

July 8, 2020

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Krajewski asked those attending to join in a moment of silence in support of our armed services and first responders serving our country, followed by the pledge of allegiance to the flag. Krajewski acknowledged the Open Meeting Act was posted. Roll call was answered by Chairman Toney Krajewski and Commissioners Joan Ervin, Corey Crandall, Lane Anderson and Kim Elder. Also attending the meeting were County Clerk Sandra Olson and County Attorney Randy Fair. Anderson moved to approve the agenda, Crandall seconded the motion. Ervin, Elder, Crandall, Anderson and Krajewski voting aye; none voting nay; motion carried. Elder moved to approve the minutes of the previous meeting, Anderson seconded the motion. Ervin, Crandall, Anderson, Elder and Krajewski voting aye; none voting nay; motion carried. Crandall moved to approve the payment of claims, Elder seconded the motion. Anderson, Ervin, Elder, Crandall and Krajewski voting aye; none voting nay; motion carried.

General Fund

Banner Health, Nurse services, \$2,400.00; Tracie Brueggeman, Cleaning, \$270.00; Charter Communications, Charter fees, \$25.33; CHS Grainland, Fuel, \$70.07; City of Ogallala, Service, \$484.51; Cornhusker Glass, Windshield repairs, \$50.00; Correll Refrigeration, Senior Center repairs, \$166.00; Culligan, Water, salt, \$220.15; Draucker Funeral Home, Mileage, pouch, \$524.00; Eakes, Supplies, \$254.64; Encartele, Calling cards, \$300.00; Five Nines, Contract, \$5,324.00; Rod Hopken, County inspections, \$402.20; Keith County District Court, Docket fees, \$461.00; Keith County News, Publishing, \$145.35; Kent's Towing, Towing, \$125.00; Gary J. Krajewski, Public Defender, \$6,250.00; Microfilm Imaging, Service agreement, lease, \$282.00; NPPD, Service, \$462.35; Office Service, Supplies, \$199.43; Quality Farm & Ranch, Supplies, \$234.15; "R" Tire & Alignment, Service vehicle, \$100.82; Snell Services, Repairs, \$275.00; Steve's Body & Paint, Towing, \$620.00; The Hartford, Life insurance premiums, \$276.00; T&A Alignment, Vehicle repairs, \$1,831.76; U-Save Pharmacy, Prescriptions for inmates, \$150.79; Waste Connections, Service, \$383.75; WCNDD, Contract, postage, \$4,499.87; WEX Bank, Fuel, \$2,417.04

Road & Bridge Fund

ATC Communications, Service, \$127.56; CHS Grainland, Fuel, \$395.31; City of Ogallala, Service, \$95.25; Culligan, Water, \$6.50; Humphreys, Parts, supplies, oil, \$921.12; Keith County Clerk, Motor Fuel Use Tax, \$759.00; Kelly's Trucking, Trucking, \$3,800.00; NMC Inc., Parts, equipment rental, \$5,160.22; NPPD, Service, \$673.20; Ogallala NAPA, Parts, \$29.99; Pine Bluffs Gravel, Gravel, \$2,259.39; Poppe's Truck & Diesel, Parts, labor, \$1,614.81; Powerplan, Equipment rental, \$3,425.00; QFRC, Supplies, \$192.97; R&D Welding, Supplies, \$144.08; Rankin Sales & Service, Supplies, \$89.88; Sapp Brothers, Fuel, oil, \$7,301.75; The Hartford, Life insurance premiums, \$62.40; Village of Brule, Service, \$79.50; Village of Paxton, Service, \$131.09; Village of Paxton % Midwest Electric, Service, \$69.40; Waste Connections, Service, \$249.75; Wiest Hardware, Supplies, \$37.89

Highway Buyback Fund

Cobitco Inc., Chip seal, \$95,822.40

CBSA Health Insurance Fund

KC CBSA/Health Insurance Fund, Health claims, \$5,036.14

The Board discussed with Zoning Administrator for Keith County CJ Poltack and Human Resources Director Laurie Jones the Zoning Building Inspector position. Ervin moved to set the contract rate at \$30.00 per hour and mileage at \$0.575, Crandall seconded the motion. Elder, Anderson, Crandall, Ervin and Krajewski voting aye; none voting nay; motion carried.

