

**March 27, 2019**

Vice Chairman Anderson opened the Board of Equalization meeting. Roll call was answered by Vice Chairman Lane Anderson, Commissioners Corey Crandall, Joan Ervin and Toney Krajewski. Chairman Kim Elder was absent. Also attending the meeting was County Clerk Sandra Olson and County Assessor Renae Zink. Ervin moved to approve the agenda, Crandall seconded the motion. Krajewski, Crandall, Ervin and Anderson voting aye, Elder absent; none voting nay; motion carried. Ervin moved to approve the minutes of the previous meeting, Crandall seconded the motion. Krajewski, Crandall, Ervin and Anderson voting aye; Elder absent; none voting nay; motion carried.

Elder entered the meeting.

Zink presented the Board with the tax roll corrections. Ervin moved to authorize the Chairman to sign the tax roll corrections as presented, Krajewski seconded the motion. Anderson, Crandall, Krajewski, Ervin and Elder voting aye; none voting nay; motion carried.

The Board discussed procedures for protest hearings.

Ervin moved to approve the revised Keith County Assessor's Property Value Recommendation form as presented by Zink, Crandall seconded the meeting. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

The following are procedures the Board set for protest hearings:

1. Protests will be scheduled according to property type.
2. There will be no rescheduling of hearings allowed.
3. Minimum amount of time allowed per individual is ten minutes, for improved land more time may be given.
4. No hearings will be held by telephone.
5. Hearings will be held in the County meeting room.
6. Hearings will begin at 10:00 a.m. on Wednesdays.
7. At this time hearing dates will be June 19<sup>th</sup>, June 26<sup>th</sup>, July 3<sup>rd</sup>, July 10<sup>th</sup>, July 17<sup>th</sup> and July 24<sup>th</sup>.

Anderson moved to adjourn the meeting, Ervin seconded the motion. Crandall, Krajewski, Ervin, Anderson and Elder voting aye; none voting nay; motion carried.

\_\_\_\_\_  
Chairman  
Kim Elder

\_\_\_\_\_  
County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.