BE IT REMEMBERED that the Board of Commissioners of Northampton County met on January 22, 2020 at 6:00 p.m. in the Commissioners’ Meeting Room located in the JW Faison Building, 9495 NC Highway 305, Jackson, North Carolina, with the following present: Charles Tyner, Geneva Faulkner, Joyce Buffaloe and Kelvin Edwards (by telephone).

Absent: Nicole Boone.

Others Present: Charles Jackson, Tanya Smallwood, Angela Cahoon, Cathy Allen, Kathy Butler, Bill Blanchard and Scott McKellar.

**Call to Order (Tab 1):**

Mr. Tyner called the meeting to order.

**Moment of Silence and Pledge of Allegiance (Tab 2):**

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

**Approval of Agenda (Tab 3):**

A motion was made by Ms. Faulkner, seconded by Mr. Edwards, to approve the agenda for January 22, 2020. **Question Called:** All present voting yes. **Motion Carried.**

**Conflict of Interest (Tab 4):**

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

**Approval of Consent Agenda (Tab 5):**

A motion was made by Ms. Buffaloe, seconded by Ms. Faulkner, to approve the consent agenda for January 22, 2020. **Question Called:** All present voting yes. **Motion Carried.**

**Tourism and Development Authority (Tab 6):**

Dick Collier, Director of the Northampton County Tourism and Development Authority, presented the Board with an update on the Authority’s activity. Citizens are encouraged to visit the Authority’s website at [www.visitnorthamptonncc.com](http://www.visitnorthamptonncc.com) and to watch several new videos on the site highlighting County development projects.
Northampton County Memorial Library Updates (Tab 7):

Pam Brett, Branch Manager of the Northampton County Memorial Library, provided the Board an update on equipment, events and functions with the library.

Sam’s Cleaners (Tab 8):

William Benjamin and William T. Benjamin, owners and operators of Sam’s Cleaners in Jackson, presented the Board with an update on their new drying cleaning business.

Cyber Vulnerability Assessments (Tab 9):

Steven Schmidt, an officer with the Cyber Security Response Force of the North Carolina National Guard, presented information to the Board on the services offered along with an assessment of the County’s present cyber security status.

HCC Northampton County Early College (Tab 10):

Dr. Michael Elam, Present/CEO of Halifax Community College, appeared before the Board in a request for additional funds for its FY 2019-2020 budget for the Northampton County Early College. The matter was referred to the County Manager and no action was taken by the Board.

Human Trafficking (Tab 11):

Lavern Coulton-Harrell, Human Trafficking Site Coordinator for Roanoke Chowan S.A.F.E., presented information to the Board on human trafficking in North Carolina.

Tax Matters (Tab 12):

After a presentation by Cathy Allen, Tax Administrator, a motion was made by Ms. Buffaloe, seconded by Ms. Faulkner, to approve the ad valorem tax appeals as presented in the total amount of $362.12. **Question Called:** All present voting yes. **Motion Carried.**

Following further presentations by Ms. Allen, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to table the solid waste fee appeals by Arrowhead Mobile Home Park and Potecasi Mobile Home Park to February 17, 2020. **Question Called:** All present voting yes. **Motion Carried.**

Budget Amendments (Tab 13):

After a presentation by Angela Cahoon, Finance Officer, a motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, to approve Budget Amendment Nos. 28 and 29 as presented. **Question Called:** All present voting yes. **Motion Carried.**

County Manager Comments (Tab 14):

Mr. Jackson reported on changes to the County website where there are plans to include a Frequently Asked Questions section for building inspections.
Citizen/Board (Tab 15):
None.

Board Comments (Tab 15):

Ms. Buffaloe:
Reported employment opportunities and three waitress positions with the Trackside Café & Grill.

Mr. Edwards:
Spoke on the upcoming Job Fair on February 12, 2020 at the Northampton County Cultural and Wellness Center.

Faulkner:
Thanked the citizens for coming out and stressed the importance of cyber alerts by way of emails as well as cell phones.

Mr. Tyner:
Reported on the Edwards Beach project.

Closed Session (Tab 10):
A motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, that the Board enter into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) [Personnel], (a)(3) [Attorney-Client Privilege] and (a)(4) [EDC Report]. Question Called: All present voting yes. Motion carried.

Adjourn (Tab 11):
There being no further business upon return from closed session, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to adjourn the Board. Question Called: All present voting yes. Motion carried.

Respectfully submitted this 22nd day of January, 2020.

Tanya Smallwood
Clerk to the Board