MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, February 27, 2020 @ 4:30 p.m.
Training Room, City Hall, 101 First Street SE

Members Present: Tim Oberbroeckling – Chair
Ronald Mussman – Vice Chair
Arthur Kim
Abby Huff
Ryan Russell
Ronald Lower – arrived at 4:58pm
Diana Pagan
Jennifer Cunningham

City Staff: Adam Lindenlaub, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Jeff Wozencraft, Community Development Planner
Jennifer Pratt, Community Development Director

Others Present: Cindy Hadish, Save CR Heritage
Brian Morelli, Gazette
Jack Porter, Heart of America
Jennifer Drake, Heart of America
Dan Oliver, Heart of America
Amanda McKnight, Friends of Cedar Rapids Historic Preservation
Manuel Isaac, L&M Construction
Mark Stoffer Hunter, Historian
Mike Cutter, Cutter Construction
Paul Reid, Owner of 128 22nd St NE

Call Meeting to Order
- Tim Oberbroeckling called the meeting to order at 4:34pm
- Eight Commissioners were present.

1. Public Comment
   a) There were no public comments.

2. Approve Meeting Minutes – February 13, 2020
   Huff made a motion to approve the minutes. Seconded by Mussman. The motion passed unanimously. (2:00)*
3. **Action Items**  
   a) Local Landmark Designation – Strand Theatre (316 3rd Ave SE) (4:00)  
      • Pagan made a motion to approve the local landmark designation. Seconded by Huff. Motion passed unanimously.

   b) Support of the 2020 Preservation Showcase (14:00)  
      • Pagan made a motion to support the 2020 Preservation Showcase. Seconded by Cunningham. Motion passed unanimously.

   c) Certificate of Appropriateness (COA)  
      • 1610 3rd Avenue SE – Window replacement (34:00)  
        o Front: Pagan made a motion to deny the COA, and recommend the applicant replace the front windows with wood in the same style that was there previously. Seconded by Huff. Motion passed unanimously.
        o West Side: Kim made a motion to approve the COA to keep vinyl windows on the west side. Seconded by Russell. Motion passed unanimously.
        o East Side: Kim made a motion to deny the COA, and recommend the applicant replace the first floor windows on the east side with wood windows. Seconded by Huff. Motion passed unanimously.
        o Back: Kim made a motion to approve the COA to keep vinyl windows on the back of the house. Seconded Cunningham. Motion passed unanimously.

   d) Demolition Review  
      • 128 22nd Street NE – Accessory Structure (1:11:00)  
        • Pagan made a motion to approve the demolition. Seconded by Huff. Motion passed unanimously.

   d) Demolition Applications Under Hold (1:15:00)  
      • 1241 Hazel Drive NE – 60 day hold expires April 13th  
      • 1247 Hazel Drive NE – 60 day hold expires April 13th

6. **Discussion Items**  
   a) Design Guidelines Review Process (1:16:00)  
   b) Intensive Survey Priority Areas (1:23:00)

7. **Future Agenda Items**  
   a) Local Landmark Scoring System for HPC (1:40:00)  
   b) Photos from 22nd Ave SW properties (1:41:00)

8. **Announcements**

   8. **Certificate of No Material Effect Updates**  
      a) There were no CNME updates.

9. **Adjournment**
a) Cunningham made a motion to adjourn. Seconded by Pagan. Motion passed unanimously. The meeting adjourned at 6:20pm.

Respectfully Submitted,
Lauren Freeman, Program Coordinator
Community Development

*The time in parentheses denotes the approximate minute that the item takes place in the recording*