POLICY/PURPOSE:
The purpose of this directive is to establish policy and procedure for use of special purpose vehicles with the Cedar Rapids Police Department (CRPD). The CRPD utilizes special purpose vehicles to provide a safe mode of transportation to areas that are not feasible for other department vehicles, and to facilitate the efficient operation of certain assignments. Uses of special purpose vehicles may include, but are not limited to:

- Patrolling and participating with special events such as July 4th, Halloween, parades, etc.
- Patrolling assigned areas
- Enforcing state statutes and city ordinances
- Conducting activities related to crime prevention and community involvement
- Responding to specialized situations
- Functions with large gatherings of people.
- Parks, recreation areas, bicycle and jogging trails;
- Areas identified as having a special patrol need, i.e. apartment complexes, neighborhoods with significantly higher crime rates, and malls or shopping centers during holiday seasons.
- Out-of-the way areas that may be difficult to patrol with a motor vehicle.
- Critical incidents

DEFINITION:
Special Purpose Vehicle -- A special purpose vehicle is a vehicle that requires special training or authorization for deployment. The following vehicles are considered Special Purpose Vehicles with the CRPD:

- Bicycles
- Canine vehicles and trailers
- Golf Cart
- Hazardous Device Unit (HDU) vehicles and trailers
- Mobile Command Vehicle
- Special Response Team (SRT) vehicles and trailers
POLICY TITLE: Special Purpose Vehicles
STANDARD/REF #: 41.1.3; 46.1.8

APPROVED BY: Wayne Jerman, Chief
REVIEWED DATE: 1/17/2019

REQUIRED REVIEWERS: Community Services Division Commander
REVISED DATE: 1/17/2019

PROCEDURE:
All Special Purpose Vehicles:
Special Purpose Vehicles are overseen by the Community Services Division Commander. All special purpose vehicles and trailers will have monthly inspections as outlined in the Line Inspections directive, unless otherwise noted in this policy. Assigned equipment will be included on the monthly vehicle inspection checklist. [41.1.3d] The inspection checklists are located in the Forms folder in Police Shares.

- These inspections will be in addition to any inspections completed by Fleet Services or the State of Iowa.

Trailer Usage: [41.1.3b]
Any specialty section which utilizes a trailer will train their employees on trailer towing, to include backing.

Condition and Maintenance: [41.1.3c]
The Community Services Division Commander is responsible for the readiness of all special purpose vehicles, while Cedar Rapids Fleet Services is responsible for all maintenance issues with motorized vehicles and trailers.

- Bicycle repairs will be referred to an appropriate repair shop or certified bike maintenance officer.

New damage, or damage discovered at the beginning of a shift should be reported immediately to the shift commander and documented in the same manner as outlined in the Police Vehicle – Equipment and Inspection directive.

Limitations: [41.1.3a]
Special purpose vehicles will not:

- Become involved in pursuits if towing a trailer.
- Become involved in pursuits unless the vehicle is outfitted with emergency lights and sirens, and withdraws as soon as applicable as outlined in the Pursuits directive.
  - Canine Units are permitted in pursuits as outlined in the Pursuits directive.

- Transport prisoners unless the vehicle meets criteria outlined in the Prisoner Transports directive, and then only during extreme circumstances.

SRT (Special Response Team):
The Cedar Rapids Police Department’s (CRPD’s) Special Response Team (SRT) utilizes several vehicles which are all equipped with emergency lighting equipment and sirens. Vehicles assigned to SRT include the following special purpose vehicles:

- Equipment Vehicle
POLICY TITLE: Special Purpose Vehicles
STANDARD/REF #: 41.1.3; 46.1.8
APPROVED BY: Wayne Jerman, Chief
REVIEWED DATE: 1/17/2019
REQUIRED REVIEWERS: Community Services Division Commander
REVISED DATE: 1/17/2019

- Raid Van
- Rapid Deployment Vehicle (RDV)
- SUV
- Sniper Vans
- WMD Trailer

Qualifications and Training:
SRT officers must meet the same requirements as all other sworn personnel to operate CPRD squad cars or SUVs. No special qualifications or training are necessary to operate SRT vehicles during non-tactical/non-rescue situations. If a vehicle is used in a SRT tactical or rescue situation, the operator must have received prior SRT tactical or rescue training which addresses the use of the vehicle in tactical and rescue operations. [41.1.3b]

Authorization, Conditions, and Limitations of Usage:
Only officers assigned to the SRT shall operate SRT vehicles, unless emergency circumstances are present. [41.1.3a]
- Any other use of SRT vehicles requires authorization by the Community Services Division Commander, Patrol Captain, Deputy Chief, or Chief of Police; or their designee.
  - The authorizing authority will notify the SRT Commander of the use of the vehicle at their earliest convenience.

HDU (Hazardous Device Unit): [41.1.3b,c]
The Hazardous Device Unit (HDU) utilizes several vehicles. These vehicles are equipped with emergency lighting equipment and sirens. These vehicles consist of:
- Humvee
- Red GM Box Truck
- EOD Trailer
- Utility Trailer

Qualifications and Training: [41.1.3b]
HDU officers must meet the same requirements as all other sworn personnel to operate CPRD squad cars or SUVs. No special qualifications or training are necessary to operate HDU vehicles during non-tactical/non-rescue situations. If a vehicle is used in a HDU situation, the operator must have received prior HDU training which addresses the use of the vehicle in HDU situations.

