

January 5, 2017

The Keith County Board of Commissioners met for their reorganizational meeting at the Courthouse in Ogallala. Chairman Baltzell asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by C.W. Baltzell, Chairman, and Commissioners Lonnie Peters, Kim Elder and Caleb Johnson. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Johnson moved to approve the agenda, Peters seconded the motion. Elder, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried. Johnson noted that in the previous minutes where they read: Caleb Johnson updated the Board on Hartford life insurance. Johnson recommended stating with Hartford and the rates would remain the same for two (2) years, it should say Johnson recommended staying with Hartford and the rates would remain the same for two (2) years. Johnson moved to approve the minutes of the previous meeting as amended, Peters seconded the motion. Elder, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried. Johnson moved to approve the payment of all claims with the exception of the Hartford claims upon review, Peters seconded the motion. Peters moved to approve the payment of the Hartford claims, Elder seconded the motion.

KCAD Director Mary Wilson updated the Board on her office.

Visitors Committee Administrator Penny Metheny updated the Board on the Visitors Committee's December 21st meeting.

The Board heard reports from Highway Superintendent Tim Ryan and Sheriff Jeff Stevens.

Highway Superintendent Tim Ryan presented the Board with his Annual Weed Reports. Johnson noted an error and Ryan took the reports back for correction.

Clerk of the District Court Tina DeVoe told the Board that the Mental Health Board Banner Contract was not going through and Gary Burke was taking over.

DeVoe also told the Board all that was ready for the Keith/Arthur Interlocal Agreement was a rough draft but it was being worked on.

The Board recessed so Commissioner Kim Elder and Toney Krajewski could be sworn into office.

The Board reconvened and continued with their yearly reorganizational meeting.

Krajewski moved to nominate Caleb Johnson as Chairman of the Board for the year of 2017, Elder seconded the motion. Peters moved that nominations cease, Johnson seconded the motion. Peters, Elder, Krajewski and Baltzell voting aye; Johnson abstain; none voting nay; motion carried. Peters moved to nominate C.W. Baltzell for Vice Chairman, Krajewski seconded the motion. Peters moved to cease nominations, Elder seconded the motion. Krajewski, Elder, Peters and Johnson voting aye; Baltzell willing to serve; none voting nay; motion carried.

Baltzell moved to allow the IRS rate of mileage to be paid by the County at \$.535 effective January 1, 2017 subject to IRS guidelines, Krajewski seconded the motion. Peters, Elder, Krajewski, Baltzell and Johnson voting aye; none voting nay; motion carried. Peters moved to set the mileage rate for County Sheriffs serving papers to be \$.565 effective January 1, 2017 subject to IRS guidelines, Elder seconded the motion. Baltzell, Krajewski, Elder, Peters and Johnson voting aye; none voting nay; motion carried.

Peters moved to continue the policy and allow a maximum of \$2,250.00 for cremation only for county burials, Baltzell seconded the motion. Elder, Krajewski, Baltzell, Peters and Johnson voting aye; none voting nay; motion carried.

Krajewski moved to adopt the following holiday schedule for County employees, Elder seconded the motion. Baltzell, Peters, Elder, Krajewski and Johnson voting aye; none voting nay; motion carried. Columbus Day, October 9, 2017 will be observed; however the Courthouse will remain open for business. The Courthouse will be closed for the following holidays:

January 16	Martin Luther King Jr. Day
February 20	President's Day
April 14	Good Friday (Close at noon)
May 29	Memorial Day
July 4	Independence Day
September 4	Labor Day
November 11	Veteran's Day (Closed Nov. 10)
November 23	Thanksgiving (Close at noon on Nov. 22)
	Remain closed on Nov. 23 & 24
December 25	Christmas Day (Closed Dec. 25 & 26)
January 1	New Year's Day

Baltzell moved to designate the Keith County News as the official newspaper for the County and the County website as an additional method of posting meeting notices, Elder seconded the motion. Peters, Krajewski, Elder, Baltzell and Johnson voting aye; none voting nay; motion carried.

Elder moved to retain the following as depositories for County funds: Adams Bank & Trust, Western Nebraska Bank, Pinnacle Bank and NPAIT, Baltzell seconded the motion. Peters, Krajewski, Baltzell, Elder and Johnson voting aye; none voting nay; motion carried.

Baltzell moved to adopt the resolution authorizing Keith County Treasurer Ronda Johnson the authority to deposit the funds of the County in any of the authorized depositories, Peters seconded the motion. Elder, Krajewski, Peters, Baltzell and Johnson voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2017-1.

Peters moved to approve the Board representatives as follows, Baltzell seconded the motion. Krajewski, Elder, Baltzell, Peters and Johnson voting aye; none voting nay; motion carried.

