CITY OF CONWAY
COMMUNITY APPEARANCE BOARD MEETING
WEDNESDAY, APRIL 8, 2015
COUNCIL CHAMBERS – 4:00 P.M.

Present: Anne Bullock, Danny Clonts, Brenda Ivester, George Ulrich, Jason Pippin, Paul Doyle

Absent: Heather Whitley

Staff: Adam Emrick, Planning Director; Barbara Tessier, Secretary

Others: Sheila Walberg-Oneil, Elaine Sivret, Matt Varnadore, Bert Von Herrmann, Tom Anderson, Debbie Jenkins

I. CALL TO ORDER

Chairman Ulrich called the meeting to order at 4:00 p.m.

II. APPROVAL OF MINUTES

Clonts made a motion, seconded by Pippin, to approve the March 25, 2015 minutes as written. The vote in favor was unanimous. The motion carried.

III. CERTIFICATES OF APPROPRIATENESS

A. Bert Von Herrmann requests approval to replace existing vinyl windows with new vinyl windows at the building located at 216 Elm Street. (TMS# 137-06-19-002 / PIN 36804020052)

Emrick said although vinyl windows were not encouraged in the CBD, and not normally recommended by staff, the applicant wished to replace the existing windows with identical windows. Emrick said there would be no noticeable change. He said staff recommended the approval of this request.

Doyle asked Von Herrmann why he was changing out the windows. Von Herrmann said they were old and not energy efficient.

Pippin made a motion, seconded by Bullock, to approve the vinyl replacement windows. The vote in favor was unanimous. The motion carried.
B. Dilly Beans – Tom Anderson requests approval to replace existing upper story wooden windows with new vinyl windows at the building located at 218 Laurel Street. (TMS# 137-06-19-014 / PIN 36804020063)

Emrick said the windows were in bad shape. He said the design guidelines said they should be repaired or replaced with wood. However, he said the Board had allowed the owners of the Buck Building to replace their wooden windows with vinyl ones. Emrick said because the proposed window replacements were on the upper floor, the vinyl material would not be very noticeable to the public.

Emrick said staff recommended approval of the vinyl window replacements.

Doyle asked if they would be double hung as the existing ones were. Anderson said they would be double hung. Anderson said there would be no screens.

Pippin made a motion, seconded by Clonts, to approve the replacement of the wooden windows with vinyl windows. The vote in favor was unanimous. The motion carried.

C. Atlantic Coast Pain Specialists – Allison Revisky of Tyson Sign Company requests approval of a new monument style sign for the building located at 1500 Main Street. (TMS# 123-14-13-008 / PIN 33812010036)

Emrick said the applicant was requesting to replace the existing legal nonconforming pole sign with an 8' high monument sign. He said the proposed materials included aluminum panel with vinyl lettering and graphics. He said the sign would not be internally lit. Emrick said the sign met the size requirements. Emrick said staff’s recommendation was for review of the proposed sign to determine if the appearance of dimension would be required given the style and design of the sign.

Emrick said there was no implied depth of the lettering. Debbie Jenkins, of Tyson Sign Company, said the aluminum trim and the moon and tree graphics were dimensional. Jenkins was asked what thickness the moon and tree were. Jenkins said 1 inch thick.

Pippin made a motion, seconded by Doyle, to approve the requested monument sign provided the moon and tree depth was at least 1 inch. The vote in favor was unanimous. The motion carried.
D.  **Suitcase Ray's – Keith Benton of Benton Concrete requests approval of a handicapped access ramp on the front façade of the building located at 319 Elm Street. (TMS # 137-02-03-021 / PIN 36804020032)**

Emrick said the owner Suitcase Ray's had recently become disabled and needed a ramp to enter and exits the property. Emrick said Keith Benton and David Norris were going to help get this project accomplished. Emrick said a front ramp was not normally permitted on the front of a building, but this building had no rear or side access. Emrick said Benton and Norris had requested guidance on how best to construct a ramp at this location.

Emrick said the proposed opening to the ramp would be toward Fourth Avenue. There was discussion about being able to remove the ramp without destroying the building once the ramp was no longer required.

Ulrich asked if it had to be ADA complaint. Emrick said it would have to be ADA complaint. Doyle talked about the width of the existing sidewalk and asked Norris how wide it was. Norris said it was roughly 9'. He said the ramp would be 4.5' in depth leaving about 5' of sidewalk. There was discussion about the possibility of having to move the existing City sidewalk tree in order to allow enough space for the ramp.

