POLICY/PURPOSE:
Certain functions require certification training by law. Other functions require additional training according to the dictates of sound management practices. The Cedar Rapids Police Department (CRPD) recognizes this fact and endeavors to meet all specialized training requirements.

PROCEDURE:
All specialized training for the below functions include instruction in the specific tasks associated with the assignment, identified through a job task analysis. The formal classroom training will be supplemented by:

- Supervised, on-the-job training
- Additional advanced classroom instruction, as necessary

Specialized training provided to department members shall include, at a minimum, the following:

- Development and/or enhancement of the skills, knowledge, and relevant abilities of the particular function or component.
- Familiarization with the application and theories of management, administration, supervision, personnel policies, and the support services associated with the function or component.
- Definition of the department policies, procedures, rules and regulations that specifically impact on the position or assignment.

Accident Investigator

- Certified peace officer for a minimum of 2 years
- Receive certification in accident technical investigation or reconstruction

Accident Reconstruction

- Certified peace officer for a minimum of 2 years
- Receive certification in accident technical investigation
- Receive certification in reconstruction

Accreditation Manager/Officer

- Training from a CALEA conference

Armorer

- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Firearms Armorer assignment
POLICY TITLE: Training, Specialized  
STANDARD/REF #: 33.6.1

APPROVED BY: Wayne Jerman, Chief  
REVIEWED DATE: 2/2/2018

REQUIRED REVIEWERS: Captain of Administrative Operations  
REVISED DATE: 2/2/2018

- Attend and receive certification from the appropriate company who would grant authorized repairs or maintenance to be done on their weapons. This applies to Glock, Remington, Rock River or other department authorized weapons.
- Recertification is required every three (3) years ending on the last day of the year for this assignment.
- Other certification schools may be accepted in lieu of ILEA academy’s training program

ASP Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the ASP Instructor assignment
- Attend and receive certification from the Iowa Law Enforcement Academy ASP instructor training program
- Recertification is required every three (3) years ending on the last day of the year for this assignment
- Other certification schools may be accepted in lieu of ILEA academy’s training program

Bike Patrol Officer
- Certified peace officer for a minimum of 2 years
- Successful acceptance into Bike Patrol Program
- Completion of specific bike patrol training program

Canine (K9) Officer
- Certified peace officer for a minimum of 2 years
- Successful acceptance into Canine Program
- Successful completion of canine training program at department-authorized training provider

Crime Scene Unit Technician
- Certified peace officer for a minimum of 2 years
- The officers assigned to duties under the Criminal Investigation Division (CID) shall have at least 2 years of service as an officer with CRPD prior to such assignment. This does not preclude a temporary assignment for personnel with less than the above 2-year experience requirement.
- It is preferred that an applicant for this position have at least 4 years of experience with the CRPD
- Committed to a long term assignment, participate in additional specialized training
- Be available during their off hours for call in
- Recertification(s) for this assignment may be required depending on the specialty skill acquired
POLICY TITLE: Training, Specialized

STANDARD/REF #: 33.6.1

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Crisis Intervention Team (CIT)
- Certified peace officer for a minimum of 2 years
- Successful acceptance to the Crisis Intervention Team
- Successful completion of 40-hour CIT training

Defensive Tactics Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Defensive Training Instructor assignment
- Attend and receive certification from the Iowa Law Enforcement Academy Defensive tactics instructor training program
- Recertification is required every three (3) years ending on the last day of the year for this assignment
- Other certification schools may be accepted in lieu of ILEA academy’s training program

Emergency Vehicle Operations Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Defensive Driving Instructor training assignment
- Attend and receive certification from the Iowa Law Enforcement Academy (ILEA) Driving Instructor training program.
- Recertification is required every three (3) years ending on the last day of the year for this assignment.

Field Training Officer
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the FTO program
- Attend and receive certification from the department’s approved Field Training Officer school program
- Recertification is not required for this assignment

Hazardous Devices Unit (HDU)
- Certified peace officer for a minimum of 2 years
- Acceptance into HDU
- Completion and certification of authorized HDU training school
POLICY TITLE: Training, Specialized
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Honor Guard
- Certified peace officer for a minimum of 2 years
- Acceptance into Honor Guard Team

Hostage Negotiator
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Hostage negotiators assignment
- Attend and receive certification from the Iowa Law Enforcement Academy or other hostage negotiator training program
- Recertification is not required for this assignment
- Other certification schools may be accepted in lieu of ILEA academy’s training program

Investigator/Detective
- Certified peace officer for a minimum of 2 years
- Detective requires promotion by civil service process
- Successfully complete various training programs including the following topics
  - Interview and interrogation techniques
  - Basic Investigator techniques
  - Other specialized schools as determined by the Criminal Investigative Division Commander
- Recertification is not required for this specialty
- Recertification(s) for this assignment may be required depending on the specialty skill acquired or assignment performed

Iowa NCIC Certification
- Training on the IOWA system
- Recertification for this certification is every two (2) years

Mobile Assist Team (MAT)
- Certified peace officer for a minimum of 2 years
- Acceptance into MAT Unit
- Successfully complete various training programs including the following topics
  - Interview and interrogation techniques
  - Basic Investigator techniques
  - Other specialized schools as determined by the Criminal Investigative Division Commander
- Recertification(s) for this assignment may be required depending on the specialty skill acquired or assignment performed
Narcotics
- Certified peace officer for a minimum of 2 years
- Acceptance into Narcotics Unit
- Successfully complete various training programs including the following topics
  - Interview and interrogation techniques
  - Basic Investigator techniques
  - Other specialized schools as determined by the Criminal Investigative Division Commander
- Recertification is not required for this specialty
- Recertification(s) for this assignment may be required depending on the specialty skill acquired or assignment performed

O.C. and Chemical Munitions Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the OC Instructor assignment
- Attend and receive certification from the Iowa Law Enforcement Academy OC instructor training program
- Recertification is required every three (3) years ending on the last day of the year for this assignment
- Other certification schools may be accepted in lieu of ILEA academy’s training program.

Physical Fitness Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Physical Fitness Instructor assignment
- Attend specialized training in this area as necessary
- Be familiar with instruction techniques
- No recertification is required for this assignment, at this time

Police Community Action Team (PCAT)
- Certified peace officer for a minimum of 2 years
- Acceptance into PCAT assignment

Police PAL
- Certified peace officer for a minimum of 2 years
- Acceptance into PAL assignment
Range Firearms Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Firearms Instructor assignment
- Attend and receive certification from the Iowa Law Enforcement Academy firearms instructor training program
- Recertification is required every three (3) years ending on the last day of the year for this assignment
- Other certification schools may be accepted in lieu of ILEA academy’s training program

School Resource Officer (SRO)
- Certified peace officer for a minimum of 2 years
- Acceptance into SRO Program
- Completion of the National Association of School Resource Officers Training Program

Special Response Team (SRT)
- Certified peace officer for a minimum of 2 years
- Acceptance into SRT Team
- Completion of basic SWAT school
- Specialized training based on assignment

Taser Instructor
- Certified peace officer for a minimum of 2 years
- Successful acceptance into the Taser Instructor assignment
- Attend and receive certification from Taser International's instructor training program
- Recertification is required every three (3) years ending on the last day of the year for this assignment
- Other certification schools may be accepted in lieu of ILEA academy’s training program

Task Force Officer (TFO)
- Certified peace officer for a minimum of 2 years
- Acceptance into assignment
- Training as required for assignment

Training Coordinator
- Certified peace officer for a minimum of 2 years
- Acceptance into assignment
- Training as required for assignment