

**September 21, 2016**

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Baltzell asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by C.W. Baltzell, Chairman, and Commissioners Caleb Johnson, Jeff Armour, Kim Elder and Lonnie Peters. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Johnson moved to approve the agenda, Armour seconded the motion. Peters, Elder, Armour, Johnson and Baltzell voting aye; none voting nay; motion carried. Peters moved to approve the minutes of the previous meeting, Elder seconded the motion. Johnson, Elder, Peters and Baltzell voting aye; Armour abstain; none voting nay; motion carried. Johnson moved to approve the payment of claims upon review, Peters seconded the motion. Elder, Armour, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried.

**General Fund**

CenturyLink, Circuits, \$106.32; CHS Grainland, Fuel, \$1,665.63; Richard Colson, Mileage, meals, \$131.15; Confirm Delivery, Office supplies, \$126.55; Consolidated Management, Meals, \$190.78; Datashield, Cart service, \$48.55; Eakes, Printer cartridge, \$114.99; Fair Law Office, Services, \$1,490.00; Duane Ruppert, Repairs, \$60.00; Keith County Area Development, Agreement, \$53,843.25; Keith County District Court, Docket fees, \$396.00; Keith County News, Publishing, \$47.25; Keith County Treasurer, Sundries, \$70.00; Lincoln County Detention Center, Inmate housing, \$6,300.00; Rachel Medina, Frames, \$6.00; NACO, Registration, \$50.00; PrintWorks, LLC, Title envelopes, \$179.50; NPPD, Service, \$316.99; Nancie Nygaard, Cleaning, \$100.00; Office Services, Supplies, \$31.82; Pinnacle Bank, Charges, \$1,915.55; SourceGas, Service, \$432.38; Verizon, Service, \$645.54; Wolf Auto Center, Repairs, \$48.36

**Road Fund**

Anderson Sand & Gravel, Gravel, \$5,238.27; Happy Jack's Petroleum, Fuel, \$2,591.27; Ideal Linen Supply, Coveralls, \$138.11; Murphy Tractor & Equipment, Replacement decking, \$1,600.00; NPPD, Service, \$118.36; SourceGas, Service, \$163.15; Verizon, Service, \$163.61

**CBSA Health Insurance Claim Fund**

KC Clerk/Flex Claims Account, Flex claims, \$327.86; KC CBSA/Health Insurance Fund, Health claims, \$15,105.33

**Emergency Phone 911 Fund**

CenturyLink, Service, \$201.56

**Wireless 911 Services Fund**

CenturyLink, Service, \$714.64

The Board heard reports from Sheriff Jeff Stevens, Highway Superintendent Tim Ryan, and Zoning Administrator Matt Reed.

CPA Brandon Cain updated the Board on the filing of the County's budget.

Woody Harper spoke to the Board about possibly getting a wayward horn for the Sarben railroad tracks rather than creating a quiet zone in Sarben. Harper told the Board he will continue to work with Highway Superintendent Tim Ryan and the railroad on this project.

The Board gave reports and received correspondence. Peters moved to approve the travel request of Zoning Administrator Matt Reed to attend a NPZA Conference, Johnson seconded the motion. Armour, Elder, Johnson, Peters and Baltzell voting aye; none voting nay; motion carried.

Informal bids were received for the Courthouse door locks. Bids were received from Hinton's Lock and Alarm in the amount of \$19,567.25, Nemo Locksmith Service in the amount of \$10,960.00 and Platte Valley Communications in the amount of \$14,323.05. This agenda item was placed on next week's agenda in order to allow the Board time to review the bids.

Johnson moved to adopt the resolution authorizing/reauthorizing the petty cash funds, Elder seconded the motion. Peters, Armour, Elder, Johnson and Baltzell voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2016-40.

Commissioner Johnson spoke to the Board about the County's Wi-Fi. Johnson told the Board he had spoken to Eric Castillo from E-Logic regarding a guest Wi-Fi for entities meeting in the Courthouse as using the County's Wi-Fi requires a password from the administrator. Armour moved to have E-Logic install the routers needed to create a guest Wi-Fi not to exceed \$500.00, Peters seconded the motion. Elder, Johnson, Peters, Armour and Baltzell voting aye; none voting nay; motion carried.

Platte Valley Communications representatives spoke to the Board about a new Communications console. This item was placed on next week's agenda under unfinished business.

Attorney Blake Edwards spoke to the Board regarding a claim that he had turned in that meal and mileage amounts had been changed. Edwards noted that the claim had been approved by a District Court Judge and that he had been a court appointed attorney for a case that required him to drive to Lincoln. Commissioners Peters and Armour both stated that they felt this was a special case and that they did not feel guidelines that were established for Keith County employees regarding meals and mileage would apply in this instance. Johnson stated that he disagreed and the guidelines should be followed. Armour moved to pay Edwards \$46.17 that had been removed from Edwards claim, Peters seconded the motion. Elder, Peters, Armour and Baltzell voting aye; Johnson voting nay; motion carried.

At 10:06 a.m. Johnson moved to go into executive session to discuss personnel for the protection of a reputation of an individual with no decisions to be made, Elder seconded the motion. Peters, Armour, Elder, Johnson and Baltzell voting aye; none voting nay; motion carried. Baltzell stated they were going into executive session to discuss personnel for the protection of a reputation of an individual with no decisions to be made. At 10:35 a.m. Peters moved to return to open session with no decisions having been made, Armour seconded the motion. Elder, Johnson, Armour, Peters and Baltzell voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, September 28, 2016 at 8:00 a.m. at the Courthouse in Ogallala.

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C.W. Baltzell

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Sandra Olson

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Chairman

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County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Informal bids on Courthouse door locks.  
Platte Valley Communications – Communications console.

**New Business**

Budget workshop – Amendment of budget.  
County Treasurer – Ronda Johnson – Stricken taxes.  
Court Appointed Attorney meals and mileage policy.