Emrick said the board might want a rendering before the final vote was made. Doyle asked about the vertical rise. Norris responded it was 15”

There was a brief discussion on the fact that although historical, the building was not on the National Register.

Doyle said there did not appear to be any other options. Emrick said he had contacted the Department of Archives and History. He said they had permitted a similar ramp on a larger building.

Doyle said the ramp would need to be of concrete because a wooden ramp might appear too cheap. Pippin said he thought for aesthetics, the side of the ramp should be bricked similar to the building.

Doyle said special attention should be paid to the railing. He said it should not be a cheap railing, but something appropriate for downtown.

Pippin made a motion, seconded by Doyle, to table this request until a rendering of the actual ramp was available. The vote in favor was unanimous. The motion carried.
E. Waccamaw River Rentals – Jerry Johnson of A1 Signs and Graphics requests approval of a blade sign to be co-located on the Kingston Marina and the erection of a new sign also at Kingston Marina.

Emrick said the applicant requested to use the existing freestanding sign posts to install two new small signs. The first sign is for Waccamaw Rentals and the second was for more information on the marina. Emrick said both signs would be co-located on the existing Kingston Marina sign that was approved at the March 25, 2015 meeting.

Emrick said the proposed sign materials for the co-located signs were sandblasted panels measuring 1' x 3' in dark green, green, white and gold.

A second sign request was also proposed to be installed at the second entrance to the marina from the Shrine Club side. This sign would be 24” x 36” dibond aluminum panels that are dark green background with white vinyl graphics. He said the primary lettering would have a shadow cast to add a dimensional appearance to the meeting. The sign posts would be 4” x 4” pvc posts and post caps.

Emrick said staff recommended approving the sign requests as presented.

Doyle asked why the second sign was not going to be sandblasted. Emrick said he thought it would be the cost. Emrick said the size was approvable, but the question seemed to be the materials.

Bullock said her sign at The Cypress Inn was made to be similar to the existing marina sign and she would like to see this sign do the same.

Pippin said the signs were completely different. He said the one sign promoted the marina while this new sign was for the boat rentals.

Doyle said he could see why they should be consistent. He said he thought the additions to the existing sign were fine. Clonts agreed.

Doyle made a motion, seconded by Pippin, to approve the addition of the signage to the existing marina sign. The vote in favor was unanimous. The motion carried.

Pippin made a motion, seconded by Doyle, for the proposed new sign to be redesigned in keeping with the materials and colors of the original marina sign. The vote in favor was unanimous. The motion carried.
F. WBTW – WBTW requests approval of a live camera to be mounted on the rooftop of the Buck Building at the corner of Third Avenue and Main Street. (TMS# 137-02-02-019 / PIN 36701010018)

Emrick said no application was received in time for the meeting.

G. Boozi, LLC – Sheila Walberg-Oneil of Boozi, LLC requests approval to replace existing building awnings, install flowerboxes and white vinyl window lettering on the building located at 223 Main Street. (TMS# 137-20-20-008 / PIN 36701010016)

Emrick said the graphics proposed for the front window met the size requirements. He said the applicant was also requesting to replace both awnings on the building with a black awning fabric. The applicant was also requesting to install removable flowerboxes outside each of the front windows.

Walberg-Oneil said the window boxes would be wrought iron planter boxes that would sit in the recessed windows. She said they would encroach onto the sidewalk area by 6”.

Emrick said the Design Guidelines did not address flowerboxes. Emrick said staff recommended approval of the requests.

Pippin made a motion, seconded by Clonts to approve the awnings, window graphics and flowerboxes. The vote in favor was unanimous. The motion carried.

IV. BOARD INPUT

Pippin brought up the Shrine Club. Emrick said some of the roses that were approved had been installed. Pippin asked about the one pergola that had not been finished. Emrick said he and Jerry Johnson had spoken about painting it and doing a new roof.

V. STAFF INPUT

Emrick asked if anyone was going to attend the seminar in Columbia on April 23. Ivester and Bullock said they would attend.

VI. ADJOURN

There being no further business to come before the board, the meeting adjourned at 4:35 p.m.
Approved and signed this 22\textsuperscript{nd} day of April, 2015.

George Ulrich, Chairman