THE CITY OF CONWAY
COMMUNITY APPEARANCE BOARD MEETING
WEDNESDAY, FEBRUARY 24, 2016
CITY COUNCIL CHAMBERS – 229 MAIN STREET – 4:00 P.M.

Present: George Ulrich, Jason Pippin, Anne Bullock, Heather Whitley, Danny Clonts, Brenda Ivester, Paul Doyle

Absent: N/A

Staff: Jessica Hucks, Zoning Officer; Barbara Tessier, Secretary

Others: George Osborne, Greg McFarland

I. CALL TO ORDER

Chairman Pippin called the meeting to order at 4:00 p.m.

II. APPROVAL OF MINUTES

Clonts made a motion, seconded by Bullock, to approve the February 10, 2016 minutes as written. The vote in favor was unanimous. The motion carried.

III. CERTIFICATES OF APPROPRIATENESS

A. Coastal Land & Home Realty: The applicant, Tray Andrews, requests approval to install an awning and window/door graphics (signage) for Coastal Land & Home Realty, located at 1118 Third Ave (TMS: 137-02-03-009 / PIN: 36804020106).

Hucks said the applicant wished to install an awning, window and door graphics and a hanging blade sign. The awning would be a solid black screen with typical aluminum framing and fabric construction.

Hucks said the proposed hanging blade sign would be installed in the same location as the former tenants blade sign.

Hucks said the window graphics would include the company logo and name along with the phone number and website address. The logo color would be Mayan Treasure and the lettering would be Tricon Black. The door logo would contain a realtor logo in black.

Hucks said the requests were consistent with the requirements of the UDO.
Ulrich made a motion, seconded by Ivester, to approve the requests as presented. The vote in favor was unanimous. The motion carried.

B. Conway Civic Center: The applicant, Greg McFarland, requests approval to make building alterations and add an ADA compliant chair lift to the rear of the building, to be called the “Conway Civic Center”, located at 428 Main Street (TMS: 137-02-06-027 / PIN: 33813030019).

Hucks said there were several requests from the applicant in addition to the chair lift. These requests were to reconstruct existing wood doors with brick and metal stud walls, install new aluminum clad windows with removable grills, and to relocate a set of steps to accommodate the chair lift.

Hucks said all the requests met the requirements of the UDO.

Ulrich made a motion, seconded by Clonts, to approve all the requests as presented. The vote in favor was unanimous. The motion carried.

C. Fair Fashions & Formal Wear: The applicant, Pat Clark, requests approval to replace the current windows at 314 Main Street with single-pane display windows for “Fair Fashions & Formal Wear” (TMS: 137-02-01-017 / PIN: 36701010034).

Hucks said the request was to replace the current double hung windows with a single pane window. Hucks said the request was consistent with the requirements of the UDO.

Doyle had a concern about the wind speeds in single panes of glass of that size. He said it was difficult to find panes that large strong enough to withstand the potential wind speeds. He said he would recommend that the Building Official check to be sure the windows would meet code.

Doyle made a motion, seconded by Whitley, to approve the request provided the Building Official signed off that the windows would meet code. The vote in favor was unanimous. The motion carried.

IV. BOARD INPUT

There was none.

V. STAFF INPUT

There was none.
VI.  ADJOURN

There being no further business to come before the Board, the meeting adjourned at 4:12 p.m.

Approved and signed this ______ day of ______, 2016.

Jason Pippin, Chairman