MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, March 14, 2019 @ 4:30 p.m.
Training Room, City Hall, 101 First Street SE

Members Present:  Mark Stoffer Hunter - Chair
Tim Oberbroeckling – Vice Chair
Ronald Mussman
Todd McNall
Arthur Kim
Diana Pagan
Crystal Walter

Members Absent:  Ron Lower

City Staff:  Sylvia Bochner, Community Development Planner
Adam Lindenlaub, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Jillane Gilmour, Community Development Administrative Assistant – arrived

5:05 p.m.

Call Meeting to Order
• Mark Stoffer Hunter called the meeting to order at 4:34 p.m.
• Seven Commissioners were present. One was absent.

1. Public Comment
There were no public comments.

2. Approve Meeting Minutes – February 14, 2019
Tim Oberbroeckling made a motion to approve the minutes. Seconded by Todd McNall. The motion passed unanimously.

3. Presentation – 3rd Ave SE One-Way to Two-Way Conversion
Jennifer Selby, Public Works Project Engineer, and Doug Wilson, Paving for Progress Program Manager, shared presentation slides on the 3rd Avenue SE One-Way to Two-Way Conversion to provide an informational update to the Commission on the project, and focused on the 5th to 19th Street section.
4. Action Items
   a) Historic Preservation Design Guidelines
      - Oberbroeckling motioned to recommend updates to the Design Guidelines to City Council. Seconded by Crystal Walter. The motion passed unanimously.

   b) Demolition and Façade Structure Modification Reviews
      i. 311, 321, and 323 9th Ave SE (Loftus Lumber)
         - Diana Pagan motioned to approve the demolition application for 311 9th Ave SE. Seconded by Arthur Kim. The motion passed unanimously.
         - McNall motioned to place a 15-day hold on the 321 9th Ave and 323 9th Ave demolition applications to obtain photo documentation of the structures. Seconded by Oberbroeckling. The motion passed unanimously.

      ii. 402 2nd Street SW
         - Oberbroeckling motioned to approve the demolition application for 402 2nd Street SW. Seconded by McNall. The motion passed unanimously.

   c) Bever Park Bridge Subcommittee Report
      Oberbroeckling motioned to continue the fundraising efforts of the sub-committee, with the understanding that the City will contribute up to 25% of the total restoration cost, receive a written commitment from the materials donor, recruit additional support from other HPC members, and publicize the fundraiser in the Our CR magazine. Seconded by Walter. The motion passed unanimously.

5. Adjournment
   a) Oberbroeckling made a motion to adjourn the meeting. Seconded by McNall. The motion passed unanimously and the meeting adjourned at 6:38pm.

Respectfully Submitted,

Jillane Gilmour, Administrative Assistant
Community Development