PRESENT: Mayor Barbara Blain-Bellamy, Mayor Pro Tem Randle L. Alford, Council Members Thomas Anderson II, William M. Goldfinch IV, Jean M. Timbes and Larry A. White ABSENT: Council Member Ashley Smith

STAFF: Adam Emrick, Interim City Administrator; Vicky Lefler, Deputy City Administrator; James Friday, Public Utilities Director; Reggie Gosnell, Police Chief; Le Hendrick, Fire Chief; Foster Hughes, Parks, Recreation and Tourism Director; Mary Catherine Hyman, Planning Director; Reggie Jenrette, Solid Waste Director; Lynn Smith, Human Resources Director; Alison Williams, Finance Director; Timmy Williams, Grounds and Maintenance Director; and Debbie F. Smith, City Clerk.

OTHERS IN ATTENDANCE: Barb Eisenhardt, Devin Parks, Tommy Moore, Tammy Elvis, Kelli James, Sydney Lawson, Gary Lee, Brian O’Neil, Barbara Streeter, Kathy Ropp and others

The requirements for posting notice of this meeting under South Carolina’s Freedom of Information Act (FOIA) were met.

CALL TO ORDER: Mayor Blain-Bellamy called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Blain-Bellamy recognized Council Member Goldfinch who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

APPROVAL OF AGENDA: Motion: Goldfinch made a motion, seconded by Alford, to approve the agenda as presented. Vote: Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

A. Final reading of Ordinance #ZA2017-10-16 (A) Accepting the petition of Castles Engineering, Inc., on behalf of Horry-Georgetown Technical College, to annex approximately 3.58 acres of property located at 250 Allied Drive, Parcel 39 in the Atlantic Center (TMS# 151-00-04-129 | PIN 38307010001), from Horry County HC-PUD and to rezone the property to City of Conway Institutional (IN) upon annexation

B. Final reading of Ordinance #ZA2017-10-16 (C) Amending Article 5, Section 5.2.5, of the Unified Development Ordinance to allow the keeping of chickens on Institutional (IN) zoned properties

C. Special event request: Rivertown Reindeer Race, December 2, 2017 – Shannon Jordan, Conway Rotary Club

D. Special event request: Conway Christmas Parade, December 9, 2017 – Sidney Lawson, Conway Chamber of Commerce

E. Installation of speed tables on Graham Road

F. City Council Minutes – October 2, 2017
Motion: Timbes made a motion, seconded by Anderson, to approve the consent agenda as presented. **Vote:** Unanimous. Motion carried.

PUBLIC INPUT: Barb Eisenhardt commented that she is very disturbed that her campaign signs continue to be taken. Several Council Members empathized with Eisenhardt and noted that all candidates had probably had some of their signs removed on occasion.

Motion: Goldfinch made a motion, seconded by White, to close the public input. **Vote:** Unanimous. Motion carried.

SPECIAL PRESENTATIONS:

A. Request for waiver or reduction in rent for event at Fifth & Main – Leslie Johnson-Quick, Conway Pilot Club. A request of the Interim City Administrator, City Council agreed to defer this request until discussions can be held on recommended guidelines from staff.

B. Update on economic development activities. Devin Parks, Conway Chamber of Commerce, gave an update on the success of phase I and phase II of the ConwaySCNOW.com website.

C. Special event request: Brian O'Neil for City Council Rally. Brian O’Neil, who is a candidate for Conway City Council, submitted this special event request. This event is planned for Saturday, November 4, 2017, noon to 5:00 p.m., at 505 Beaty Street. The organizer has requested street closures of Racepath Avenue and Beaty Street from 5th Avenue to 6th Avenue. A map illustrating requested street closures accompanied this request. The organizer will be required to inform the property owners impacted by the street closures. Due to Goldfinch Funeral Home being one of the properties impacted by the street closures, an alternate route for the procession will be coordinated should a funeral be held during the event. Staff recommended approval of the special event request. **Motion:** Anderson made a motion, seconded by Alford, to approve the special event request for Brian O’Neil for City Council Rally. **Vote:** Unanimous. Motion carried.

D. Employee Longevity Bonus Awards were presented to Chris Johnson, Police Department, and Stephen Williams, Planning Department, 10 years; and Gene Paul, Grounds and Maintenance Department, and Jeremy Herndon, Fire Department, 15 years. The presentations were made the Interim City Administrator, accompanied by Council Member Alford.

