VETERANS MEMORIAL COMMISSION (VMC)
SPECIAL MEETING MINUTES
September 5th, 2017 7:30 p.m.
Veterans Conference Room-4th Floor
Veteran’s Memorial Building
50 2nd Avenue Bridge
Cedar Rapids, IA 52401

Commissioners Present: Kristin Delfs, Chair
Constance Arens, Vice Chair
Cindy Guckenberger
John Powers
Gary Grant
Jerry Ziese

Commissioners Absent: Sherri Schuchmann

Staff Present: Scott Olson, Councilman
Teri Van Dorston, Acting Director
Nikee Woods, Program Coordinator

Guests: None

The special meeting of the Veterans Memorial Commission was called to order by Commissioner Delfs, Chair, at 7:30 p.m. Commissioner Delfs asked that Program Coordinator Woods’ conduct a role call following the Pledge of Allegiance.

Approval of Resolution 09-01-2017:
Commissioner Delfs read the resolution to those present which can be read in its entirety as it accompanies these minutes in full. Commissioner Grant moved the adoption of the resolution; seconded by Commissioner Arens. Adopted, Ayes, Commissioners Grant, Arens, Guckenberger, and Delfs. Nays, Commissioners Ziese and Powers.

Following the vote, Commissioner Powers, Ziese, Delfs and Grant had a brief discussion regarding the now approved resolution. Scott Olson then shared recent examples of retaining outside counsel for the City of Cedar Rapids and why it was a benefit to have an impartial finding from the process. Commissioner Ziese asks to be interviewed by the retained counsel and Commissioner Delfs shares all Commissioners will be interviewed. Commissioner Grant made a motion to close the discussion at this time.
Commissioner Grant made a motion to adjourn the meeting at 7:42 p.m.; seconded by Commissioner Powers. The motion carried with no objections.

Respectfully submitted,

Nikee Woods, Program Coordinator
RESOLUTION NO. 09-01-2017

NOW THEREFORE, BE IT RESOLVED BY THE CEDAR RAPIDS VETERANS MEMORIAL COMMISSION as follows:

1. The retention of the law firm of Lynch Dallas, P.C. as outside legal counsel is hereby approved.

2. The Chairperson of the Commission is authorized to execute whatever engagement letter is necessary with Lynch Dallas, P.C.

3. The cost for these legal services shall not exceed $20,000 without additional Commission approval.

Passed this 5th day of September, 2017.

Voting: Commissioner Grant moved the adoption of the resolution; seconded by Commissioner Arens. Adopted, Ayes, Commissioners Grant, Arens, Guckenberger, and Delfs. Nays, Commissioners Ziese and Powers.

Chairperson

Attest:

Program Coordinator