PRESENT: Mayor Barbara Blain-Bellamy, Mayor Pro Tem Larry A. White, and Council Members Thomas J. Anderson II, William M. Goldfinch IV, Shane Hubbard, Ashley Smith, and Jean M. Timbes

STAFF: Adam Emrick, City Administrator; Vicky Lefler, Deputy City Administrator; Dale Long, Police Chief; Kevin Chestnut, Public Works Director; Robert Cooper, Building Official; James Friday, Public Utilities Director; Le Hendrick, Fire Chief; Mary Catherine Hyman, Planning Director; Addison Jarrell, Parks, Recreation, and Tourism Director; Reggie Jenrette, Solid Waste Director; Taylor Newell, Public Information Officer; Lynn Smith, Human Resources Director; Allison Williams, Finance Director; Timmy Williams, Grounds and Maintenance Director; and Debbie F. Smith, City Clerk

OTHERS: F X Williams, Barb Eisenhardt, Thomas Rouillard, Curtis Dukes, Regina Dukes, Patsy Baker, Kathy Ropp and others

The requirements for posting notice of this meeting under South Carolina’s Freedom of Information Act (FOIA) were met.

CALL TO ORDER: Mayor Blain-Bellamy called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Blain-Bellamy recognized Rev. Scott Johnson of First Baptist Church who gave the invocation. City Council and those in attendance recited the Pledge of Allegiance.

Mayor Blain-Bellamy introduced and welcomed Addison Jarrell, the City’s new Director of Parks, Recreation and Tourism, and Dale Long who was recently promoted to Police Chief for the City.

APPROVAL OF AGENDA: Motion: Anderson made a motion, seconded by Timbes, to approve the agenda as presented. Vote: Unanimous. Motion carried.

APPROVAL OF CONSENT AGENDA:

A. Final reading of Ordinance #ZA2018-04-16 (B) An Ordinance to amend Article 5 Specific Use Regulations of the Unified Development Ordinance to allow mobile food trucks on private property as a pilot program

B. Resolution in honor of retirement – Tony Martin, Conway Fire Department

C. City Council meeting minutes – April 2, 2018

Motion: White made a motion, seconded by Hubbard, to approve the consent agenda as presented. Vote: Unanimous. Motion carried.
PUBLIC INPUT:

Richard Bellamy commented on the undesirable and criminal activities that he said are continuing near his home on Ridge Street and asked Council for increased police protection in his neighborhood. Mayor Blain-Bellamy asked for a show of hands of persons in the audience from the Sugar Hill neighborhood.

Curtis Dukes addressed Council on speeding traffic on Hill Street in his neighborhood and asked for the installation of speed humps. He also reported that drug dealing continues to be a problem in that neighborhood.

Veronica Gerald-Davis reminded Council that the “Welcome Home” event honoring Nikki Finney is scheduled for April 20th (CCU Johnson Auditorium, Wall Building) and April 21st (City Hall and Whittemore Park Middle School).

Patsy Baker and Loris Lewis spoke on their desire to partner with the City to offer summer camps for special needs children.

Regina Dukes McRae expounded on earlier remarks by her brother, Curtis Dukes, and emphasized the need for speed humps to slow traffic on Hill Street. She remarked on the numerous young children who play on that street who could be harmed by darting out into traffic from between parked cars.

FX Williams spoke in opposition to the request to amend the Wild Wing PD and asked Council to be mindful of why people come to public hearings.

Barbara Eisenhardt thanked those Council members who have visited Wild Wing to look at the property. She stated that Wild Wing residents want the safest ingress/egress for all residents and the right turn only route that is being proposed is not the safest option. She also asked Council to consider allowing the draft minutes of Council meetings to be released before approval so that those persons who speak under Public Input or Public Hearings could check the minutes for accuracy.

Thomas Rouillard reported on his meeting with the City’s Assistant Fire Chief and commented that the recent fire at Windsor Green illustrated Wild Wing residents’ concerns about a safe ingress/egress.

Mary Jean Gula commented on the need to address speeding traffic on Wild Wing Boulevard.

Motion: Goldfinch made a motion, seconded by White, to close public input. Vote: Unanimous. Motion carried.

SPECIAL PRESENTATIONS:

A. Proclamation to celebrate the contributions made to the Conway Community by Payton Holmes. Mayor Blain-Bellamy presented and read aloud a resolution honoring Miss Holmes for her community service.
B. **Employee of the Month Award for April** was presented to Alex Cook, Building Department. The presentation was made by the Building Official.