Representative to Area on Aging.....	Kim Elder
Alternate Member.....	C.W. Baltzell
Chairman Welfare Board.....	C.W. Baltzell
Alternate Member.....	Toney Krajewski
Region II Human Services.....	Kim Elder
Alternate Member.....	C.W. Baltzell
Representative to WCNDD Board.....	Caleb Johnson
Alternate Member.....	C.W. Baltzell
Multi-County Health Board.....	Lonnie Peters
Alternate Member.....	C.W. Baltzell
Senior Center Board	
Ogallala and Lemoyne.	C.W. Baltzell
Alternate Member.....	Kim Elder
EOC Administrative Board.....	Caleb Johnson
Alternate Member.....	C.W. Baltzell
County Extension Board Liaison.....	Kim Elder
499 & 726 Visitors Board.....	Caleb Johnson
Alternate Member.....	Lonnie Peters
KCAD Board.....	Toney Krajewski
Alternate Member.....	Caleb Johnson
Chamber of Commerce Board.....	Toney Krajewski
Alternate Member.....	Kim Elder
RC&D Board.....	Lonnie Peters

Alternate Member.....Kim Elder
 West Central Weed Management Area.....Kim Elder
 Alternate Member.....Tim Ryan

Krajewski moved to approve the County Committee assignments with the Chairman of these committees as follows, Baltzell seconded the motion. Peters, Elder, Baltzell, Krajewski and Johnson voting aye; none voting nay; motion carried.

Physical Plants/Office Space.....Lonnie Peters
 Safety Committee.....Randy Fair
 Road Department.....Toney Krajewski
 Zoning & Planning.....Toney Krajewski
 Info/Technology.....Caleb Johnson
 Budget.....All Commissioners
 Salaries, Benefits.....Representative from each office
 Board HIPPA Designee.....Caleb Johnson
 Courthouse Security.....C.W. Baltzell
 Emergency Planning & Training.....Kim Elder

Peters moved to appoint Tim Ryan as Keith County Highway Superintendent, Baltzell seconded the motion. Elder, Krajewski, Baltzell, Peters and Johnson voting aye; none voting nay; motion carried.

Elder moved to approve adding Chairman Caleb Johnson and Vice Chairman C.W. Baltzell to the Pinnacle Bank signature card for the Clerk’s vendor account only, Krajewski seconded the motion. Peters, Baltzell, Krajewski, Elder and Johnson voting aye; none voting nay; motion carried. Commissioner Lonnie Peters name will be removed from the signature card.

Baltzell moved to approve adding Chairman Caleb Johnson and Vice Chairman C.W. Baltzell to the Adams Bank signature card for the Clerk’s payroll account only, Peters seconded the motion. Elder, Krajewski, Peters, Baltzell and Johnson voting aye; none voting nay; motion carried. Commissioner Lonnie Peters name will be removed from this account.

Board reports were given and correspondence received. The Board received December fee reports from the Clerk’s office, the Sheriff’s office and the Clerk of the District Court’s office.

Baltzell moved to declare the items on the list presented by County Clerk Sandra Olson surplus, Krajewski seconded the motion. Elder, Peters, Krajewski, Baltzell and Johnson voting aye; none voting nay; motion carried.

At 9:37 a.m. Baltzell moved to go into executive session to discuss personnel for the protection of the reputation of an employee with no decisions to be made, Peters seconded the motion. Elder, Krajewski, Peters Baltzell and Johnson voting aye; none voting nay; motion carried. Chairman Johnson stated that the Board was going into executive session to discuss personnel for the protection of the reputation of an employee with no decisions to be made. At 9:40 a.m. Commissioner Elder left the meeting. At 10:03 a.m. Peters moved to return to open session with no decisions having been made, Baltzell seconded the motion. Krajewski, Baltzell, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried.

The Board discussed the Department of Labor wage laws and salaried employees clocking in and out. County Clerk Sandra Olson told the Board that with the County’s health insurance that when the health insurance company would request a work status on an employee that had met the stop loss they wanted a daily account of if an employee actually worked or used benefit hours. The Board stated the salaried employees this would affect would be Head Jailer Travis Poncik, Veterans Service Officer Richard Colson, Planning and Zoning Administrator Matt Reed and Highway Superintendent Tim Ryan. Although the new wage laws for exempt salaried employees has not gone through, the Board felt the need to keep an attendance log which is provided by the time clocks on all employees except elected officials. Baltzell moved to have

the four named employees punch in and out, Krajewski seconded the motion. Peters, Krajewski, Baltzell and Johnson voting aye; Elder absent; none voting nay; motion carried.

The claim for the Keith County Historical Society in the amount of \$7,500.00 was changed to \$3,500.00 as that was the amount budgeted for this request and the claims to the Keith County Treasurer in the amount of \$628.49 were pulled and not paid. Roll call on the claims excluding the Hartford claims was as follows: Baltzell, Krajewski, Peters and Johnson voting aye; Elder absent; none voting nay; motion carried. Roll call on the Hartford claims was as follows: Baltzell, Krajewski and Peters voting aye; Elder absent; Johnson abstain; none voting nay; motion carried.

