

*JUVENILE BOARD*

PHIL GRANT,  
Judge, 9<sup>th</sup> Judicial District  
LISA MICHALK,  
Judge, 221<sup>st</sup> Judicial District  
CARA WOOD,  
Judge, 284<sup>th</sup> Judicial District  
KATHLEEN A. HAMILTON,  
Judge, 359<sup>th</sup> Judicial District  
JENNIFER J. ROBIN,  
Judge, 410<sup>th</sup> Judicial District  
TRACY GILBERT,  
Judge, 418<sup>th</sup> Judicial District  
PATTY MAGINNIS,  
Judge, 435<sup>th</sup> Judicial District

**BRUCE GUSLER,**  
Director



**MONTGOMERY COUNTY  
OLEN UNDERWOOD JUVENILE JUSTICE CENTER  
200 ACADEMY DRIVE  
CONROE, TEXAS 77301**

*JUVENILE BOARD*

DENNIS WATSON,  
Judge, County Court at Law No. 1  
CLAUDIA LAIRD,  
Judge, County Court at Law No. 2  
PATRICE McDONALD,  
Judge, County Court at Law No. 3  
MARY ANN TURNER,  
Judge, County Court at Law No. 4  
KEITH M. STEWART,  
Judge, County Court at Law No. 5  
CRAIG DOYAL,  
County Judge

**Phone (936) 760-5805  
Fax (936) 760-5851**

## **JOB POSTING**

**Posted: 6/27/2017**

**JOB TITLE:** Counselor (part time)  
Bi-lingual (Spanish speaking) preferred

**SALARY:** \$25.11/hour

**An unofficial Job Description outlining the basic responsibilities and requirements is attached.**

**OFFICIAL DEPARTMENT APPLICATION MUST BE SUBMITTED TO:**

**HR Specialist  
200 Academy Drive  
Conroe, TX 77301**

**APPLICATIONS WILL BE ACCEPTED UNTIL FILLED**

**AFTER RECEIVING A CONDITIONAL OFFER OF EMPLOYMENT, ALL APPLICANTS MUST PASS A DRUG SCREEN BEFORE THEY BECOME EMPLOYEES OF MONTGOMERY COUNTY. HALF THE COST OF THE TEST WILL BE THE APPLICANTS RESPONSIBILITY.**

**ALL MONTGOMERY COUNTY WORKPLACES ARE TOBACCO FREE.**

**THE MONTGOMERY COUNTY JUVENILE PROBATION DEPARTMENT IS AN EQUAL OPPORTUNITY EMPLOYER.**

**MONTGOMERY COUNTY  
JUVENILE PROBATION DEPARTMENT**

**JOB TITLE:** Counselor (part time)  
Bi-lingual (Spanish speaking) preferred

**SALARY:** \$25.11/hour

**BASIC RESPONSIBILITIES:**

The Counselor is responsible to the Clinical Supervisor for the provision of counseling services.

**EXAMPLE OF DUTIES:**

- ! Provide counseling services to assigned juveniles and families in the Juvenile Justice System
- ! Provide counseling services by utilizing in-home or office settings for individual, family, or group sessions
- ! Provide parenting skills classes as directed
- ! Identify juvenile needs that cannot be addressed in-house and make appropriate referral recommendations
- ! Maintain accurate and timely written reports related to the juveniles' participation and progress in counseling
- ! Actively participate in weekly staff meetings providing recommendations for counseling services
- ! Provide court testimony as directed
- ! Perform other duties as assigned

**REQUIREMENTS:**

**Training and Experience:**

- ! Master's degree in social work, counseling, or psychology
- ! LPC, LMFT, or LMSW, preferred; LPC-Intern or LMFT-Associate is acceptable.
- ! Bi-lingual (Spanish speaking) preferred

**Special Knowledge, Skills, and Abilities:**

- ! Commitment to the department ' s vision of developing people to their full potential
- ! Knowledge of counseling theories and interventions
- ! Ability to work with juvenile clients and their family
- ! Ability to administer group counseling
- ! Ability to work in a team atmosphere

**Additional Requirements:**

- ! Must be able to work Monday through Friday, daytime hours
- ! Must have a telephone at which he/she can be reached
- ! Must possess a valid Texas Driver's License (if employee is coming to this position from another state, this requirement must be met no later than 30 days following the date of employment)
- ! Must have access to an automobile that can be used while on duty and have liability insurance
- ! Must be able to pass physical agility test