City of Conway
Community Appearance Board Meeting
Wednesday, May 22, 2013
Council Chambers – 4:00 p.m.

Present: George Ulrich, Amber Wall, Anne Bullock, Danny Clonts, Robert Harper
Absent: Jason Pippin, Robert Miller
Staff: Joe Henderson, Zoning Administrator; Barbara Tessier, Secretary
Others: Jennifer Tyler, BB&T; Lori Lilley, A Shooting Affair; Anne Smith, Coastal Greek; Hillary Howard, Conway Alive

A. CALL TO ORDER
Chairman Ulrich called the meeting to order at 4:00 p.m.

B. APPROVAL OF MINUTES
Harper made a motion, seconded by Clonts, to approve the May 8, 2013 minutes as written. The vote in favor was unanimous. The motion carried.

C. CERTIFICATES OF APPROPRIATNESS

1. Fostering Hope – BB&T Bank, applicants, request approval of exterior improvements, including repainting rusted metal posts, adding patio furniture and planters and adding an opaque mesh screening material to the existing chain link fence on all sides at 909 Fourth Avenue.
   (TMS #137-02-01-004)

   Jennifer Tyler stated her name for the record. She said BB&T picked a non-profit organization to do community service each year. She said it was called the BB&T Lighthouse Project. She said the Conway BB&T branches worked together and had picked Fostering Hope at their new building on Fourth Avenue. She said Fostering Hope wanted some supplies for their store, but also to do something with the back patio. Tyler said it was an eyesore.

   Tyler said Fostering Hope and the property owner did not want to take down the fence. She said Henderson had recommended the fence come down. She said BB&T’s budget could not accommodate a new fence. Tyler said instead they would be repainting all the rusted posts white. She said they would pressure wash the area, add outdoor furniture, and planters. She said they were also installing a fence screen. She said the fence screening would be custom made to fit the fence because the fence was various heights. She
said the screening would go on both sides of the fence to hide it. She said the fence screening would be black in color. She said it was hurricane proof and recyclable. She said it could be seen through even though it was dark.

Henderson said staff recommended approval of the whole scope of work.

Clonts asked if anything needed to be done to the fence before installing the screen. Tyler said it just needed to be cleaned.

Harper asked if the order had already been placed for the black screening. Tyler said the order was on hold until the board had approved it. She said it could also be green. She said Fostering Hope’s colors were navy and red. She said the fence could be made in red or blue as well. She said Mr. Biddle, the property owner, suggested they use the black.

Wall asked if there would be a space between the top of the fence and the awning. Tyler said that was correct. She said there had always been a gap. She said previously the area had just been used for outdoor storage and gas tanks.

Henderson said some of the long range plans were to resurface with asphalt and restripe the parking. He said he thought Burroughs Company would be doing that in the next couple of months.

Wall asked again if the screening was transparent. Tyler said it was like a screen door. Tyler said Ocean Lakes had used this same material on their property.

Henderson asked if there would be metal brads on the top. Tyler said that was how the screen was attached. Henderson said that was what separated the cheap screening from the good. Tyler said it was not cheap. She said it was going to cost approximately $1,000 to install.

Wall made a motion to approve as is.

Bullock said she thought the navy would look better. Ulrich said Wall could amend her motion if she chose to. Clonts asked about the blue. Tyler said she was afraid the blue would not be navy.

Wall asked if Fostering Hope owned the building. Tyler said they did not. She said she had approved all of this with the owner of the building. Wall had concerns about a new tenant moving in and having a blue screen. Tyler said that is why she thought Mr. Biddle had said to go with the black screen.

There was no second for Wall’s motion to approve with the black screening. Ulrich stated the motion had died.
Bullock made a motion, seconded by Harper, to approve the project with the navy blue screening. Wall said black or navy would look fine. Harper asked Tyler if she was fine with navy blue. She said when she talked with the company, they said it was blue. She said what was on line did say navy. She said she liked navy better than black though. She said it would take two weeks to get a swatch. Wall pulled the website up on line. Tyler said she could see it on line, but it looked brighter than navy.