General Fund

Gregory J. Beal, Alternate Public Defender contract, \$2,176.42; Bush Electric & Handyman Services, Courtroom repairs, \$99.50; Candlewood Suites, Lodging, \$239.90; Cash-Wa, Prisoner Board, provisions, \$981.61; Charter Communications, Charter fees, \$11.22; Cranmore Fire Protection, LLC, Inspections, \$30.00; DAS State Acctg-Central Finance, Law enforcement network lease, \$704.00; Eakes, Supplies, \$16.14; Kim Elder, Mileage, \$140.40; Kinsey Freeman, Mileage, \$243.00; Holiday Inn - Kearney, Lodging, \$1,199.40; Laurie Hood, Supplies, \$64.79; Keith County Court, Uncollectible costs, \$1,828.39; Keith County District Court, Docket fees, \$324.00; Gary J. Krajewski, Public Defender contract, \$5,000.00; Jim Kozeny, Maintenance payment, \$2,025.00; Matthew Bender & Co., Law manuals, \$128.53; Midwest Medical Transport Co, Rotary Heli Med, \$2,293.86; MIPS, Jury pool listing, supplies, \$387.95; National Association of Counties, Dues, \$450.00; NE Clerks of District Court Assn., Dues, \$50.00; Nebraska PrintWorks, Copies, \$134.55; Nemo Locksmith Service, Keys/repairs, \$54.00; Nancie Nygaard, Cleaning, \$200.00; Office Service, Supplies, \$134.37; Rita R. Olberding, Transcript, \$112.91; Orkin Inc., Pest control, \$105.91; Platte Valley Communications, Radio repair, \$1,396.25; Plumbing Solutions, Repairs, \$325.00; "R" Tire & Alignment, Tire rotation, \$32.00; Software Unlimited Corporation, Software, \$516.00; The Hartford, Life insurance premiums, \$242.40; The Thompson Co., Jail Commissary, Prisoner Board, \$175.79; Thompson Reuters - West, Court Law & Practice pamphlet, \$199.50; Union Supply Company, Jail Commissary, \$71.64; York Reporting Company, Deposition, \$463.00; George M. Zeilinger, Services, \$352.00; Renae Zink, Meals, mileage, \$194.92

Road Fund

ATC Communications, Service, \$67.75; Board of Examiners, License renewal, \$50.00; City of Ogallala, Service, \$37.00; Consolidate Telephone, Service, \$103.90; Holiday Inn Kearney, Lodging, \$299.85; Medical Enterprises Inc., DOT drug testing, \$31.00; Midlands Family Medicine, DOT pre-employment test, \$35.00; NPPD, Service, \$176.64; Ogallala Community Hospital, DOT drug testing, \$76.10; Poppe's Truck & Diesel, Parts, \$704.28; Shell, Fuel, \$935.49, The Hartford, Life insurance premiums, \$62.40; Wiest Hardware, Supplies, \$423.34

Visitors Fund

Boston Lockbox/Bank of America Lockbox Services, Advertising, \$300.00; GS Media & Events, Booth exhibit, \$1,385.00; Hankins-Miller American Legion Post #303 - Paxton, Grant request, \$583.98; Keith County Historical Society, Grant request, \$1,000.00; Keith County News, Meeting notice, \$6.75; Lonergan Creek Media, Contract, \$1,100.00; NPPD, Service, \$17.86; Ogallala Indian Summer Rendezvous, Grant request, \$3,000.00; Ogallala/Keith County Chamber, Contract, postage, \$2,051.54; Prairie Mountain Media, Advertising, \$2,000.00; True West Publishing, Inc., Advertising, \$525.00

Visitors Improvement Fund

Andersen Sign Company, Billboard repair, \$740.00; Boot Hill Committee, Grant request, \$1,337.50; Firespring Creative, Inc., Tech development, \$30.00; Lamar Companies, Billboard lease, \$360.00; Lonergan Creek Media, Contract, \$1,100.00; Midwest Electric, Service, \$30.00; NPPD, Service, \$61.18; Ogallala/Keith County Chamber, Contract, \$2,025.00

CBSA Health Insurance Claim Fund

KC CBSA/Health Insurance Fund, Health claims, \$15,917.37

Keno Fund

Keith County Historical Society, Funding for expenses, \$3,500.00

Emergency Phone 911 Fund

ATC Communications, Data circuits, \$118.14; Consolidated, Service, \$36.00; Glenwood, Service, tower rent, \$446.02

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, January 11, 2017 at 8:00 a.m. at the Courthouse in Ogallala.

Caleb Johnson

Chairman

Sandra Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

New Business

HHS billing.

Executive session – Personnel.

Personnel.

Modification of employees punching in and out.

Hartford life insurance update.

Annual Weed reports.

8:15 a.m. – Transportation Administrator Tammy McConnell. Garden County public transportation covering Highway 92.