CITY OF CONWAY
COMMUNITY APPEARANCE BOARD MEETING
WEDNESDAY, JUNE 12, 2013
COUNCIL CHAMBERS – 4:00 P.M.

Present: George Ulrich, Mary Catherine Cecil, Anne Bullock, Robert Harper, Amber Wall

Absent: Jason Pippin, Danny Clonts

Staff: Michael Leinwand, Planning Director; Barbara Tessier, Secretary

Others: Megan Johnson, Flip Gymnastics; Mark Stanley, Home Exteriors; Rachel Buckley, Simply Sophia’s

I. CALL TO ORDER
Chairman Ulrich called the meeting to order at 4:00 p.m.

II. APPROVAL OF MINUTES
Harper made a motion, seconded by Bullock, to approve the May 22, 2013 meeting minutes as written. The vote in favor was unanimous. The motion carried.

III. CERTIFICATES OF APPROPRIATENESS

A. Flip Gymnastics Studio – Megan Johnson, applicant, requests approval of front and rear window signage at 1021 Third Avenue. (TMS #137-02-20-003)

Megan Johnson stated her name for the record.

Leinwand said the rear window signage had already been installed. He said it did not cover over 50% of the door. Leinwand said staff had no issues with it. Leinwand said the front window signage had not been installed yet. He said it met the requirements, and staff recommended approval.

Bullock made a motion, seconded by Cecil, to approve the signage as presented. The vote in favor was unanimous. The motion carried.
B. Simply Sophia, LLC – Rachel Buckley, applicant, requests approval of two window signs at 1019 Fourth Avenue. (TMS# 137-02-02-010)

Rachel Buckley stated her name for the record.

Leinwand said the applicant was requesting approval for two window signs. He said one of the signs had already been installed. He said the signs both met the requirements, and staff recommended approval.

Harper made a motion, seconded by Bullock, to approve the request as presented. The vote in favor was unanimous. The motion carried.

C. Home Exteriors – Mark Stanley, applicant, requests approval of hanging sign, window signage, door signage, awning, and secondary signage on awning at 1011 Third Avenue. (TMS# 137-02-20-004)

Mark Stanley stated his name for the record.

Leinwand said the applicant was requesting various items. He said he wanted to keep the window signage which had already been installed. He said Stanley also wanted to install a black Sunbrella awning. He said Stanley also wanted to put the name of the business on the skirt of the awning. He said Stanley wanted approval for a hanging sign above the awning, but was not going to install it at the present time. Leinwand said if the Board was comfortable with it, they could approve the hanging sign at this time. Stanley said the braid of the awning would be in teal, which was the same color as the company colors. Stanley said the company name on the awning would also be teal.

Ulrich asked if the hanging sign was going to be sandblasted. Stanley said the hanging sign would be two-faced and would be sandblasted. Stanley said there would be a black wrought iron bracket with a scroll pattern similar to the one at the Trestle. He said they would be doing the hanging sign later on.

Harper asked if the lettering on the awning skirt would be vinyl. Stanley said it would be silk screened. He said the font would be more of a calligraphy look; something a bit more elegant than bold type face.

Cecil made a motion, seconded by Bullock, to approve the requests as presented. The vote in favor was unanimous. The motion carried.
D. Bigga Jimmy's Pizzeria – James Edward Hoy, applicant, requests approval of front façade window signage at 315 Kingston Street. (TMS#127-02-01-004)

Leinwand said he knew the Board did not like to discuss an agenda item if the applicant was not present. However, he said staff had tried to contact the applicant, but they had not responded. He said they had been open for 7 or 8 months. He said the signage was already up, and he wanted to get the Board's thoughts on it. He said that was the recommended procedure, but it was not a requirement. Ulrich said that would it fine for the Board to hear it then. If the applicant did not agree with the Board's finding, he could come to the next meeting to present his request. Harper said it if was just for a sign, he thought it would be okay. There was discussion that the pizzeria had closed. Bullock said the Board might want to wait to see if the shop opened again.

There was discussion about whether or not the applicant wanted any other signage. Leinwand said he did not ask for anything else.

Cecil made a motion, seconded by Bullock to approve the request as presented. The vote in favor was unanimous. The motion carried.

IV. SPECIAL PROJECTS

A. 2012 C.P. Quattlebaum Design Awards: Continuation of reviewing the nominees.

The Board had reviewed the nominees for the 2012 C.P. Quattlebaum Design Awards at the May 22, 2013 meeting, but had not voted on any of them.

Leinwand went over the each category with the Board.

1. Restoration of a Home – Wall made a motion, seconded by Cecil, to approve the nomination of 609 Laurel Street owned by Curtis and Jennifer Elliott. The vote in favor was unanimous.


3. New Construction of a Non-Residential Building – Wall made a motion, seconded by Cecil, not to approve any nominee for this category. The vote in favor was unanimous. The motion carried.

4. Restoration of a Non-Residential Building – Harper made a motion, seconded by Bullock, to approve the nomination of Amanda's Collection at 328 Main Street owned by Justin and Amanda Roof. The vote in favor was unanimous. The motion carried.
5. Outstanding Sign Project- Harper made a motion, seconded by Bullock, to approve the nomination of Solono's Italian Restaurant at 326 Laurel Street. The vote in favor was unanimous. The motion carried.

Harper made a motion, seconded by Bullock, to approve the nomination of the Edward Jones sign at 702B Main Street. The vote in favor was unanimous with Wall having recused herself. The motion carried.

6. Interior Design Effect – Wall made a motion, seconded by Cecil, to approve the nomination for Soho 544 at 1300 Highway 544. The vote in favor was unanimous. The motion carried.

7. Landscape Project – Bullock made a motion, seconded by Wall to approve the nomination of the CCU Open Space Project at corner of East Highway 501 and University Drive. The vote in favor was unanimous. The motion carried.

Suggestions were made to look at landscape projects at 904 Kingston Lake and 303 Lakeland Drive.

8. Contribution to Quality Development, Restoration, Landscape or Design by an Organization or Individual – Wall made a motion, seconded by Harper, to approve the nomination for the Salvation Army gymnasium at 1413 Second Avenue. The vote in favor was unanimous. The motion carried.

Bullock made a motion, seconded by Cecil, to approve the nomination for the Salvation Army Thrift Store at 1029 Third Avenue. Bullock, Cecil, and Ulrich voted in favor. Wall and Harper voted against. The motion carried.

Leinwand said he would get photographs of the interior of the house on Wood Stork Drive and of the two suggested landscape projects.

V. PUBLIC INPUT

There was none.

VI. ADJOURN

There being no further business to come before the Board, the meeting adjourned at 4:50 p.m.

Approved and signed this 26th day of June, 2013.