CITY OF CONWAY
COMMUNITY APPEARANCE BOARD MEETING
WEDNESDAY, MAY 11, 2016
CITY HALL CONFERENCE ROOM – 229 MAN STREET- 4:00 P.M.

Present: Danny Clonts, George Ulrich, Jason Pippin, Heather Whitley, Brenda Ivester, Paul Doyle

Absent: Anne Bullock

Staff: Jessica Hucks, Zoning Officer; Barbara Tessier, Secretary

Others: Ann Loyd; Louie Welch, Ashley Cannon, Elaine Sivret, Donna Martin

I. CALL TO ORDER

Chairman Pippin called the meeting at 4:00 p.m.

II. APPROVAL OF APRIL 13, 2016 MINUTES

Ulrich made a motion, seconded by Clonts, to approve the April 13, 2016 minutes as written. The vote in favor was unanimous. The motion carried.

III. CERTIFICATES OF APPROPRIATENESS

A. Charles M. Proctor, M.D.: The applicant, Welch Sign Co., requests approval to install a sign panel on an existing monument sign base located at 1404 Main Street for an ophthalmology office (TMS: 123-14-14-003 / PIN: 33812010040).

Hucks said this would be a sandblasted sign panel that was double-sided and would have a green background with white lettering and a white border. She said the signage was consistent with the UDO. Staff did note that there was a misspelling on the rendering. Welch, the applicant, said he had already corrected the misspelling.

Ulrich made a motion, seconded by Whitley, to approve the request as presented. The vote in favor was unanimous. The motion carried.
B. 2K Tops: The applicant, Coastal Signs, requests approval to install a wall sign on the building located at 305 Laurel Street (TMS: 137-02-03-019 / PIN: 36804020102).

Hucks said this would be a sandblasted HDU (high density urethane) non-illuminated wall sign. She said the colors included red, white, and blue with black trim. Hucks said the signage met the UDO requirements.

Hucks said the size of the sign was 4’ x 5’, but that in the rendering it appeared to be smaller.

Doyle made a motion, seconded by Ulrich to approve the sign as noted as being 4’ x 5’. The vote in favor was unanimous. The motion carried.

C. Sunset Finance: The applicant, A1 Signs & Graphics, request approval to remove existing wall sign and window/door graphics and install new wall signage and window/door graphics on the building located at 1016 Third Ave (TMS: 137-02-02-032 / PIN: 36701010020).

Hucks said the applicant has requested to remove the existing signage and install new window and window/door graphics. She said the letters of the sign would be dimensional. Hucks said the request met the UDO requirements.

Hucks asked Sivret, the applicant, if the screws that would be attaching the sign to the wall would be visible. Sivret said A1 was just printing and installing the sign. Doyle asked if the sign was metal. Sivret replied that it was. She said generally they would paint over the screws with the background color of the sign, but that not the case for this sign. Doyle said he thought steel screws on an aluminum sign would cause streaks. He said aluminum screws would work better.

Doyle made a motion, seconded by Ulrich, to approve as presented with the provision that the screws used to attach the sign to the wall would be aluminum. The vote in favor was unanimous. The motion carried.

D. The Spa on Main: The applicant, Ashley Cannon, requests approval to remove the awning currently in place at 315 Main Street in order to move it to the new business location (206 Main St.) and replace it with the previously existing awning (TMS: 137-02-02-022 / PIN: 36701010022).

Hucks said the applicant has changed locations and requested to remove her awning from her previous location and to put back the awning that had been at that location when she originally rented the space.
Ulrich made a motion, seconded by Clonts, to approve the request to remove the applicant’s awning and to replace it with the original awning that had been on the building. The vote in favor was unanimous. The motion carried.

E. The Spa on Main: The applicant, Ashley Cannon, requests approval to remove the gabled-roof porch addition on the front of the building located at 206 Main Street and replace with an awning (relocated from 315 Main St) above the same entrance, as well as approval to install a freestanding post sign, install new entry door to the building and repaint said door and apply a mortar wash to the brick façade of the building located at 206 Main Street (TMS: 137-02-01-014 / PIN: 36701010043).

Hucks said the applicant had relocated and wanted to make several renovations to the building. The first would be to remove the gable-roof porch addition. Hucks said the applicant would then like to install the awning she is removing from 315 Main Street to the building. Hucks said while the awning had been approved at the previous location, it did not comply with the current UDO requirement for awning signage. She said if the Board approved the installation, they would be approving it although it did not meet the requirements at this time. Cannon said she could have the awning cut down to better fit the space. The Board was in agreement that it would be better to cut it down from a visual standpoint.

Ulrich asked if the building was considered historic. Hucks said the gable was not considered historic.

Cannon had selected a new front door and said she originally thought she would paint it blue, but then thought it was very pretty in the finish it came in.

Cannon said the freestanding sign would have 3-D letters to appear sandblasted. The sign would be 6’ in height and the panel be 15 sq. feet. She said the sign would be painted the blue of the door.

Hucks said the applicant wanted to apply a mortar wash to the building. She said the guidelines pointed out appropriate and inappropriate methods of adding coatings. Cannon said she was not exactly sure what she wanted for the coloration of the building. Doyle thought she should come back to the Board when she had a final decision about the masonry wash. Cannon said she might, in the future, want to add shutters to the windows.

Clonts asked if the masonry wash should be the first thing done. Doyle said she would have to protect everything anyway so it was okay to wait.

Doyle made a motion, seconded by Whitley, to approve as presented with the exception of the masonry wash, and for the applicant to come back
before the Board when she had made her decision. He said the door could
be painted blue or could be left with the finish it came with. The vote in favor
was unanimous. The motion carried.

IV. BOARD INPUT

There was none.

V. STAFF INPUT

There was none.

VI. ADJOURN

There being no further business to come before the Board, the meeting
adjourned at 4:25 p.m.

Approved and signed this 8th day of June, 2016.

Jason Pippin, Chairman