MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, July 12, 2018 @ 4:30 p.m.
City Hall Training Room, City Hall, 101 First Street SE

Members Present:  Mark Stoffer Hunter - Chair
Tim Oberbroeckling – Vice Chair
Ronald Mussman
Ronald Lower
Crystal Walter
Diana Pagan
Arthur Kim

Members Absent: Todd McNall
Heather Sundermann

City Staff:  Adam Lindenlaub, Community Development Planner
Sylvia Bochner, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Jillane Shultz, Community Development Administrative Assistant

Call Meeting to Order
• Mark Stoffer Hunter called the meeting to order at 4:36 p.m.
• Seven Commissioners were present. Two were absent.

1. Public Comment
   a) Public comments were heard.

2. Approve Meeting Minutes
   Tim Oberbroeckling made a motion to approve the minutes. Ronald Mussman seconded the motion. The motion passed unanimously.

3. Action Items (30 minutes)
   a) Design Guidelines
      • Oberbroeckling made a motion to approve the Design Guidelines on the condition that the cover photograph is updated to show a local historical home. Mussman seconded the motion. The motion passed unanimously.
b) Certificate of Appropriateness
   i. 347 18th St SE - Porch
      • Oberbroeckling made a motion to approve application on the condition that the wood
        used to repair the porch railing and skirt are the same diameter as what the house
        currently has. Diana Pagan seconded the motion. The motion passed unanimously.

c) Demolition and Façade Structure Modification Reviews
   i. 1124 1st St NW (Flood Control System) – Primary Structure Demolition
      • Oberbroeckling made a motion to approve the application with efforts to save the
        remaining structure and preserve elements of that building. Crystal Walter seconded
        the motion. The motion passed unanimously.
   ii. 1901 Mt. Vernon Road SE (Paving for Progress) – Primary Structure
        • Mussman made a motion to place the application on a 60-day hold based on Chapter
          18.02 of the Cedar Rapids Municipal Code that the structure yielded, or may likely
          yield, information important in history or prehistory. Oberbroeckling seconded the
          motion. The motion passed unanimously.
   iii. 1138 19th St SE (Paving for Progress) – Primary Structure Demolition
        • Oberbroeckling made a motion to approve the application. Ronald Lower seconded the
          motion. The motion passed unanimously.
   iv. 590 Penn Ave NW (Flood Control System) – Primary Structure Demolition
        • Oberbroeckling made a motion to approve the application. Lower seconded the motion.
          The motion passed unanimously.
   v. 1311 3rd St NW (Flood Control System) – Primary Structure Demolition
        • Mussman made a motion to place the application on a 60-day hold based on Chapter
          18.02 of the Cedar Rapids Municipal Code that the structure yielded, or may likely
          yield, information important in history or prehistory. Arthur Kim seconded the motion.
          The motion passed unanimously.
   vi. 1208 39th St Rd NW – Primary Structure Demolition
        • Mussman made a motion to approve the application. Oberbroeckling seconded the
          motion. The motion passed unanimously.

d) Demolition Applications Under Hold
   i. 2218 1st Ave NE – Primary Structure Demolition – expires 7/24/18
      • Demolition application will remain on hold.
   ii. 502 A Ave NW – Primary Structure Demolition – expires 8/27/18
      • Demolition application will remain on hold.

4. Announcements
   a) Announcements were heard.
5. **Adjournment**
   a) Oberbroeckling made a motion to adjourn the meeting. Seconded by Pagan. The motion passed unanimously and the meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Jillane Shultz, Administrative Assistant II
Community Development