MINUTES
HISTORIC PRESERVATION COMMISSION REGULAR MEETING,
Thursday, January 10, 2019 @ 4:30 p.m.
Five Seasons Conference Room, City Services Center, 500 15th Ave SW

Members Present:  Mark Stoffer Hunter - Chair
Tim Oberbroeckling – Vice Chair
Ronald Mussman
Ron Lower
Crystal Walter
Diana Pagan

Members Absent:  Arthur Kim
Todd McNall

City Staff:  Sylvia Bochner, Community Development Planner
Adam Lindenlaub, Community Development Planner
Lauren Freeman, Community Development Program Coordinator
Jillane Gilmour, Community Development Administrative Assistant (arrived 4:50 p.m.)

Call Meeting to Order
  • Mark Stoffer Hunter called the meeting to order at 4:36 p.m.
  • Six Commissioners were present. Two were absent.

1.  Public Comment
   a) There were no public comments.

2.  Election of Officers for 2019
    Ron Mussman motioned to re-elect Mark Stoffer Hunter as HPC Chair, and Tim Oberbroeckling as HPC Vice Chair. Seconded by Crystal Walter. The motion passed unanimously.

3.  Approve Meeting Minutes – December 27, 2018
    Tim Oberbroeckling made a motion to approve the minutes. Seconded by Ron Lower. The motion passed unanimously.
4. **Action Items**
   a) Certificate of Appropriateness
      i. 1407 2\textsuperscript{nd} Ave SE - Window
         - Oberbroeckling made a motion to deny the certificate of appropriateness for 1407 2\textsuperscript{nd} Ave SE due to a decrease in size of the window. Seconded by Mussman. The motion passed unanimously.

      ii. 1848 3\textsuperscript{rd} Ave SE – Roof
         - Lindenlaub stated that this item would be removed from the agenda to issue a Certificate of No Material Effect (CNME). Under the Design Guidelines, CNMEs are issued for flat roofs, as the property owner is replacing with a better quality material which will prevent future damage to the home.

   b) Demolition Applications Under Hold
      i. 823 11\textsuperscript{th} Ave SE – Expires 1/28/19
         - The demolition application will remain on hold.

5. **Adjournment**
   a) Oberbroeckling made a motion to adjourn the meeting. Seconded by Diana Pagan. The motion passed unanimously and the meeting adjourned at 5:44 p.m.

Respectfully Submitted,

Jillane Gilmour, Administrative Assistant II
Community Development