

**MONTGOMERY COUNTY**

**EMPLOYEE OF THE MONTH RECOGNITION APPLICATION**

Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Nominated by: \_\_\_\_\_ Department: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Department Head (Name, Title): \_\_\_\_\_

If your nominee should be selected, should it be kept a surprise, or will you notify him/her of his/her selection prior to the presentation of the award at Commissioners' Court? Please check one:

Please keep it a surprise.     I will notify the employee prior to award presentation.

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1. Why do you feel that this employee should be recognized as the employee of the month?

2. Please describe the employee's contributions / accomplishments that were above and beyond the normal expectations / duties of the position. Please give specific examples.

