PRESENT: Mayor Barbara Blain-Bellamy, Mayor Pro Tem Randle L. Alford, and Council Members Thomas J. Anderson II, William M. Goldfinch IV, Ashley Smith, Jean M. Timbes and Larry A. White

STAFF: Adam Emrick, Interim City Administrator; Reggie Gosnell, Police Chief; Mary Catherine Hyman, Planning Director; Allison Williams, Finance Director; and Debbie F. Smith, City Clerk

OTHERS IN ATTENDANCE: Devin Parks, Hillary Howard, Kaci Sansbury and others

CALL TO ORDER: Mayor Blain-Bellamy called the meeting to order.

The requirements for posting notice of this meeting under South Carolina’s Freedom of Information Act (FOIA) were met.

APPROVAL OF AGENDA: Motion: White made a motion, seconded by Goldfinch, to approve the agenda as presented. Vote: Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

A. Acceptance of low bid for purchase of two new pickup trucks for the Public Utilities Department

B. Acceptance of low bid for purchase of two new pickup trucks for the Grounds and Maintenance Department

Motion: Goldfinch made a motion, seconded by Timbes, to approve the consent agenda as presented. Vote: Unanimous. Motion carried.

WORKSHOP:

A. Review of information requested on requirements for golf carts versus low speed vehicles. Staff provided additional information on the requirements for golf carts and low speed vehicles as requested at the October 16th meeting. Gosnell explained the SCDOT requirements for equipment modifications to convert a golf cart into a low speed vehicle. Council Member Goldfinch suggested that this item of business be tabled until the conclusion of pending legislation. OUTCOME: Council was in agreement to consider tabling this issue at its next regular meeting.

B. Discussion on plan to relocate Muscovy ducks and ducklings from the Tiger Grand Subdivision. A representative of KS Management, on behalf of Tiger Grand POA, has contacted the City regarding a plan to relocate approximately 35-40 Muscovy ducks and ducklings from Tiger Grand to the SC Muscovy (No-Kill) Rescue in Moncks Corner, South Carolina. Because the City is a bird sanctuary, such action requires City Council approval. Kaci Sansbury, of KC Property Management, LLC was present and reviewed the plan to relocate the ducks. OUTCOME: This item of business will be presented at a future meeting for Council consideration.
C. Discussion on proposal from Conway Downtown Alive to work with the City to draft an ordinance that would provide regulations for busking in the Central Business District. Hillary Howard, Executive Director of Conway Downtown Alive, reported that several local business owners have discussed and are receptive to busking being allowed in the downtown area. Busking is defined as entertaining people in public places, usually while asking for money. Howard noted that there would need to be further discussions on details. The City does not currently have specific permitting in place for busking; therefore, a street performance permit application would need to be developed if City Council chooses to pursue this idea. City Council was provided with the City of Greenville’s application for reference. **OUTCOME:** This item of business will be presented at a future meeting for Council consideration.

D. Discussion on possible amendments to Article 2 Definitions, Article 4 Use Tables, and Article 5 Specific Use Regulations, of the Unified Development Ordinance to allow parklets in the Central Business District. Hyman presented proposed amendments to the UDO that would allow parklets in the Central Business District. A parklet is a sidewalk extension that provides more space and amenities. The proposed amendments to the UDO would define parklets, add parklets as a Conditional Use in the Central Business District, and allow parklets to be permitted as Accessory Use to a restaurant. The amendment would also set requirements for raised decking, barriers, and furnishings. Hyman noted that the parklet idea would coincide with Conway’s latest Riverfront and Downtown Master Plan objective for placemaking opportunities. **OUTCOME:** This item of business will be on a future agenda for Council consideration.

E. Discussion on a possible franchise agreement for two mobile food trucks, as well as a possible amendment to Article 5 Specific Use Regulations of the Unified Development Ordinance to allow food trucks on private property. Hyman reported that the current mobile vending ordinance allows two types of mobile vending – transient and franchise – and neither is allowed on private property. Drew Basilicato with Trojan Cow Food Truck and Laura Fauvreau with Charleston Flats Food Truck were in attendance and have requested a franchise agreement to set up operation in the Conway Chamber parking lot and at the City of Conway Recreation Center. The proposed hours are 11:30 a.m. – 1:30 p.m. on Tuesdays. Hyman noted that allowing food trucks on private property would require amendments to the current UDO. **OUTCOME:** This item will be presented at a future meeting for further discussion.

F. Discussion on request from ARM Environmental Services, Inc., to install 14 permanent groundwater monitoring wells in Smith-Jones Park. ARM Environmental Services, Inc., is currently completing a soil and groundwater assessment at the Bulk Shell auto service center on US 378/Wright Boulevard at Parmley Drive. DHEC has ordered this environmental assessment in order to evaluate the severity and extent of petroleum contamination introduced to the subsurface during the operation of the Bulk Shell. ARM Environmental Services, Inc. has requested permission to install monitoring and recovery wells on the park property. Hyman noted that the process of well installation and development will take approximately 3-4 days; however, the entire process could last 2-3 years. City Council was provided a map depicting the location of monitoring wells and recovery wells. There was some concern voiced about the 2-3 year completion projection. **OUTCOME:** This item of business will be presented for consideration at a future Council meeting.

G. Discussion on proposed guidelines for waiver or reduction in rent for events held by non-profit organizations at Fifth & Main. At the workshop on November 6th, staff was asked to prepare a recommendation on rent reduction for non-profits that hold events in 5th & Main. Emrick proposed that certified non-profit 501(c) entities may be allowed to rent 5th & Main at a reduced rate subject to: (1) a rental rate of $300 for a full day rental with no costs for additional hours; (2) only one rental at reduced rate per year; (3) the rental cannot be for political purposes; (4) there can be no sales on the premises during the rental; and (5) no alcohol consumption on the premises during the rental. All
other conditions set forth in the underlying agreement with Conway Downtown Alive would remain in full effect. There was some interest in charging non-profits a $150 rental fee + a $150 cleaning fee. **OUTCOME:** This item will be presented for Council consideration at the December 4, 2017, meeting.

**H. Discussion on regulations in proposed Ordinance #2017-10-16 (D) Amending Section 9.1.21 (c) (10) of the City of Conway Code of Ordinances (Noise Ordinance) to revise regulations pertaining to construction noise and allowable times.** During the September 25, 2017 Council meeting, Council approved first reading of proposed Ordinance #2017-10-16 (D). Council had concerns at first reading of an exemption that had been added for homeowners working on their own homes. Emrick explained that even though these regulations would not apply to homeowners with this exemption, all other regulations would still apply. **OUTCOME:** Final reading of this ordinance will be on the December 4, 2017, agenda for consideration.

**ADJOURNMENT:** **Motion:** Smith made a motion, seconded by Goldfinch, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this 2\textsuperscript{nd} day of January, 2017,

\[\text{Debbie F. Smith, City Clerk}\]