

September 11, 2019

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Roll call was answered by Chairman Kim Elder and Commissioners Corey Crandall, Toney Krajewski, Joan Ervin and Lane Anderson. Chairman Elder asked those attending to join in a moment of silence in support of the 9/11 victims, their families, emergency responders and armed forces serving our country followed by the pledge of allegiance to the flag. Elder acknowledged the Open Meeting Act was posted. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Crandall moved to approve the agenda, Ervin seconded the motion. Krajewski, Anderson, Ervin, Crandall and Elder voting aye; none voting nay; motion carried. Anderson moved to approve the minutes of the previous meeting, Krajewski seconded the motion. Crandall, Ervin, Krajewski, Anderson and Elder voting aye; none voting nay; motion carried. Krajewski moved to approve the payment of claims, Ervin seconded the motion. Crandall, Anderson, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried.

Salaries - \$178,072.28

General Fund

AT&T, Service, \$17.59; Allo Communications, Service, \$3,424.98; Black Hills Energy, Service, \$399.04; Pamela Buddenberg, Deposition, \$245.00; CenturyLink, Service, \$330.56; CHS Grainland, Fuel, \$2,428.25; City of Ogallala, Service, \$603.67; Cobblestone Hotel and Suites, Lodging, \$900.00; Consolidated Management, Meals, \$17.23; Correll refrigeration, Repairs, \$180.00; Culligan, Water, salt, \$150.15; Dawson County Sheriff's Office, Inmate housing, \$26,820.00; Draucker Funeral Home, County burial costs, \$848.00; Dundy County Clerk, Registration, \$30.00; Eakes, Supplies, copier agreement, extension, \$927.53; Law Office of Steven E. Elmshaeuser, Services, \$3,150.00; Five Nines Technology, Contract, \$4,500.00; Garden County Sheriff's Office, Inmate housing, \$2,500.00; Government Forms and Supplies, Books, paper, \$438.37; Amanda Harger, Meals, \$45.24; Rod Hopken, County inspections, \$203.70; Humphreys Auto Supply, Fuses, \$22.98; Ideal Linen, Supplies, \$523.46; K&K Service, Towing, \$200.00; Keith County District Court, Docket fees, \$180.00; Keith County News, Publishing, \$97.38; Kohler Trailer Sales and Service, Tires, repairs, \$326.45; Matzke, Mattoon, Martens & Strommen, Services, \$725.00; Microfilm Imaging Systems, Service agreement, scanning equipment, software, \$306.00; MidWest Card, ID card software, \$1,143.75; MOCIC, Membership, \$25.00; NPPD, Service, \$4,198.41; Office Service, Supplies, \$85.82; Ogallala Volunteer Fire Dept., Transport inmate, \$1,225.60; Philip E. Pierce, Services, \$858.33; Pinnacle Bank, Charges, \$2,978.34; Prairie States Communications, Radio programming, \$75.00; Jeremiah Prusha, Fuel, \$11.00; "R" Tire & Alignment, Tire repair, \$17.00; Schmidt Motors, Service, \$455.09; Elizabeth Sillasen, Supplies, mileage, \$204.77; Town & Country Service Center, Tires, \$458.49; T&A Alignment, Service, \$1,579.69; U-Save Pharmacy, Inmate prescriptions, \$191.82; Verizon, Service, \$40.01; Waste Connections, Service, \$259.15; WCREC, Registration, \$75.00; Westfield Pharmacy, Inmate prescriptions, \$18.85; Wolf Auto, Service, \$153.65; Renae Zink, Mileage, meals, \$175.78

Road & Bridge Fund

Allo Communications, Service, \$135.95; American Energy Delivery, Fuel, \$3,559.50; ATC Communications, Service, \$68.56; Black Hills Energy, Service, \$154.42; CHS Grainland, Fuel, \$2,852.21; City of Ogallala, Service, \$44.92; Culligan, Supplies, \$6.50; Hav-2-Go Services, Trucking, \$4,050.00; Humphreys Auto Supply, Parts, \$220.97; Ideal Linen, Coveralls, \$182.37; K&K Service, Supplies, \$5.53; Keith County News, Publishing, \$23.55; Mead Lumber, Supplies, \$10.79; Nelson Agri Corp, Fill material, \$5,000.00; NPPD, Service, \$43.14; O'Reilly Automotive, Tools, \$8.49; Packard's Power, Trucking, \$6,600.00; Paulsen's, Gravel, \$12,234.63; Pine Bluffs Gravel, Mud rock, \$739.46; Poppe's Truck & Diesel, Parts, labor, \$1,525.54; Rudy's Tire, Repairs, \$258.36; Sapp Brothers Petroleum, Fuel, oil, \$5,191.07; Scotties Potties, Trucking, \$4,750.00; Simon, Gravel, \$1,035.15; Village of Brule, Service, \$78.00; Village of Paxton, Service, \$130.00; Village of Paxton %Midwest Electric, Service, \$65.96; Waste Connections, Service, \$273.91; Wiest Hardware, Supplies, \$23.36; 21st Century Equipment, Parts, labor, \$1,101.58; 5 Star Land Restoration, Trucking, \$4,500.00

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$50.00; KC CBSA/Health Insurance Fund, Health claims, \$26,988.86

Keno Fund

Keith County News, Publishing, \$1,000.00

Emergency Phone 911 Fund

Allo Communications, Internet, \$533.38; ATC Communications, Exchange, circuits, \$158.14; Glenwood, Tower rent, exchange, \$446.02; Sterling Tower Properties, Lease, \$960.00

The Board heard the report of Highway Superintendent Tim Ryan.

