



# MONTGOMERY COUNTY JOB POSTING NOTICE

**APPLICATIONS FOR THIS POSITION WILL BE ACCEPTED UNTIL THE POSITION HAS BEEN FILLED.  
MONTGOMERY COUNTY RESERVES THE RIGHT TO CLOSE THIS POSTING WITHOUT NOTICE.**

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| <b>DEPARTMENT:</b>          | Montgomery County Animal Shelter  | <b>JOB GRADE:</b>        | 18   |
| <b>JOB TITLE:</b>           | Veterinarian  | <b>BI-WEEKLY SALARY:</b> | \$3,961  |
| <b>LOCATION:</b>            | 8535 State Hwy 242<br>Conroe, TX 77385  | <b>CIVIL SERVICE:</b>    | No   |
| <b>SHIFT HOURS:</b>         | Monday – Friday 8:00am – 5:00pm<br>(schedule subject to change with some weekends required) |                          |  |
| <b>SUBMIT APPLICATIONS:</b> | Montgomery County<br>Human Resources Department   | <b>ADDRESS:</b>          | 501 N. Thompson, Ste. 400 Conroe, TX 77301     |
| <b>PHONE:</b>               | (936) 539 – 7886  | <b>FAX:</b>              | (936) 788-8396                                 |
| <b>E-MAIL:</b>              | <a href="mailto:jobs@mctx.org">jobs@mctx.org</a>  | <b>WEBSITE:</b>          | <a href="http://www.mctx.org">www.mctx.org</a> |
| <b>OFFICE HOURS:</b>        | Monday – Friday 8:00am – 5:00 pm (Friday: Closed from 12:00pm – 1:00pm)                     |                          |  |

## **Education, Experience and Skill Requirements**

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| <ul style="list-style-type: none"> <li>DVM from accredited School of Veterinary Medicine.</li> <li>A valid license to practice veterinary medicine issued by the Texas Veterinary Medical Board.</li> <li>Five years of directly related experience as a veterinarian is required.</li> <li>Experience in shelter medicine preferred.</li> <li>Working knowledge of current veterinary standards and practices.</li> <li>Understanding of animal behavior and use of positive reinforcement techniques to interact with animals.</li> <li>Chameleon database knowledge is desired.</li> <li>Effective time management and communication.</li> <li>Ability to handle a fast-paced, stressful shelter environment with tact and diplomacy.</li> </ul> | <ul style="list-style-type: none"> <li>Strong surgical skills</li> <li>Customer service experience with strong interpersonal skills.</li> <li>Physically able to lift/carry up to 100 pounds</li> <li>Knowledge of contagious diseases and isolation protocol</li> <li>Must be self-motivated and willing to work as directed</li> <li>MUST be a Team player, able to work in a fast-pace environment and multi-task</li> <li>Compassion for animals, comfortable working in the shelter environment and willing to accommodate animals in the work place</li> </ul> |
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## **Primary Job Duties**

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| <ul style="list-style-type: none"> <li>Works with a positive attitude focusing on MCAS mission &amp; goals.</li> <li>Performs various surgical procedures and treatment.</li> <li>Ability to complete at least 25-30 spay/neuter surgeries each day in a timely manner.</li> <li>Maintains accurate records on animals, pharmaceuticals, equipment and supplies.</li> <li>Examines animals in clinic during clinic hours; provides consultations and provides appropriate medications &amp; care.</li> <li>Ability to comfortably perform in public facing environment.</li> <li>A team player that is flexible and willing to do what is needed to accomplish the mission &amp; goals.</li> <li>Examines animals in Shelter and diagnoses illness, injuries, health conditions and behavior issues.</li> <li>Provide guidance and instructions to medical &amp; shelter staff.</li> </ul> | <ul style="list-style-type: none"> <li>Has the ability, knowledge and desire to perform other surgeries including but not limited to amputations, mass removal, soft tissue damage and eye surgeries.</li> <li>Immediately responds to the needs of animals in MCAS care that are injured or seriously ill.</li> <li>Euthanize animal in accordance with state laws and MCAS policy.</li> <li>Active in animal cruelty and neglect investigations by performing detailed medical evaluations, treatment, necropsies and expert testimony in court.</li> <li>Maintain appropriate licensing and continuing education course requirements.</li> <li>Contribute to the organization protocols, policies and procedures.</li> <li>Any other duties as assigned</li> </ul> |
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**After receiving a conditional offer of employment, applicant must pass a drug screen (1/2 cost = \$20.00, responsibility of applicant) and may need a physical agility test (1/2 cost = \$22.50, responsibility of applicant) before becoming an employee of Montgomery County.**

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|--------------|-------------|---------------------------------------|------|
| Position No: | 6331-8350-1 | Requisition No:                       | 2611 |
| Date Posted: | 04-17-2018  |                                       |      |
|              |             | Equal Employment Opportunity Employer |      |

