

2DIR-32



**ELECTRIC GENERATING SETS
AUTOMATIC TRANSFER SWITCHES**

SERVICE AGREEMENT

This SERVICE AGREEMENT is entered into by PowerTech LLC and the equipment owner below named **Ogallala Civil Defense Emergency Operations Center** (herein called OWNER), for the purpose of setting forth the terms and conditions governing PowerTech LLC obligations to maintain OWNER'S emergency stand-by generating sets and associated equipment listed below. This service will minimize the necessity of emergency service attention, thus assuring upkeep practices performed by trained and qualified personnel at a minimum of expense.

Equipment will be inspected, during regular business hours, two times each year while this agreement remains in effect. Lubricants, air filters and anti-freeze will be provided by PowerTech LLC. All other parts used for the following will be charged to the owner less a 10% discount.

The inspection on gensets will include:

1. All spark plugs will be cleaned and adjusted, or replaced when necessary (Gasoline). Injectors to be checked and pop tested when necessary (Diesel).
2. Timing will be checked and set when necessary.
3. The entire equipment to be lubricated, and the oil changed, if the running time meter indicates more than 100 hours operation since the last oil change. The crankcase oil should be changed annually, regardless of the number of operating hours.
4. Fuel tanks and lines will be inspected to determine if excessive sludge or rust is collecting. All fuel filters and sediment bowls will be cleaned or replaced when necessary.
5. Equipment will be checked for fuel and/or water leaks.
6. All batteries and battery connections will be inspected and reports made of any action necessary for recharging or replacing.
7. All air cleaners will be cleaned or replaced when necessary.
8. All brushes on generator will be checked for proper setting and operation.
9. Inspect and clean commutator and slip rings.
10. Check cooling system for leaks and anti-freeze protection level, check for proper air discharge and evidence of overheating.
11. Check exhaust system for leaks.
12. All fan belts will be inspected and adjusted when necessary.

The inspection on transfer switches will include:

1. Automatic transfer switch will be checked for proper operation, provided we can test under OWNER'S Load, and all moving parts therein will be lubricated as required.
2. All instruments to be checked for proper operation and

indication.

3. All voltage sensors will be checked for proper sensing and calibration. Adjustment will be made if necessary.
4. All relays and contactors will be inspected for contact wear and coil condition.
5. Exerciser clock will be inspected for proper operation and settings.

After all of the above has been completed, Power Tech, LLC will operate the generating set and automatic transfer switch, and conduct tests under OWNER'S load providing OWNER has authorized such load.

Furthermore we will:

1. Instruct proper personnel, if such personnel are available and present at time of inspection, on operating and upkeep procedures between regular calls by PowerTech LLC.
2. PowerTech LLC. will submit a report to the OWNER of the entire inspection, advising OWNER of any work required or recommended.

Emergency services required between scheduled inspections will be billed at our discounted service contract labor rate, plus any materials. Overtime rates will apply for emergency calls outside of normal business hours.

This Agreement does not include expenses to repair damage caused by abuse, accident or theft, acts of a third person, forces of nature, or altering the equipment. PowerTech LLC shall not be responsible for failure to render the service for causes beyond its control, including work stoppages and/or labor disputes.

This Agreement is not assignable without the consent of PowerTech LLC and will remain in force until canceled by either party through written notice to the other, said notice providing that cancellation shall be effective 30 days after receipt of the party receiving said notice.

Unit Location	Description	Model #	Serial #
Ogallala	Gen	75.0DYC-15R/24375K	L840742021
Ogallala	Transfer	OTBCA260-4U/3101E	L840741875

**PowerTech LLC
Administrative Office
2614 Railroad Highway
Council Bluffs, Iowa 51503**

By: 

Equipment Owner: Ogallala Civil Defense Emergency Operations Center

Address: 501 North Spruce

City, State, Zip: Ogallala, NE 69153

Telephone: 308-284-2011

By: 
Chairman

Date Of Agreement: May 11, 2018

Renewal Date: May 11, 2019

Cost Per Year: \$750.00

Sales Tax: \$52.50

Total: \$802.50

Would you prefer to have future correspondence sent via Email or Mail. Please circle one.

Email Address: _____