MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, February 14, 2019 @ 4:30 p.m.
Training Room, City Hall, 101 First Street SE

Members Present:  Mark Stoffer Hunter - Chair
                  Tim Oberbroeckling – Vice Chair
                  Ronald Mussman
                  Ron Lower
                  Todd McNall
                  Arthur Kim

Members Absent:   Diana Pagan
                  Crystal Walter

City Staff: Sylvia Bochner, Community Development Planner
            Adam Lindenlaub, Community Development Planner
            Lauren Freeman, Community Development Program Coordinator
            Jillane Gilmour, Community Development Administrative Assistant – arrived

4:55 p.m.

Call Meeting to Order
- Mark Stoffer Hunter called the meeting to order at 4:34 p.m.
- Six Commissioners were present. Two were absent.

1. Public Comment
   There were no public comments.

2. Approve Meeting Minutes – January 24, 2019
   Tim Oberbroeckling made a motion to approve the minutes. Seconded by Todd McNall. The motion passed unanimously.

3. Action Items
   a) Endorsement of 2019 Historic Preservation Showcase
      - McNall motioned to endorse the 2019 Historic Preservation Showcase. Seconded by Ron Lower. The motion passed unanimously.
b) Local Historic Landmark Designation Application – Witwer Grocery Company Building (Bottleworks Loft Condominiums)
   - Oberbroeckling motioned to approve the Local Historic Landmark Designation Application. Seconded by McNall. The motion passed unanimously.

c) Certificate of Appropriateness
   i. 1407 2nd Avenue SE – Window Replacement (vinyl)
      Oberbroeckling motioned to approve the COA for 1407 2nd Avenue SE, on the condition that follow up is completed to ensure the window is the correct size, and the original, exterior wood trim remains. Seconded by Arthur Kim. The motion passed unanimously.

5. Adjournment
   a) McNall made a motion to adjourn the meeting. Seconded by Oberbroeckling. The motion passed unanimously and the meeting adjourned at 5:17pm.

Respectfully Submitted,

Jillane Gilmour, Administrative Assistant
Community Development