MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, May 10, 2018 @ 4:30 p.m.
City Hall Training Room, City Hall, 101 First Street SE

Members Present:  Mark Stoffer Hunter  Chair
                 Tim Oberbroeckling  Vice-chair
                 Amanda McKnight Grafton
                 Ron Mussman
                 Heather Sundermann

Members Absent:  BJ Hobart
                Barb Westercamp
                Todd McNall

City Staff:  Adam Lindenlaub, Planner
            Seth Gunnerson, Planner
            Duncan McCallum

Call Meeting to Order
- Mark Stoffer-Hunter called the meeting to order at 4:30 p.m.
- Five Commissioners were present. Three were absent.

1. Public Comment
   a) Public comments were heard.

2. Approve Meeting Minutes
   a) Amanda McKnight-Grafton made a motion to approve the minutes with a correction from April 24, 2018. Ron Mussman seconded the motion. The motion passed unanimously.

3. Action Items (30 minutes)
   a) Certificate of Appropriateness
      i. 221 15th St SE – Front Porch
         • McKnight Grafton made a motion to table for more information. Commission wants to know when this was constructed and how it was approved (was it approved prior to District creation?). Request applicant is present. Tim Oberbroeckling seconded the motion. Motion passed unanimously.

      ii. 347 18th St SE – Window & Door replacements
           • McKnight Grafton made a motion that the following windows be replaced with vinyl: 5,6,7,8,9,12,13,14,16,17 and that windows 1,3,4,15 are to be replaced with wood. And that the Commission would work with the owner to determine if window 2 (attic) can be fixed and if not the best type of wood
window to replace it with. And that all proposed new doors be approved as proposed and that vinyl siding be used restore side where door will be removed. Oberbroeckling seconded the motion. Motion passed unanimously.

b) Demolition and Façade Structure Modification Reviews
   i. 2000 4th Ave SE – Accessory structure
      • McKnight Grafton made a motion to approve application. Seconded by Oberbroeckling. Motion passed with a 3-2 vote, Sundermann and Hunter opposed.
   ii. 386 25th St SE – Accessory structure
        • Oberbroeckling made a motion to approve application. McKnight Grafton seconded the motion. Motion passed with a 4-1 vote, Sundermann opposed.
   iii. 1404 1st Ave NE – Primary Structure
        • Oberbroeckling made a motion to approve. McKnight Grafton seconded the motion. The motion passed unanimously.
   iv. 1408 1st Ave NE – Primary structure
        • Oberbroeckling made a motion to place a 60-day hold. McKnight Grafton seconded the motion. The motion passed unanimously.
   v. 110 14th St NE – Primary Structure
       • Oberbroeckling made a motion to approve. Sundermann seconded the motion. The motion passed unanimously.

c) Historic Preservation Markers
   i. McKnight Grafton made a motion to add to the list. Sundermann seconded the motion. The motion passed unanimously.
   ii. McKnight Grafton made a motion to add to the list. Oberbroeckling seconded the motion. Motion passed unanimously.

4. Announcements
   a) Announcements were heard.

5. Adjournment
   a) Oberbroeckling made a motion to adjourn the meeting. Mussman seconded the motion. The motion passed unanimously and the meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Iván Gonzalez, Planner
Community Development