CITY OF CONWAY
COMMUNITY APPEARANCE BOARD MEETING
WEDNESDAY, FEBRUARY 26, 2020
CITY HALL CONFERENCE ROOM – 229 MAIN STREET – 4:00 P.M.

Present: Troy Roehm, Matthew Richardson, Jamie McLain, Duc Watts, Gerry Wallace, Jacqueline Kurlowski

Absent: Heather Whitley

Staff: Jessica Hucks, Planner; Alicia Shelley, Planning Assistant

Other: Charles and Shirlice Washington, TBL Soul Food Cafe

I. CALL TO ORDER

Chairman Roehm called the meeting to order at approximately 4:00 p.m.

II. APPROVAL OF MINUTES

McLain made a motion to accept the minutes as written and it was seconded by Watts to approve the February 12, 2020 minutes. The vote in favor was unanimous. The motion carried.

III. CERTIFICATE OF APPROPRIATENESS

A. **TBL Soul Food:** The applicants request approval of window graphics that have been installed on the display windows on the building located at 1117 Third Ave (TMS: 137-06-19-019 | PIN: 368-04-02-0057).

Hucks stated that the applicants have installed window graphics on the windows of the building at 1117 Third Avenue for TBL Soul Food. The Window(s) measure 92" (7.67’) (w) x 92” (7.67’ (h), totaling approx. 59 sq. ft. Max coverage permitted (each window) is 25%, which allows a maximum sign graphic area of 14.75 sq. ft. maximum. The graphic measurements on the TBL Soul Food side are 3 sq. ft. over and the applicants have agreed to reduce that signage to be in compliant. They have also added Café on the other side and it is within the sq. footage allowed and is compliant with the 25% maximum sign graphic area.

Kurlowski suggested that the TBL fonts be the same.

Watts recommended that both TBL’s be the same font as the TBL in the coffee cup.
Hucks said that the board should then make the motion to have the TBL on the other side be the same as the TBL in the cup, reduce the overall graphics on the TBL Soul Food by 3 sq. ft. and then bring back to the board for final approval.

Watts made the motion as stated above. McLain seconded the motion and the motion carried unanimously.

B. PUBLIC INPUT

The Washington’s invited everyone to their restaurant, TBL Soul Food.

C. BOARD INPUT

None

D. STAFF INPUT

Hucks welcomed the 2 new board members, Jacqueline Kurlowski and Gerry Wallace.

E. ADJOURN

There being no further business to come before the Board, a motion was made and seconded to adjourn the meeting at 4:09 p.m. The vote in favor was unanimous and the motion carried.

Approved and signed this 11th day of March, 2020.

Troy Roehm, Chairman