

## **MONTGOMERY COUNTY EMPLOYEES' COMMITTEE**

### **November 16, 2017 – Meeting Minutes**

The meeting was called to order at 1:36 p.m. by Vice Chairman, Lori Bass, in the County Judge's Office. Those in attendance were: Dana Cook (Tax Ofc.), Charlotte Hatchley (Tax Ofc.), Tracy Hutchison (District Clerk), Shelly Lane (Library), Natalie Laurent (Co. Attorney), Mandy Pyle (Human Resource), Catherine St Clair (Purchasing), Terri Strozier (Conv. Ctr.) and Patti Werner (Co. Judge).

**MINUTES:** Patti Werner made a motion to approve the minutes of the October 26, 2017 meeting, Lori Bass seconded and all were in favor.

### **COMMITTEE REPORTS**

**Treasurer's Report** – Patti Werner presented the October report and reported a beginning balance of \$23,688 as of 10/26/17 with no deposits and two debits totaling \$385 leaving a balance of \$23,303 with \$-0- held in reserves. Lori Bass made a motion to approve the treasurer's report, Tracy Hutchison seconded and all were in favor.

**Employee of the Month** – Katy Miramon reported via conference call the November and December Employee of the Months were presented at the November 14<sup>th</sup> Commissioners Court Meeting. The November Employee of the Month is Judy Lisea (JP 3) and December is Eugene Cole (Central Library).

**Secret Pal** – Tracy Hutchison reported everything is going well.

**Cards Sent to Employees** – Mandy reported one card has gone out.

### **OLD BUSINESS**

**Pumpkin Decorating/Costume Contest (10/31)** – Natalie Laurent reported the Costume Contest went well. She asked that we consider doing a traveling trophy for the Costume Contest Group winner that will be passed to the next winner in 2018 and so forth. Everyone liked the idea. She said the pumpkin decorating contest only had 3 entries, the committee decided to try it again in 2018 and if that part is low again, then we'll consider dropping it.

**Employee of the Month/Boss of the Year** – Katy reported via conference call that all nominees' for Employee of the Month and Boss of the Year are currently being judged. The results should be in by November 17<sup>th</sup> to give her time to get the plaques ordered for the December 5<sup>th</sup> Christmas Luncheon.

**Christmas Luncheon Decorations/Plans** – Tracy Hutchison reported her contact at HEB is no longer there so she couldn't get a deal on the Poinsettia's. Catherine St. Clair will look into getting the Poinsettia's donated or discounted. Terri Strozier reported she'd talked to the Master Gardeners and they may not be using the wreaths this year as table decorations, which means we may have to pick them up on Monday or the morning of the luncheon. Lori Bass will send the luncheon information letter to everyone outlining our approved 2 hour lunch and to ask for departments to bring a door prize.

## **NEW BUSINESS**

**2018 Officer Elections** – Elections were held and the following were elected as the 2018 Officers:

Chairman – Natalie Laurent  
Treasurer – Tracy Hutchison  
Recording Secretary – Terri Strozier  
Recognition Coordinator – Katy Miramon  
Secret Pal Coordinator – Catherine St. Clair

Lori Bass made a motion to approve the 2018 Montgomery County Employee's Committee Officers, Charlotte Hatchley approved and all were in favor.

Lori Bass made a motion to remove Tiffany Gaunce and Patti Werner from the bank account signature card and add Natalie Laurent and Tracy Hutchison, Dana Cook seconded and all were in favor.

Officer positions still available are: Vice Chairman and Social Secretary.

**Door Prize** – Charlotte Hatchley won the door prize which was provided by Terri Strozier.

**Next Meeting** – The next meeting of the Employees' Committee will be Thursday, December 21, 2017 at 1:30 p.m. in the County Judge's Courtroom.

Tracy Hutchison made a motion to adjourn the meeting, Terri Strozier seconded and all were in favor. The meeting adjourned at 2:35 p.m.

Recorded by:

*Terri Strozier*