Present: George Ulrich, Heather Whitley, Danny Clonts, Paul Doyle, Brenda Ivester, Anne Bullock

Absent: Jason Pippin

Staff: Jessica Hucks, Zoning Officer; Barbara Tessier, Secretary

Others: Elaine Sivret, Justin Roof

I. CALL TO ORDER

Chairman Ulrich called the meeting to order at 4:00 p.m.

II. APPROVAL OF MINUTES

Clonts made a motion, seconded by Doyle, to approve the November 18, 2015 minutes as written. The vote in favor was unanimous. The motion carried.

III. CERTIFICATES OF APPROPRIATENESS

A. A1 Signs and Graphics – The applicant requests to install a wall sign, a hanging bracket sign and window graphics for Waccamaw Outfitters located at 1018 Third Avenue. (TMS# 137-02-02-018 / PIN # 36804020077)

Hucks said Waccamaw Outfitters was moving from Laurel Street to Third Avenue. She said all the proposed signage met the requirements of the UDO.

Hucks said the wall sign would be sandblasted with a beige background and navy blue lettering. She said the anchor would be red, white and reflex blue and the sign itself would have a reflex blue border.

Hucks said the hanging sign would be double-sided alumacore composite with radius corners.

Hucks said the window graphics would be white vinyl lettering with red and Reflex Blue.
Doyle asked if there was enough room under the awning to accommodate a hanging sign since it had to have an 8’ clearance from the sidewalk. Hucks said there appeared to be enough and that she would measure once it was up to be sure.

Doyle made a motion, seconded by Clonts, to approve the requested signage as presented. The vote in favor was unanimous. The motion carried.

B. Justin and Amanda Roof – The applicants are requesting to revise their previous approval to renovate a portion of the upper story of the building located at 328 Main Street. (TMS# 127-02-01-003 / PIN # 36701010029)

Hucks said on October 28, 2015, the applicants have received Board approval to install windows on the upper East side of the building. However, due to the height of the adjacent Burroughs building, the originally planned 6’ windows could not be accommodated. The roofing and flashing of the adjacent building will permit only 5’ windows. Hucks said the applicants are now requesting to be able to change the approved window height from 6’ to 5’.

Doyle asked if Roof had talked to the Building Department about the installation of the windows. Hucks said once the Board approved the request, it would go to the Building Department for review.

Clonts made a motion, seconded by Bullock, to approve the revised requested as presented. The vote in favor was unanimous. The motion carried.

C. The Bottle Shop – The applicant, Thomas Lucas, requests approval to install window and door graphics at his business located at 1015 Fourth Avenue. (TMS# 137-02-02-004 / PIN 36804020090)

The applicant was not present.

Hucks said all the requested signage met the requirements of the UDO. She said the applicant had applied for a temporary sign permit with the understanding that if the Board did not give approval, the signage would have to be removed.
Whitley made a motion, seconded by Bullock, to approve the requested signage as presented. The vote in favor was unanimous. The motion carried.

D. Chancel HRT, Inc. – The applicant requests approval to rehabilitate the exterior of the building located at 212 Elm Street for the Bert Von Herrmann Law Office. (TMS # 137-06-19-003 / PIN 36804020051.

This request was withdrawn by the applicant.

IV. BOARD INPUT

Ulrich wished everyone a Merry Christmas.

V. STAFF INPUT

There was none.

VI. ADJOURN

There being no further business to come before the Board, the meeting adjourned at 4:17 p.m.

Approved and signed this 13th day of January, 2016.

George Ulrich, Chairman