February 18, 2020. Reported on the Community Watch Meetings, Active Shooter Drill with the Northampton County Sheriff’s Department and EMS, Northampton County Comprehensive Advisory Committee and advised FAQ’s under the code enforcement website.

**Citizens/Board Comments (Tab 12):**

No citizen’s comments.

**Ms. Buffaloe**

Ms. Buffaloe thanked the citizens and the Jackson Commissioners for coming out. She also reminded citizens to vote and compete upcoming Census information and its importance.

**Mr. Edwards**

Mr. Edwards thanked the Jackson Commissioners for coming out and encouraged citizens to compete the Census and advised of its importance to government representation.

**Ms. Boone**

Thanked the citizens and Jackson Commissioners for coming out. Recognized the Northampton County 4-H Program for their work in the community. She also encouraged citizens to go out and vote.

**Faulkner**

Ms. Faulkner provided a citizen in the audience with CDBG grant information that had been applied for on behalf of a project with Northampton County.

**Mr. Tyner**

Mr. Tyner reported on his meeting with the NC Department of Transportation and the possibility of bringing the train station back to Weldon, NC. Also reported on a new airport in Ahoskie and improvements to Hwy 186, Hwy 158 and Hwy 258. He is proud of the fact that at least 200 residents now have access to water and the opening of the Creecy School complex.

**Closed Session (Tab 10):**

A motion was made by Ms. Faulkner, seconded by Ms. Boone, that the Board enter into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) [Personnel], (a)(3) [Attorney-Client Privilege] and (a)(4) [EDC Report]. **Question Called:** All present voting yes. **Motion carried.**

**Adjourn (Tab 11):**

There being no further business upon return from closed session, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to adjourn the Board. **Question Called:** All present voting yes. **Motion carried.**
Respectfully submitted this 17th day of February, 2020.

Tanya T. Smallwood
Clerk to the Board