



MONROE COUNTY

HUMAN RESOURCES DEPARTMENT

125 East Second Street · Monroe, Michigan 48161- 2197

Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

JOB VACANCY ANNOUNCEMENT

DEPARTMENT: Various Locations – Monroe County Sheriff Office / Youth Center

POSITION: Part-time Cook (Multiple Positions available)

SALARY: \$11.45/ hour, no fringe benefits

**REQUIREMENTS:* High School graduate or equivalent. Prefer additional coursework in nutrition and related areas. Some experience in cooking for large groups. Ability to lift up to 50 lbs. Exposure to kitchen appliances, utensils, and cleaning products. Works with inmate workers. Will work weekends and holidays.

SUMMARY: Under the supervision of the Food Service Supervisor-Jail / Youth Center, prepares meals to residents of the County Jail / Youth Center. Reviews menu plans, plans cooking schedules, and prepares a variety of meals and special dietary items. Oversees inmate workers who assist with food service and clean-up tasks (only within Jail/Dorm). Maintains the sanitation and security of the kitchen area.

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Resume and completed application required. Apply to: meagan_russell@monroemi.org

Contact the Monroe County Human Resources Dept.,
125 E. Second Street, Monroe, MI 48161

An Equal Opportunity Employer

Visit the Monroe County Website: www.co.monroe.mi.us