PUBLIC HEARINGS AND ORDINANCES FOR FIRST READING:

A. Public hearing and first reading of Ordinance #ZA2017-11-06 (A) Amending Article 6 and Article 8 of the Unified Development Ordinance to revise parking, curb cut, drive-through, and design requirements for the Professional District (P) and the Upper Main Street Overlay District (MSO). During the workshop portion of the September 18, 2017 meeting, Hyman proposed amendments to Article 6 and Article 8 of the Unified Development Ordinance that would revise parking, curb cuts, drive-throughs and design requirements for Professional and the Upper Main Street Overlay District (5th Avenue to 16th Avenue). The Planning Commission recommended approval of the amendment at its October 5, 2017, meeting and suggested that the wording be revised from “shall” to “may” in regard to existing curb cuts being allowed to continue. Staff recommended first reading approval. **Public Hearing:** Gary Lee, Conway Chamber of Commerce, spoke in favor of the proposed amendments. **Motion:** Goldfinch made a motion, seconded by Anderson, to close the public hearing. **Vote:** Unanimous. Motion carried. **Motion:** Alford made a motion, seconded by Timbes, to approve first reading of Ordinance #ZA2017-11-06 (A). **Vote:** Unanimous. Motion carried.
B. Public hearing and first reading of Ordinance #ZA2017-11-06 (B) – An Ordinance to annex approximately 2.16 acres of property located at the corner of Allied Drive and US Highway 501 (TMS 151-00-03-062 | PIN 38307010007) and to rezone the property from Horry County Highway Commercial (HC) to City of Conway Highway Commercial (HC) upon annexation. Hyman advised Council that this request is being made to allow construction of a commercial bowling facility. The City of Conway Comprehensive Plan identifies this parcel as Highway Commercial on the Future Land Use Map. The Planning Commission has recommended approval of the request. Staff recommended first reading approval. **Public Hearing:** Gary Lee, Conway Chamber of Commerce, spoke in favor of the request. **Motion:** Goldfinch made a motion, seconded by Timbes, to close the public hearing. **Vote:** Unanimous. Motion carried. **Motion:** White made a motion, seconded by Timbes, to approve first reading of Ordinance #ZA2016-11-06 (B). **Vote:** Unanimous. Motion carried.

**RESOLUTION:** Approving the Municipal State Highway Project Agreement for improvements of US Highway 501 Business over Waccamaw River by the South Carolina Department of Transportation. SCDOT plans to begin the resurfacing of Main Street Bridge in January 2019, which would require closure of the bridge for several months. Emrick requested that a decision on this item be deferred until a future meeting in order to allow staff ample time to review project plans. **Motion:** White made a motion, seconded by Alford, to approve Emrick’s request. **Vote:** Unanimous. Motion carried.

**ITEMS FOR CONSIDERATION:**

A. **Acceptance of ownership and maintenance of Pittman Street from the SCDOT State Highway System.** Emrick reported that the City had requested approval from SCDOT to lower the speed limit from 30 mph to 25 mph on Pittman Street which is currently owned by the SCDOT; however, the request was denied. By accepting ownership of Pittman Street, the City can lower the speed limit on that street at its discretion. Staff recommended that the Interim City Administrator be authorized to execute the necessary documents for the City to accept ownership and maintenance of Pittman Street from the State Highway System. **Motion:** Anderson made a motion, seconded by Alford, to approve staff’s recommendation. **Vote:** Unanimous. Motion carried.

B. **Acceptance bids for repair of the Homewood and Maple Avenue sewer lift stations.** Friday reported that the pumps and controls of the Homewood and Maple Avenue lift stations need to be replaced. An allocation of $420,000 was included in the FY 2017-18 budget to repair these lift stations. An RFP was issued for both projects and the resulting bid tabulation sheet was shared with Council. Friday noted that if the low bids which were submitted by AAA Utility and Construction are accepted, the average of $34,000 can be covered by funds remaining from the engineering of the 24" sewer force main and the engineering of the Park Hill lift station projects. A letter from the project design engineers recommending acceptance of the low bids was also shared with Council. **Motion:** Goldfinch made a motion, seconded by Anderson, to accept the low bids totaling $454,000 that were submitted by AAA Utility and Construction ($275,000 for Homewood pump station and $179,000 for Maple pump station). **Vote:** Unanimous. Motion carried.