Ryan also told the Board that he had spoken to Mike McCracken who was scheduled on the agenda for 10:00 a.m. Ryan said that McCracken's concern was with the condition of Road East T North and that he had told McCracken they would be working on it and Mr. McCracken would not be coming to the meeting.

The Board received correspondence and gave reports. The Board received August fee reports from the Clerk's Office, the Clerk of the District Court's Office and the Treasurer's Office.

Approval of the Employee Personnel Manual will be placed on the agenda on September 25, 2019 under unfinished business which will allow for time for all elected officials to meet and agree to sign off on the manual.

No action was taken on the nuisance contract with WCNDD, this item will be placed on the September 25, 2019 agenda under unfinished business.

Ervin moved to authorize Chairman Elder to sign the VOCA Grant Award Packet once Fair states everything is in order, Crandall seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

Bids were received from Wolf Auto and Schmidt Motor both of Ogallala for pickups for the County Road's Department. Once the bids were opened they were given to Highway Superintendent Tim Ryan to review and bring a recommendation back to the Board.

Ervin spoke to the Board about a DHHS informal space assessment. Ervin stated that Cynthia Harris had contacted her regarding DHHS moving out to the new county building. Harris told Ervin that at any given time there were thirteen people in the current DHHS and they were expected that number to increase to twenty people shortly. Harris also told Ervin that they could do an informal space assessment to see what space would be needed to accommodate DHHS at the new building. Ervin will reach out to have a space assessment done.

The voting delegate for NE Cooperative Government Annual meeting was tabled until next week.

Highway Superintendent Tim Ryan appeared before the Board with a recommendation of purchasing two Ford 2020 F150 pickups from Wolf Auto in the amount of \$59,714.80. Krajewski moved to accept the recommendation of Ryan and purchase the two Ford 2020 F150 pickups from Wolf Auto, Ervin seconded the motion. Anderson, Crandall, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried.

At 9:02 a.m. Chairman Elder opened the public hearing for the 2019-2020 Keith County budget and tax rate hearings. The hearing remained open for one hour. Comments were received from Emergency Manager Elizabeth Sillasen, Communications Director Laurie Hood and Assessor Renae Zink.

Attorney Glenn Pelster spoke to the Board about the HR audit he had performed. Pelster recommended the Board hire a full-time HR person and spoke about other issues he had found while conducting the audit.

Krajewski moved adopt the resolution to increase the 2019-2020 restricted funds revenues by an additional 1%, Crandall seconded the motion. Ervin, Anderson, Crandall, Krajewski and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-62.

Ervin moved to adopt the resolution of Adoption and Appropriations for the 2019-2020 Keith County budget, Crandall seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-63.

Krajewski moved to adopt the resolution to set the 2019-2020 Keith County Tax Levy at .259277 which is .0016487 more than the 2018-2019 Tax Levy of .242790, Crandall seconded the motion. Ervin, Anderson, Crandall, Krajewski and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-64.

It was noted that there had been no changes to the petty cash funds of the County. Ervin moved to approve the resolution authorizing/reauthorizing petty cash funds, Crandall seconded the motion. Anderson, Krajewski, Crandall, Ervin and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-65.

At 10:29 a.m. Krajewski moved to enter into executive session to discuss the Keith County lawsuit for the purpose of negotiation and litigation strategy, Ervin seconded the motion. Anderson, Crandall, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried. Elder stated they were going into executive session to discuss the Keith County lawsuit for the purpose of negotiation and litigation strategy. At 10:40 a.m. Ervin moved to return to open session with no decisions having been made, Crandall seconded the motion. Anderson, Krajewski, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

There was no discussion on the Keith County Lawsuit agenda item in open session.

No action was taken on the following agenda items: Novo Benefits - Renewal Schedule of Services and Fees, Client Services Agreement, Meritain Health - Amendment to Administrative Services Agreement, and the Summary of Material Modification and Amendment #3 to the Keith County Employee Benefit Plan Group No. 12315. These agenda items will be placed on the September 25, 2019 agenda under unfinished business so a representative from Novo Benefits can be present.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, September 18, 2019 at 8:00 a.m. at the Courthouse in Ogallala.

_____ Chairman _____ County Clerk
Kim Elder Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur later than estimated.

New Business

Backup software consideration.

Structure of Data Processing budget.

Resolution Setting the Property Tax Request.

9:00 a.m. – Val Jansante – Adrian Smith update.