

May 10, 2017

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Johnson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Caleb Johnson, Chairman, and Commissioners Lonnie Peters, C.W. Baltzell and Toney Krajewski. Commissioner Kim Elder was absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Baltzell moved to approve the agenda, Krajewski seconded the motion. Peters, Krajewski, Baltzell and Johnson voting aye; Elder absent; none voting nay; motion carried. Peters moved to approve the minutes of the previous meeting, Baltzell seconded the motion. Krajewski, Baltzell, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried. Krajewski moved to approve the payment of all claims except the Hartford claims upon review, Peters seconded the motion. Baltzell, Peters, Krajewski and Johnson voting aye; Elder absent; none voting nay; motion carried. Peters moved to approve the payment of the Hartford claims, Baltzell seconded the motion. Krajewski, Baltzell and Peters voting aye, Elder absent; Johnson abstain; none voting nay; motion carried.

Salaries - \$148,052.56

General Fund

Black Hills Energy, Service, \$1,085.42; CenturyLink, Service, \$257.60; CHS Grainland, Fuel, \$157.94; Richard Colson, Mileage, meals, \$189.97; Culligan, Water, salt, \$187.85; Department of Health & Human Services, General assistance, \$109.25; Tina DeVoe, Mileage, \$18.30; Douglas County Court, Services, \$3.75; Eakes Office Solutions, Service agreement, office supplies, \$330.16; FP Mailing Solution, Rate guard for flexi scale, \$45.00; Ideal Linen, Liners, supplies, \$439.04; Keith County Court, Uncollectible costs, \$1,223.83; Keith County News, Subscription, publishing, \$95.40; Lincoln County Detention Center, Housing for inmates, \$12,800.00; Mead Lumber, Parts, spackling, \$8.58; Rachel Medina, Reimbursement, \$55.99; Microfilm Imaging Systems, Service agreement, \$24.00; North Park Dental, Dental work on inmate, \$260.00; Office Services, Envelopes, supplies, \$35.30; Philip E. Pierce, Special Prosecutor, \$45.00; Pinnacle Bank, Charges, \$1,040.96; Platte Valley Communications Inc., Radio repair, \$4,881.90; Protex Central, Court room panic button, \$45.79; Quality Farm & Ranch, Supplies, \$291.64; Ramada Inn, Lodging, \$340.00; Milissa Rosales, Mileage, \$53.50; Schmidt Motors, Service, \$50.57; Snell Services, Jail repairs, \$465.00; The Hartford, Life insurance premiums, \$261.60; The Thompson Co., Jail Commissary, Prisoner Board, \$187.15; T&A Alignment, Vehicle repair, \$294.07; U-Save Pharmacy Ogallala, Prescriptions for inmates, \$444.10; Waste Connections, Service, \$230.65

Road Fund

ATC Communications, Service, \$67.81; CHS Grainland, Fuel, \$4,328.89; City of Ogallala, Service, \$37.75; Eichners Sales & Service, Supplies, \$12.50; Fraser Welding, Supplies, \$26.82; Humphreys Auto Supply, Parts, supplies, \$405.91; Mead Lumber, Supplies, \$18.00; NMC, Parts, oil, \$2,723.76; NPPD, Service, \$63.59; Paxton Pit Stop, Fuel, \$133.67; Pinnacle Bank, Lodging, \$357.00; Quality Farm & Ranch, Supplies, \$47.35; The Hartford, Life insurance premiums, \$62.40; T&C Service Center, Tire repair, \$60.00; Village of Brule, Service, \$73.50; Waste Connections Inc., Service, \$243.05; Wiest Hardware, Supplies, \$49.60

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$1,098.79; KC CBSA/Health Insurance Fund, Health claims, \$2,191.02; Meritain Health, Administrative fees. \$27,036.38

Emergency Phone 911 Fund

Glenwood, Tower rent, \$255.00

The Board heard the report of Highway Superintendent Tim Ryan.

The Board gave reports and received correspondence. The Board received the April fee report from the County Clerk's office.

Peters moved to have Brandon C. Cain, CPA prepare the County's 2017-2018 budget at a cost of no more than \$4,500.00, Krajewski seconded the motion. Baltzell, Krajewski, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried.

Peters moved to authorize Chairman Johnson to sign the engagement letter for Auditor Donald Wilson, Baltzell seconded the motion. Krajewski, Baltzell, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried.

Peters moved to authorize Treasurer Ronda Johnson to cut checks from the Keno Fund to the City of Ogallala in the amount of \$16,638.07; the Village of Paxton in the amount of \$1,663.46 and to the County General in the amount of \$6,569.86 for first quarter keno proceeds, Krajewski seconded the motion. Baltzell, Krajewski, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried.

At 9:20 a.m. Krajewski moved to go into executive session to discuss personnel for the protection of the reputation of an individual with no decisions to be made, Baltzell seconded the motion. Peters, Baltzell, Krajewski and Johnson voting aye; Elder absent; none voting nay; motion carried. Peters moved to go into executive session for a strategic planning session as relates to exempt employees with no decisions to be made, Krajewski seconded the motion. Baltzell, Krajewski, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried. Baltzell moved to go into executive session for strategic planning as relates to network security with no decisions to be made, Peters seconded the motion. Krajewski, Peters, Baltzell and Johnson voting aye; Elder absent; none voting nay; motion carried. Johnson stated they were going into executive session to discuss personnel for the protection of the reputation of an individual, for a strategic planning session as relates to exempt employees and for strategic planning as relates to network security with no decisions to be made. County Clerk Sandra Olson was also in the session. At 9:23 a.m. Baltzell left the session until 9:26 a.m. At 9:38 a.m. Olson left the session. At 10:58 a.m. Baltzell moved to return to open session with no decisions having been made, Krajewski seconded the motion. Peters, Krajewski, Baltzell and Johnson voting aye; Elder absent; none voting nay; motion carried.

The Board spoke to Highway Superintendent Tim Ryan regarding his benefits. Johnson told Ryan the Board had been made aware that Ryan should be receiving vacation and sick benefits. Ryan was told he would begin with a vacation bank of three weeks and a sick bank of forty hours.

The Board also spoke to Veterans Administrator Richard Colson regarding his benefits and converting his salary to hourly per government standards. Colson was told he would become an hourly employee at a rate of \$19.70 per hour and he would begin with a vacation bank of two weeks and a sick bank of forty hours.

When Olson asked the Board when this would start for all affected employees the Board stated May, 8, 2017.

Krajewski moved to offer Zoning Administrator Matt Reed two options; to resign or be terminated, Baltzell seconded the motion. Peters, Baltzell, Krajewski and Johnson voting aye; Elder absent; none voting nay; motion carried.

Reed came into the meeting and was told the Board's decision. Reed asked to ask questions as to why he was being let go. Johnson deferred to Fair on this and Fair stated that although much detail could not be gone into it was related to previous discussions. Fair also told Reed that per County policy he would not be paid any sick leave as policy requires you be employed for three years before being paid out sick leave, nor would he receive vacation pay as you have to work for one year before receiving any vacation time. Reed stated he would not resign.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, May 17, 2017 at 8:00 a.m. at the Courthouse in Ogallala.

Caleb W. Johnson

Chairman

Sandra Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

New Business

Executive session – Personnel.

Executive session – Possible claims against the County.

Executive session – Network security.

Personnel.

Zoning item – CUP 17-2 by Rid Kouch to open a Convenience Store at his property.