C. **Request for letter of support for planned Ambulatory Surgery Center.** Dr. Charles Proctor plans to construct an ambulatory eye surgery center across the street from his current practice located at 1404 Main Street in Conway. He requested a letter of support from Council for his Certificate of Need application. **Motion:** Timbes made a motion, seconded by Anderson, to approve the letter of support for the Ambulatory Surgery Center. **Vote:** Unanimous. Motion carried.
INTERIM CITY ADMINISTRATOR’S REPORT:

- Interested volunteers should meet at the Recreation Center picnic shelter to participate in the Horry County Clean-up Day on Saturday, October 21, 2017 from 8:30 a.m. until noon.
- Announced that he and the Public Works Director will meet with SCDOT to look for solutions to the sidewalk on the Main Street Bridge on Wednesday, October 8, 2017.
- City employees/Community Health Fair is Wednesday, October 18, 2017, at the Recreation Center from 11:00 a.m. until 2:00 p.m.
- Ghost Walk will be held Thursday, October 19th thru Saturday, October 21st.
- Hours for Trick or Treat in the City will be from 5:30 p.m. until 9:00 p.m. on October 31st.

COUNCIL INPUT

Goldfinch spoke in support for Dr. Proctor’s proposed Ambulatory Eye Surgery Center.

Anderson
- Recommended that the Interim City Administrator meet with candidates in the Council election to discuss political sign regulations.
- Complimented the Conway Chamber of Commerce for its work on the ConwaySCNOW.com website.

Timbes
- Congratulated the Conway Chamber of Commerce for bringing their ideas to promote economic development in the City to fruition.
- Reported that the Conway Critters are now permanently placed around the City as originally planned.

White
- Reported that requests from residents for a 4-way stop at the corner of Hill Street and 6th Avenue.
- Reported that he had spoken to a representative from DHEC, in regard to testing Lake Busbee. He requested that the Interim City Administrator follow up with the DHEC representative.
- Led Council and those in attendance in singing “Happy Birthday” to Mayor Blain-Bellamy.

Alford
- Congratulated the Conway Chamber of Commerce on the successful website ConwaySCNOW.com.
- Requested that “old movies” be shown at the Main Street Theatre.
- Requested to meet with the Interim City Administrator, at a later date, to share ideas on possible citizen awards.

Blain-Bellamy
- Thanked the Conway Chamber of Commerce for its role in assisting the developers of the proposed bowling facility to locate in Conway.
- Reported on her attendance at the opening of the HGTC Manufacturing Center.

WORKSHOP:

A. Discussion on proposed City Ordinance to regulate the operation of golf carts. During the Council Input portion of the September 18th meeting, there was an interest expressed into looking at a proposed ordinance to regulate the operation of golf carts within the City. The Statute governing golf carts and all-terrain vehicles does not specify a penalty or fine for violations. Gosnell reviewed proposed regulations for golf cart operations and the specific penalty for violations. OUTCOME: This item will be put on a future agenda for Council consideration.
B. Discussion on possible amendment to Article 2 and Article 5 of the Unified Development Ordinance to allow book exchange boxes as an accessory structure in front and side yards. Barbara Streeter of Create! Conway, has requested permission to install “Little Free Libraries,” also known as book exchange boxes, around Conway. Hyman shared proposed amendments, prepared by staff, for Articles 2 and 5 in the UDO for accessory structures that would include a definition and regulations for the book exchange boxes. Streeter noted that Create! Conway will pay a licensed contractor to install the exchange boxes and will be responsible for the maintenance. She requested that Council waive any permit fees. **OUTCOME:** Staff will move forward with presenting this matter to the Planning Commission.

C. Discussion on request from Michael Siniscalchi, on behalf of 710 Conway Land LLC, to certify property located at the corner of Allied Drive and US Highway 501 (TMS 151-00-03-062 | PIN 38307010007) as eligible for the Cinemas, Bowling Centers and Other Family Entertainment Facilities Incentive. Michael Siniscalchi, on behalf of 710 Conway Land LLC, has requested that the property located at the corner of Allied Drive and Highway 501 be considered for eligibility for the incentive program. Hyman reviewed for Council the fees that could be reimbursed and requirements for participation in this incentive program. **OUTCOME:** Council will consider this request at its next meeting.

D. **EXECUTIVE SESSION:** **Motion:** White made a motion, seconded by Anderson, to enter into executive session to discuss the proposed settlement of a legal claim with Coastal Outdoor Billboards. **Vote:** Unanimous. Motion carried.

**RECONVENE FROM EXECUTIVE SESSION:** **Motion:** White made a motion, seconded by Alford, to come out of executive session. **Vote:** Unanimous. Motion carried.

**ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:** Proposed settlement of a legal claim with Coastal Outdoor Billboards. **Motion:** Anderson made a motion, seconded by White, to authorize the Interim City Administrator to negotiate settlement of the legal claim with Coastal Outdoor Billboards. **Vote:** Unanimous. Motion carried.

**ADJOURNMENT:** **Motion:** White made a motion, seconded by Anderson, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this ___ day of November, 2017.

[Signature]
Debbie F. Smith, City Clerk