MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, April 25, 2019 @ 4:30 p.m.
Training Room, City Hall, 101 First Street SE

Members Present:  Mark Stoffer Hunter - Chair
                 Tim Oberbroeckling – Vice Chair
                 Ronald Mussman
                 Todd McNall - arrived 4:38pm
                 Arthur Kim - arrived 4:35pm
                 Diana Pagan - arrived 4:33pm
                 Ron Lower
                 Crystal Walter

City Staff:       Sylvia Bochner, Community Development Planner
                 Adam Lindenlaub, Community Development Planner
                 Lauren Freeman, Community Development Program Coordinator
                 Jillane Gilmour, Community Development Administrative Assistant

Call Meeting to Order
  •  Mark Stoffer Hunter called the meeting to order at 4:32 p.m.
  •  Eight Commissioners were present.

1.  Public Comment
    There were no public comments.

2.  Approve Meeting Minutes – April 4, 2019
    Tim Oberbroeckling made a motion to approve the minutes. Seconded by Crystal Walter. The motion passed unanimously.

3.  Action Items
    a) Demolition and Façade Structure Modification Reviews
       i. 7708 6th St SW – Primary and Accessory Structure Demolition
          •  Ron Mussman motioned to approve the Primary and Accessory Structure Demolition application for 7708 6th St SW. Seconded by Ron Lower. The motion passed unanimously.
b) Certificate of Appropriateness
   i. 1727 2nd Avenue SE - Fence
      • A CMNE was issued instead of a COA for the fencing application for 1727 2nd Avenue SE. The applicant modified their application after the agenda was sent, which meet the Design Guidelines. The fence will be solid wood, opposed to chain link, including the gate over the driveway. Staff will share an email with the CMNE information with the Commission. Prior to the HPC meeting, the applicant asked Commissioner Walter why they were not aware of the guidelines initially. Community Development staff will coordinate with Development Services to ensure they have and understand the Design Guideline information, as well as make fencing companies aware of these guidelines.

c) Demolition Applications Under Hold
   i. 410 2nd St SW, demolition – 60 day hold, expires June 4, 2019
      • Oberbroeckling motioned to release the hold on 410 2nd St SW. Seconded by Mussman. The motion passed unanimously. Applicant was present.
   
   ii. 5909 6th St SW, demolition – 60 day hold, expires June 4, 2019
      • The demolition application will remain on hold.

5. Adjournment
   a) Todd McNall made a motion to adjourn the meeting. Seconded by Lower. The motion passed unanimously and the meeting adjourned at 5:23pm.

Respectfully Submitted,

Jillane Gilmour, Administrative Assistant
Community Development