Tyler said the awning appeared to be black and red even though Fostering Hopes colors were blue and red. Henderson said they were just using the old Hamp’s awning.

Clonts said the only way to be sure that the blue wasn’t the wrong shade was to get the black.

Ulrich said there was a motion and a second on the table to permit the screening in navy blue. After further discussion, Harper withdrew his second.

Bullock made a motion, seconded by Harper, to approve the requests and to approve either the black or blue screening. The vote in favor was unanimous. The motion carried.

2. **Flip Gymnastics Studio** – Megan Johnson, applicant, requests approval of front and rear façade window signage at 1021 Third Avenue. (TMS# 137-02-20-009)

   No representative was present.

3. **Bigga Jimmy’s Pizzeria** – Applicants request approval of front façade window signage at 315 Kingston Street. (TMS# 137-02-01-004)

   No representative was present.

4. **A Shooting Affair** – Applicants request approval of front façade window signage at 1101 Fourth Avenue. (TMS# 137-02-02-003)

   Lori Lilly stated her name for the record. She said she thought the signage was previously approved. Henderson said the window signage met the 25% of the window area. Henderson said staff recommended approval.

   Wall made a motion, seconded by Clonts, to approve the request. The vote in favor was unanimous. The motion carried.
5. Coastal Greek – Anne Smith, applicant, requests approval to install a new aluminum awning frame and scalloped canvas awning design with a blue strip color at 332 Laurel Street. (TMS# 137-02-02-008)

Henderson said this was for a new awning structure and awning material. Henderson said under the design guidelines Chapter 4, Section 4.4.21, the valance height met the 8” requirement. He said it did not extend beyond 5’. He said the height of the awning was 8’ above grade. He said staff recommended approval. He said there was a bit of blue on the scallop of the awning.

Harper made a motion, seconded by Clonts to approve the request as presented. The vote in favor was unanimous. The motion carried.

6. Conway Planning and Building Departments – City of Conway Planning Department, applicants, request review and approval of front door replacement at 206 Laurel Street. (TMS# 137-06-21-009)

Henderson said the door needed to be replaced for quite some time. He told the board the new door would be the same type and size as the current door, but the art deco door handles could not be reused. He showed the board what type of handle would be on the new doors.

Harper asked if the awning at the front door of the building would also be replaced because it was looking fairly bad at this point.

Wall made a motion, seconded by Clonts, to approve the request as presented. The vote in favor was unanimous. The motion carried.

D. SPECIAL PROJECTS

1. 2012 C.P. Quattlebaum Design Awards – Planning Department staff requests review of 2012 C.P. Quattlebaum Awards nominees.

Henderson had a PowerPoint presentation prepared for the board to review. He had selected several nominees for the different categories that had been completed in 2012 for the board to look at. He told the board to make their own nominations if they had any.

The board decided not to cast any votes at this time, but they did have the following thoughts:

1) Renovation of a Residential Home – 609 Laurel Street, Curtis and Jennifer Elliot
2) New Construction of a Home – 1644 Wood Stork Drive
3) New Construction of a Non-Residential Building – undecided
4) Restoration of a Non-Residential Building – Amanda’s Collection and perhaps Kingston Electric
5) Outstanding Sign Project – conflicting thoughts. Going to reconsider other nominees.
6) Interior Design Effort – Soho 544 located at 1300 Highway 544
7) Landscape Project – board going to look for nominations
8) Contribution to Quality Development, Restoration, Landscape, or Design by an Organization or Individual – Salvation Army – 2 locations – 1413 Second Avenue (Boys and Girls Club and Recreation Facility) and 1029 Third Avenue (Family Store)

E. PUBLIC INPUT

There was none.

F. ADJOURN

There being no further business to come before the board, the meeting adjourned at 4:45 p.m.

Approved and signed this 12th day of June, 2013.

George Ulrich, Chairman