**ORDINANCE FOR FINAL READING:** Ordinance #ZA2018-04-16 (C) An Ordinance to amend the existing Wild Wing Planned Development (PD) to allow density assignment between parcels and use changes on three parcels (TMS #151-00-04-135 | PIN 383-00-00-0337, TMS #151-00-04-204 | PIN 383-00-00-0321, TMS #151-00-04-136 | PIN 383-13-02-0070, PIN 384-16-01-0030, PIN 383-13-02-0072, PIN 383-13-02-0073, and PIN 384-16-01-0032). A public hearing and first reading of this ordinance was held at the April 2, 2018, Council meeting. In response to a request from Council at that meeting, the following information was presented by staff:

1. Yeager Avenue is a private road.
2. Wild Wing HOA fees do not cover road maintenance of Wild Wing Boulevard. This street is owned and maintained by the City.
3. Fire code regulations will require two separate points of access, approved for fire apparatus, for multi-family residential developments having more than 200 dwelling units. The City’s Fire Chief explained that fire code requirements in regard to location remoteness will have to be considered as well as fire code requirements for the location of a secondary egress/ingress. He commented that, at this point, only conceptual drawings had been submitted.
4. The wetlands audit by the Army Corps of Engineers was conducted earlier on this day. John Poston, project engineer, reported that the assessment was in general concurrence with the latest maps. A letter of determination from the Corps of Engineers will be required by the City before approval.
5. Changes to PD’s are not uncommon and procedures for amendments to PD’s are included in the UDO.

Hyman reminded Council that only density and zoning would be affected by this amendment; all other issues will be addressed during Technical Review. **Motion:** Goldfinch made a motion, seconded by Smith, to approve final reading of Ordinance #ZA2018-04-16 (C). **Vote:** Unanimous. Motion carried.

**ORDINANCES FOR FIRST READING:**

A. **Ordinance #ZA2018-04-16 (A) An Ordinance to rezone approximately 1.3 acres of property located at 3304 4th Avenue (TMS #136-16-03-002 | PIN 36809040035) from Professional (P) to Highway Commercial (HC).** Hyman reported that the applicant has requested to withdraw the rezoning petition. **Motion:** White made a motion, seconded by Anderson, to approve the applicant’s request to withdraw the rezoning petition. **Vote:** Unanimous. Motion carried.

B. **Ordinance#ZA2018-05-07 (A) An Ordinance to annex approximately .55 of an acre of property located at the corner of Long Avenue Extension and Country Club Drive (TMS#123-00-03-064 | PIN 33901020017) and to rezone the property to Low Density Residential (R-1) upon annexation.** This request is being made to allow future houses to tie into City water and sewer service. Hyman reported that future plans call for the subject property to be subdivided into two parcels, the size of which will be in keeping with the average size of surrounding parcels and that the two parcels will meet R-1 lot size requirements. The City of Conway Comprehensive Plan identifies the parcel as Existing Residential. Staff
recommended first reading approval. **Motion:** Goldfinch made a motion, seconded by White, to approve first reading of Ordinance #ZA2018-05-07 (A). **Vote:** Unanimous. Motion carried.

**RESOLUTION:** Resolution amending projects for the City of Conway HUD/CDBG Entitlement Grant for 2014-15 (Year 7). Hyman advised Council that $8,972.70 was left over at the completion of the Whittemore Brown Sidewalk and Drainage Project (Year 7). She requested that the Year 7 projects budget be amended by deducting $8,972.70 from the Whittemore Brown Sidewalk and Drainage project and adding the Magnolia-Maple Drainage Project with an allocation of $8,972.70. **Motion:** Anderson made a motion, seconded by Timbes, to adopt the resolution as presented. **Vote:** Unanimous. Motion carried.

**ITEMS FOR CONSIDERATION:**

A. **Proposed contract with DDC Engineers, Inc., for professional services – 4th Avenue E/C/T underground wiring conversion project.** During the March 19, 2018 meeting, City Council unanimously selected DDC Engineers to complete engineering services for Phase 1 and 2 of the 4th Avenue underground utility wiring conversion project. After negotiations, DDC Engineers agreed to provide these services for a fee not to exceed $183,000. Should the project be completed sooner with less resources than allotted, the contract amount could be less. **Motion:** Anderson made a motion, seconded by Timbes, to approve the contract with DDC Engineers to complete engineering services for Phase 1 and Phase 2 of the 4th Avenue E/C/T underground wiring conversion project. **Vote:** Unanimous. Motion carried.

B. **Proposed extension of contract with Jeffery S. Ward & Associates, Inc., for consulting services – FEMA Hazard Mitigation Grant Program (completion of FEMA buyout program).** Emrick reported that the City’s contract with Jeffery S. Ward & Associates, Inc., for the FEMA buyout program for homes/businesses damaged during Hurricane Matthew is nearing an end. The existing contract will end with the close of the application process. Staff recommended that Council approve an extension of the existing contract with Jeffery S. Ward & Associates to complete the administration of the City’s FEMA buy-out grant(s). The proposed contract extension is for a maximum of $25,200. **Motion:** Timbes made a motion, seconded by White, to approve the extension of the contract with Jeffery S. Ward & Associates, Inc. **Vote:** Unanimous. Motion carried.

