MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, October 11, 2018 @ 4:30 p.m.
Five Seasons Conference Room, City Services Center, 500 15th Avenue SW

Members Present: Tim Oberbroeckling – Vice Chair
Todd McNall
Arthur Kim
Ronald Lower
Crystal Walter
Diana Pagan

Members Absent: Mark Stoffer Hunter – Chair
Ronald Mussman

City Staff: Adam Lindenlaub, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Sylvia Bochner, Community Development Planner
Jillane Shultz, Community Development Administrative Assistant – Arrived

5:25 p.m.

Call Meeting to Order
• Tim Oberbroeckling called the meeting to order at 4:33 p.m. and served as Chair in Mark Stoffer Hunter’s absence.
• Six Commissioners were present. Two were absent.

1. Public Comment
   a) Public comments were heard.

2. Approve Meeting Minutes – September 27, 2018
   Diana Pagan made a motion to approve the minutes. Seconded by Ron Lower. The motion passed unanimously.

3. Action Items
   a) Historic Rehabilitation Program Revisions
      • Lower made a motion to approve the Historic Rehabilitation Program Revisions. Seconded by Todd McNall. The motion passed unanimously.
b) Funding Consideration – Historic Rehabilitation Program  
i. 1638 3rd Ave SE – Cedar Valley Habitat for Humanity  
   • Pagan made a motion to approve the funding consideration through the Historic Rehabilitation Program for Cedar Valley Habitat for Humanity, property address 1638 3rd Avenue SE. Seconded by Arthur Kim. The motion passed unanimously.

c) Demolition and Façade Structure Modification Reviews  
i. 1209 Elmhurst Drive NE – Accessory Structure Demolition  
   • Crystal Walter made a motion to approve the demolition application. Seconded by Pagan. The motion passed unanimously.

d) Consideration of Local Historic Landmark Application  
i. 1228 3rd Ave SE – The Perkins House  
   • Kim made a motion to approve the Local Historic Landmark application for The Perkins House, property address 1228 3rd Ave SE. Seconded by McNall. The motion passed unanimously.

e) Demolition Applications Under Hold  
i. River Intake & Low Lift Station (City Project) – Expires 11/26/18  
   • The demolition application will remain on hold.

5. Adjournment  
a) McNall made a motion to adjourn the meeting. Seconded by Lower. The motion passed unanimously and the meeting adjourned at 5:34 p.m.

Respectfully Submitted,

Jillane Shultz, Administrative Assistant II  
Community Development