The Board discussed with several elected officials and Human Resources Manager Laurie Jones COLA and wage increases for elected officials and employees.

Ervin moved to give employees a two percent COLA with an additional Merit increase which could not exceed a fifty cent total for both COLA and Merit, Anderson seconded the motion. Elder, Crandall, Anderson, Ervin and Krajewski voting aye; none voting nay; motion carried.

Elder moved to give Elected Officials a two percent COLA increase, Anderson seconded the motion. Crandall, Ervin, Anderson, Elder and Krajewski voting aye; none voting nay; motion carried.

Ervin moved to give salaried employees a two percent COLA increase, Crandall seconded the motion. Anderson, Elder, Crandall, Ervin and Krajewski voting aye; none voting nay; motion carried.

Crandall moved to authorized Chairman Krajewski to sign the GWorks contract for the Assessor's office, Ervin seconded the motion. Elder, Anderson, Ervin, Crandall and Krajewski voting aye; none voting nay; motion carried.

The Board heard the report of Highway Superintendent Tim Ryan and Head Jailer Travis Poncik.

Crandall moved to declare the Minolta Bizhub copier, Model Di2510, Serial #31748778 in the Sheriff's Office surplus and allow the Sheriff to dispose of it, Elder seconded the motion. Ervin, Anderson, Elder, Crandall and Krajewski voting aye; none voting nay; motion carried.

Ervin moved to declare 5 grey cameras, Model GS727ET, 1 white Model GS5001/W, 1 white Model D800VW, 1 silver Model G262B, 1 silver Model GS326B, 1 Black DVR Model GS2108V and 1 Black TV screen Model TCM-1402S in the Jail surplus and allow the Jail to dispose of them, Crandall seconded the motion. Anderson, Elder, Crandall, Ervin and Krajewski voting aye; none voting nay; motion carried.

Elder moved to declare the Dell C2660dn Color Laser Printer, DP#0164W2, CN-0164W2-71971-75G-2127 in the Clerk's Office surplus and allow the Clerk to dispose of it, Anderson seconded the motion. Ervin, Crandall, Anderson, Elder and Krajewski voting aye; none voting nay; motion carried.

Board received June's fee report from the Clerk's Office, the Treasurer's Office and the Clerk of the District Court's Office.

The Board received a budget request from the Keith County Senior Center. The Board will take this request under consideration when working on their budget.

Krajewski noted that County Clerk, Sandra Olson, had approved an alternate date for a Special Designated License for the Keith County Ag Society.

Elder moved to authorize Chairman Krajewski to sign the Novo Benefits Renewal Schedule of Services and Fees, Anderson seconded the motion. Crandall, Ervin, Anderson, Elder and Krajewski voting aye; none voting nay; motion carried.

No action was taken on the agenda item of the COVID-19 Relief Assistance from Meritain Health. This item will remain on the agenda under unfinished business.

Ervin moved to add the additional benefit to employees provided by Wholeness Healing Center, Crandall seconded the motion. Elder, Anderson, Crandall, Ervin and Krajewski voting aye; none voting nay; motion carried.

During the discussion regarding the COVID-19 reopening strategy Human Resources Director Laurie Jones stated she felt that last Thursday at the DMV had gone well. Ervin also noted that she felt that meetings no longer needed to be conducted via Zoom, the Board shared this consensus and meetings will no longer be conducted via Zoom. This agenda item will remain on the agenda under unfinished business.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Thursday, July 16, 2020 at 8:00 a.m. at the Courthouse in Ogallala.

Toney Krajewski

Chairman

Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

COVID-19 Relief Assistance from Meritain Health.

9:00 a.m. – COVID-19 reopening strategy.

New Business

8:10 a.m. – Zoning Administrator for Keith County, CJ Poltack – Zoning items. 1. Request by BW Real Estate to increase the number of parking spaces from two (2) to five (5) for their Dwelling Unit: Vacation Rental located at 1 Yucca Heights 2. Request by the Department of Environmental & Energy to provide comment for the Sarben Ranch feed lot expansion located 1.5 miles west of Sarben.

8:30 a.m. - Emergency Manager Dave Kling – Updating radio system.