City of Cedar Rapids
101 First Street SE
Cedar Rapids, IA 52401
Telephone: (319) 286-5041

MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, November 29, 2018 @ 4:30 p.m.
Lower Level Training Room, Cedar Rapids City Hall, 101 1st Street SE

Members Present:  Mark Stoffer Hunter - Chair
                     Tim Oberbroeckling – Vice Chair- Called in at 4:30 pm. Hung up at 5:55 pm.
                     Todd McNall
                     Ronald Mussman
                     Crystal Walter
                     Arthur Kim

Members Absent:  Diana Pagan
                 Ron Lower

City Staff:  Adam Lindenlaub, Community Development Planner
            Sylvia Bochner, Community Development Planner
            Lauren Freeman, Community Development Program Coordinator
            Jillane Gilmour, Community Development Administrative Assistant

Call Meeting to Order

- Mark Stoffer Hunter called the meeting to order at 4:33 p.m.
- Six Commissioners were present. Two were absent.

1. Public Comment
   a) Public comments were heard.

2. Approve Meeting Minutes – November 8, 2018

   Crystal Walter made a motion to approve the minutes. Seconded by Todd McNall. The motion
   passed unanimously.

3. Action Items
   a) Historic Preservation Commission 2019 Work Plan
      i. Walter made a motion to table the work plan to make discussed changes. Seconded by
         McNall. The motion passed unanimously.

   b) Demolition and Façade Structure Modification Reviews
      i. 823 11th Ave SE – Primary Structure Demolition
         • McNall made a motion to place the application on hold. Seconded by Ron Mussman. The motion passed unanimously.
c) Demolition Applications Under Hold
   i. 526 1st Ave NW – Expires 1/7/19
      - The demolition application will remain on hold.
   ii. 528 1st Ave NW – Expires 1/7/19
      - The demolition application will remain on hold.

5. Adjournment
   a) Arthur Kim made a motion to adjourn the meeting. Seconded by McNall. The motion passed unanimously and the meeting adjourned at 6:08 p.m.

Respectfully Submitted,

Jillane Shultz, Administrative Assistant II
Community Development