**CITY ADMINISTRATOR’S REPORT:**

- Commended the Police Department for their participation in the Cop on the Cop event at Chick-Fil-A and the Cover a Cruiser event which raised funds for the Special Olympics.
- Announced that the white lights in the walkway between Scarborough Alley and 3rd Avenue are up and working; the next tasks will be improving the landscaping and restoring the speaker/sound system in that area.
- Reported that 3 busker permits have been issued to date.
- Announced that the City will conduct the annual flushing of water lines during May and GSWSA Authority will be treating the water with different chemicals to improve water quality during flushing. Residents will be notified prior to this process.
- Reminded Council of the upcoming registration for the annual meeting of the Municipal Association.
• Announced that Council will discuss the Small Wireless Facilities (Small Cell) model ordinance developed by the Municipal Association of South Carolina at a meeting in the near future.

• Presented to Council the “Welcome” video, developed by Newell and L. Smith, which will become part of the City’s new employee orientation.

COUNCIL INPUT:

Smith
• Requested that Council consider donating $750 from the Council Contingency Fund to help support another Everett Sands Youth Football Camp this summer.

• Conveyed compliments of Police Officer Ben Lawson from the parent of a young lady who was recently involved in a motor vehicle accident in the City.

Anderson
• Welcomed the new Parks and Recreation Director and the Police Chief.

• Conveyed compliments for active traffic enforcement.

Timbes presented each Council Member with a copy of the Conway Critters book and announced that those books as well as Conway Critter coloring books and mugs are for sale. She noted that the printing of these books conclude the Critter Project.

WORKSHOP:

A. Discussion on possible City partnership with The Nature Conservancy and other conservation groups in a joint conservation grant application and acquisition of conservation property. Maria Whitehead reported that The Nature Conservancy, the Upper Waccamaw Task Force, Open Space Institute, and the Winyah Rivers Foundation are interested in partnering with the City to acquire the Westmoreland II Conservation property consisting of approximately 154 acres. To fund the purchase of this property, she proposed using a $200,000 grant from the North America Wetlands Conservation Act that is in-hand and apply for a Duke Water Resources Grant for $100,000. The group would like to list the City as the applicant on the grant application and, if the purchase of this property materializes, the group would like for the City to hold title. The long term plan is to combine the Westmoreland II tract with the adjacent Skipper tract and the Singleton tract and the City to hold title to the combined parcel. Whitehead assured Council that holding title would not entail any financial assistance or property maintenance by the City. OUTCOME: This item will be on a future agenda for Council consideration.

B. Discussion on funding and program options for the Whittemore School project. The City is in the process of acquiring the Whittemore School property from Horry County Schools. The acquisition of this property provides the opportunity for innovative and transformative programs targeting the youth in Conway. Rogers commented that, should the opportunity arise to apply for major funding for programs at that facility, such grants would likely have to be administered by a non-profit foundation. Council was asked to advise staff of its interest in establishing a foundation for this purpose. Plans were discussed to hold a meeting at Whittemore Park Middle School to receive public input on programming options for this facility. Emrick noted that the City does not yet own this property and an environmental review
is underway. **OUTCOME:** This item will be on a future Council meeting agenda. Emrick will work on plans for the meeting at Whittemore Park Middle School.

**C. Discussion on possible option to help enforce “no left turns” at Main Street/Kingston Street intersection.** Chestnut noted that, despite signage and pavement markings indicating “no left turn” at this intersection, motorists continue to make left turns. A proposed triangular shaped traffic island on Kingston at Main Street was discussed. Chestnut reported that SCDOT is not opposed to the traffic island but the geometry is insufficient to allow the standard design. SCDOT will consider an alternate design but the City would be responsible for the cost of the survey design, permitting, and construction, estimated at $25,000. During discussions, the Mayor asked if SCDOT would assist with developing an alternate design of a traffic island. Timbes recommended engineering the project for the best and safest solution. Smith expressed concern over the cost if the issue of left turns at that intersection is not a big problem. Goldfinch suggested the installation of flexible delineator posts along the center line of Main Street to prevent left turns in the intersection. **OUTCOME:** Chestnut will contact SCDOT regarding the installation of the flexible delineator posts and report back at a future Council meeting.

**ADJOURNMENT:** **Motion:** White made a motion, seconded by Goldfinch, to adjourn the meeting. **Vote:** Unanimous. Motion carried.

**APPROVAL OF MINUTES:** Minutes approved by City Council this 7th day of May, 2018.

Debbie F. Smith, City Clerk