Authorization, Conditions, and Limitations of Usage: [41.1.3a]
Only officers assigned to HDU shall operate HDU vehicles, unless emergency circumstances are present.
POLICY TITLE: Special Purpose Vehicles

APPROVED BY: Wayne Jerman, Chief

REQUIRED REVIEWERS: Community Services Division Commander

POLICY TITLE: Special Purpose Vehicles

APPROVED BY: Wayne Jerman, Chief

REQUIRED REVIEWERS: Community Services Division Commander

- Any other use of HDU vehicles requires authorization by the Community Services Division Commander, Patrol Captain, Deputy Chief, or Chief of Police; or their designee.
  - The authorizing authority will notify the HDU Commander of the use of the vehicle at their earliest convenience.

Canine Unit:
Canine officers (handlers) utilize fully-marked, specially equipped squads intended for the purpose of transporting the canine. The canine officer shall use the vehicle to transport the canine to and from work or to other canine related duties.

Canine vehicles shall be equipped with a temperature monitoring device that will alert the canine officer by an audible alert when the vehicle temperature exceeds safe levels. This system may also incorporate a remote controlled door opening system to allow rapid exit of the canine for emergency situations. These vehicles are also equipped with a K9 cage, emergency lighting and sirens and other specialty canine equipment. The canine vehicles consist of:
- Fully-marked squad cars or SUVs.
- Box trailer

Qualifications and Training: [41.1.3b]
K-9 officers must meet the same requirements as all other sworn personnel to operate CPRD squad cars or SUVs. In addition, each handler shall be familiar with the operation of the temperature monitoring system and remote door opener prior to use.

Authorization, Conditions, and Limitations of Usage: [41.1.3a]
In most cases, canine vehicles will only be operated by Canine Officers. Assigned officers may authorize other sworn personnel to operate their canine vehicle. Canine vehicles shall not be utilized to transport detainees.

Canine handlers may use their assigned vehicle for:
- Transportation of K-9 to and from work and home
- Transportation of K-9 to veterinarian
- Pick up necessary food and equipment
- For transportation to demonstrations and public appearances
- Schools and training
- Call outs
Bicycle Patrol:
The CRPD utilizes bicycles for a variety of reasons such as special events, trail patrol, and increased presence. The bicycles are equipped with police markings, headlights and taillights. A list of required equipment to be carried by each bicycle will be kept posted on the bike cage. [41.1.3d]

Bicycles will receive an annual inspection and are not required to undergo monthly inspections. This inspection will be completed by a certified bicycle mechanic officer.

- If a certified bicycle mechanic officer is not available, at the approval of the Chief of Police, the inspections will be completed by a certified, local bicycle vendor or mechanic.

Qualifications and Training: [41.1.3b]
Officers must complete the Iowa Law Enforcement Academy’s (ILEA’s) approved Bicycle Patrol Officer Course prior to riding a bicycle on patrol as Bicycle Patrol Officer.

Authorization, Conditions, and Limitations of Usage: [41.1.3a]
All officers who have been properly trained are authorized to use the bicycles. Prior to taking a bicycle for patrol or special assignment, permission should be received from the on-duty Patrol Shift Commander or commander in charge of any special event where the vehicle is to be used.

Golf Cart:
The CRPD utilizes a golf cart for a variety of reasons such as special events, trail patrol, and increased presence. The golf cart is equipped with police markings, lights, emergency lights, and siren.

The golf cart is not required to undergo a monthly inspection and will only receive an annual inspection.

- Any equipment, such as a defibrillator, will be issued to officers when the golf cart is in use. No equipment is permanently assigned to the golf cart. [41.1.3d]

Qualifications and Training: [41.1.3b]
All officers are authorized to use the golf cart. No special training is required. Any officer not comfortable in the operation of the golf cart should not operate it.

Authorization, Conditions, and Limitations of Usage: [41.1.3a]
Prior to taking the golf cart for patrol or special assignment, permission should be received from the on-duty Patrol Shift Commander or commander in charge of any special event where the vehicle is to be used. With the exception of the downtown loop and special events, the golf cart should utilize trails and sidewalks where available and not be operated on public streets, except to cross the street or where a
sidewalk does not exist. Side streets and streets with lower volume of traffic should be utilized if available when roadway usage is necessary.

**Mobile Command Vehicle:**
The CRPD utilizes a mobile command vehicle for special events, training, critical incidents, and as a tactical operations command post. It is equipped with police markings, lights, emergency lighting, siren, radio system, camera system, in-car computers, printer, white boards, and generator.

- The Mobile Command Vehicle will be inspected quarterly. [46.1.8]

**Qualifications and Training:** [41.1.3b]
All officers who operate the Mobile Command Vehicle must meet the same requirements as all other sworn personnel to operate a CPRD squad car or SUV. No specialized training is required to operate the Mobile Command Vehicle; however, officers operating the vehicle should be aware of height restrictions, wider turning requirements, high center of gravity, and high profile with cross winds. Officers are periodically given the opportunity for hands-on driving and tutorials of the vehicle. If an officer is unfamiliar or uncomfortable operating the mobile command vehicle, they should not operate the vehicle.

**Authorization, Conditions, and Limitations of Usage:** [41.1.3a]
The mobile command vehicle is to be used only with commander approval for special events, training, critical incidents, and as a tactical operations command post.