MINUTES
REGULAR MEETING
NORTHAMPTON COUNTY BOARD OF COMMISSIONERS
AUGUST 5, 2019

BE IT REMEMBERED that the Board of Commissioners of Northampton County met on August 5, 2019 at 6:00 p.m. in the Commissioners’ Meeting Room located in the JW Faison Building, 9495 NC Highway 305, Jackson, North Carolina, with the following present: Charles Tyner, Geneva Faulkner, Nicole Boone, Joyce Buffaloe and Kelvin Edwards.


Call to Order (Tab 1):

Mr. Tyner called the meeting to order.

Moment of Silence and Pledge of Allegiance (Tab 2):

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

Approval of Agenda (Tab 3):

A motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, to approve the agenda for August 5, 2019. Question Called: All present voting yes. Motion Carried.

Conflict of Interest (Tab 4):

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

County Manager Oath of Office (Tab 5):

An Assistant Clerk of the Northampton County Clerk of Court administered the oath of office to the new County Manager, Mr. Charles Jackson.

Northampton County FY 2018 Financial Audit (Tab 6):

Alan Thompson, CPA with Thompson, Price, Scott, Adams & Co. presented the Board with the FY 2018 audit. A motion thereafter was made by Ms. Faulkner, seconded by Ms. Buffaloe, that the County approve and authorize Thompson, Price, Scott, Adams & Co. to commence work on the County’s FY 2019 audit, subject to review and approval of the contract from the County Manager and County Attorney. Question Called: All present voting yes. Motion Carried.
CPTA Contract (Tab 7):

After a presentation by Joslyn Reagor, Office on Aging Director, a motion was made by Ms. Boone, seconded by Mr. Edwards, to approve the transportation contract as presented between Chooanoke Public Transportation Authority and the County to provide transportation for various programs offered by the Office on Aging. Question Called: All present voting yes. Motion carried.

Lawn Maintenance Bids (Tab 8):

After a presentation by Mr. Jackson, a motion was made by Ms. Faulkner, seconded by Mr. Edwards, to table the Board’s consideration of any lawn maintenance contracts with the County until such time as further cost-comparison studies are complete. Question Called: All present voting yes. Motion carried.

Tax Department Matters (Tab 9):

After a presentation by Cathy Allen, Tax Administrator, a motion was made by Ms. Faulkner, seconded by Mr. Edwards, to approve the release or refund of the July 2019 motor vehicle ad valorem tax appeals in the amounts and for the reasons stated in Ms. Allen’s decision paper. Question Called: All present voting yes. Motion carried.

Fazzi Associates, LLC Contract (Tab 10):

After a presentation by Andy Smith, Health Department Director, a motion was made by Mr. Edwards, seconded by Ms. Boone, to approve the contract as presented between Fazzi Associates, LLC and the County to provide certain coding services and patient satisfaction surveys to the County’s Home Health Agency. Question Called: All present voting yes. Motion carried.

Board of Health Appointments (Tab 11):

After a further presentation by Mr. Smith, a motion was made by Mr. Edwards, seconded by Ms. Buffalo, to approve the appointments of Wanda Flythe and Nicole Howell to serve on the Northampton County Board of Health effective September 1, 2019. Question Called: All present voting yes. Motion carried.

Upper Coastal Plain Council Of Governments (Tab 12):

After a presentation by Mr. Jackson, a motion was made by Ms. Boone, seconded by Ms. Buffalo, to approve the following appointments to the Upper Coastal Plain Council Of Governments: (a) Charles Tyner, Sr. (Commissioners Seat); (b) Geneva Riddick-Faulkner (Alternate for Mr. Tyner); (c) Charles M. Jackson (County Manager); and (d) Franklin Williams (Alternate for Mr. Jackson). Question Called: All present voting yes. Motion carried.
County Manager Comments (Tab 13):

Mr. Jackson thanked the Board and County staff while he continues to get settled into his new position. He asked citizens to contact him with any questions about County matters.

Citizen Comments (Tab 14):

Tim Hollowell thanked the previous County administration for the results of the FY 2018 audit.

David Brown inquired as to County’s consideration of a lawn maintenance contract.

Tony Burnette expressed his disappointment in the cancellation of the public hearing scheduled for earlier that evening.

Alfred Kwasiqupui voiced his support of the small business initiative of Mr. Burnette.

Board Comments (Tab 14):

Ms. Boone:
• Attended Northampton High School open house.
• Thanked Mr. Burnette for his services on behalf of County citizens.

Mr. Edwards:
• Noted his desire for sound fiscal management in the County.

Ms. Faulkner:
• Thanked citizens for their attendance and support.

Ms. Buffaloe:
• Also thanked citizens for coming out this evening.

Mr. Tyner:
• Next Board meeting will be in Rich Square on August 19.
• Thanked the County Manager and County staff for their hard work.

Closed Session (Tab 15):

A motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, that the Board enter into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) [Personnel], (a)(3) [Attorney-Client Privilege] and (a)(4) [EDC Report]. Question Called: All present voting yes. Motion carried.
County Cash Disbursement Policy

Upon return from closed session, a motion was made by Mr. Edwards, seconded by Ms. Boone, to approve revisions to the County’s Cash Disbursement Policy for the purposes of speeding up purchase order requisitions to a daily basis. **Question Called:** All present voting yes. **Motion carried.**

Adjourn (Tab 16):

There being no further business, a motion was made by Mr. Edwards, seconded by Ms. Boone, to adjourn the Board. **Question Called:** All present voting yes. **Motion carried.**

Respectfully submitted this 5th day of August, 2019.

 Clerk to the Board
County Attorney