Call Meeting to Order - Roll Call

1. Public Comment  
   Each member of the public is welcome to speak and we ask that you keep your comments to five (5) minutes or less. If the proceedings become lengthy, the Chair may ask that comments be focused on any new facts or evidence not already presented.

2. Election of Officers for 2020

3. Approve Meeting Minutes

4. Presentations  
   a) 2019 Recap

5. Action Items  
   a) 2019 CLG Annual Report

6. Discussion Items  
   a) Local Landmark Application Review Process

7. Future Agenda Items

8. Announcements

9. Certificate of No Material Effect Updates

10. Adjournment
Call Meeting to Order
- Tim Oberbroeckling called the meeting to order at 4:32pm
- Eight Commissioners were present.

1. Public Comment
   Public comments were heard.

2. Approve Meeting Minutes – November 14, 2019
   Pagan made a motion to approve the minutes. Seconded by Huff. The motion passed unanimously.

3. Presentations
   a) Historic Rehabilitation Program Update – Lauren Freeman presented
   b) Local and National Historic Landmark Process – Lauren Freeman presented
   c) Section 106 Initiation Process – Adam Lindenlaub presented

4. Action Items
   a) Amending 2020 Work Plan to include funding of Local Historic Landmark Plaques
      i. Kim made a motion to approve amendment to the Work Plan. Lower seconded. Motion passed unanimously.
5. Future Agenda Items
   a) There were no future agenda items requested.

6. Announcements
   a) 1527 2nd Avenue SE (Churchill House) update
   b) 200 1st Street SE (Alliant Tower) antenna SHPO response

7. Certificate of No Material Effect Updates

8. Adjournment
   a) Pagan made a motion to adjourn the meeting. Seconded by Cunningham. The motion passed unanimously, and the meeting adjourned at 5:54pm.

Respectfully Submitted,
Lauren Freeman, Program Coordinator
Community Development
Certified Local Government Annual Report

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission’s preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

One question on this form needs attention.

A required question is incomplete: 33

1. Name of the city, county, or land use district: *
   Please choose the name from the drop down table.
   
<table>
<thead>
<tr>
<th>1</th>
<th>Name of the city, county, or land use district: *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Rapids Historic Preservation Commission</td>
<td></td>
</tr>
</tbody>
</table>

2. Did your commission undertake any projects for historic identification/survey, evaluation and or registration/nomination projects in this calendar year? *
   CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:
   1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
   2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission. Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

<table>
<thead>
<tr>
<th>1</th>
<th>Did your commission undertake any projects for historic identification/survey, evaluation and or registration/nomination projects in this calendar year? *</th>
</tr>
</thead>
<tbody>
<tr>
<td>yes</td>
<td></td>
</tr>
</tbody>
</table>

3. Were any National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in this calendar year? *

<table>
<thead>
<tr>
<th>1</th>
<th>Were any National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in this calendar year? *</th>
</tr>
</thead>
</table>
3.1. Please identify the property (historic name and address) and the action
(altered, moved, demolished).

76 16th Ave SW - altered, 1527 2nd Ave SE - demolished

4. Does your local government designate local landmarks or local districts? *

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

Yes

5. If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

The Perkins House - 1228 3rd Avenue SE, Witwer Grocery Company Building - 905 3rd Street SE

5.1. Please attach a copy of the final designation nomination(s) and ordinance(s) for these properties
6. In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A *

N/A

7. Has your city or county passed other ordinances that directly or indirectly affect historic preservation? *

no

8. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:
1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.
2) The CLG shall provide for adequate public participation in the local historic preservation programs.

- a. Historic preservation planning. Examples include the development or revision of a preservation plan, development of a work plan for your commission, etc.
- b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.
- c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc.
- d. Design guidelines/standards

8.1. Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year.
The Historic Asset Inventory Sub-Committee, made up of HPC members, City staff, and historic preservation non-profit members, completed the initial inventory of historic assets in the community and have begun applying proactive preservation strategies. The committee now meets quarterly to provide progress updates to the group.

Additionally, City staff worked with a volunteer architect to create an adaptive reuse plan for a city-owned building called the Ambroz Recreation Center (formerly Buchanan School, 2000 Mount Vernon Road SE). Staff included the adaptive reuse plan in the Request for Proposals (RFP) that asked developers to submit proposals for redevelopment and City Council selected a project that reuses the historic building and converts it into a senior housing complex.

Also, staff and the HPC developed a work plan for 2020 and identified all the items that were completed in 2019.

8.2.
Describe the city, county, LUD, and/or historic preservation commission's assistance on preservation issues or projects in this calendar year. Please be specific (address(es) of property(ies), what was the issue(s), what technical assistance was provided?.

City staff provided funding through the Historic Rehabilitation Program to local historic district and local landmark property owners to help maintain and preserve historic features of their property. The Historic Rehab Program committed over $84,000 total to 16 exterior rehabilitation projects in 2019.

8.3.
Describe the city, county, LUD, and/or historic preservation commission's public education programs in this calendar year.

Please provide specific details such as date of event, description of the event, how many people participated, did the commission partner with other organizations)
HPC partnered with the Friends of Cedar Rapids Historic Preservation to host the Preservation Showcase on June 15, 2019, which recognized home owners and businesses involved in historic preservation and provided free bus tours for the public to learn about progress made in historic preservation. The event also included several educational workshops such as a wood window restoration educational class.

Staff and HPC conducted several other public education initiatives, including developing historic postcards with information on 12 different historic properties in Cedar Rapids and including that information in the Our CR Magazine which is sent out to every Cedar Rapids resident, mailing out a newsletter to every resident in a local historic district educating them about the design guidelines and funding opportunities, hosting a Local Historic District Open House on April 30, 2019 to meet residents of the local historic districts and continue to share information, and developing an educational brochure for the Historic Asset Inventory Sub-Committee to use when reaching out to owners of historic properties. Additionally, the HPC received a CLG grant to conduct an intensive survey in the Bever Woods neighborhood, which included holding an open house for residents to learn about the survey and how to get involved.

8.4.
If answer includes d. New or revised design standards and/or guidelines were developed and adopted during the calendar year,
Please provide specific details such as date of event, description of the event, how many people participated, did the commission partner with other organizations)

Cedar Rapids Historic Preservation Design Guidelines.docx (12KB)

9. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?
The Cedar Rapids HPC had several successes this year, including:
- The City designated two new local historic landmarks, the Perkins House (1228 3rd Ave SE) and the Witwer Grocery Company Building (905 3rd St SE)
- After the City adopted changes to the Historic Rehabilitation Program in 2018, the program saw a large increase in successful applications and utilized the entire budget in 2019
- In 2019, the Historic Rehabilitation Program committed over $84,000 total in grant money to 16 exterior rehabilitation projects in the local historic districts
- The Historic Asset Inventory Sub-Committee established a 2019 focus property list and began making progress by reaching out to property owners and beginning local landmark applications
- Cedar Rapids has several new redevelopment projects in the pipeline that preserve and reuse historic structures, including the Guaranty Bank/Strand Theater hotel project and the Ambroz Center senior housing project.

The issues/challenges the HPC faced this year include:
- Determining how many modifications can be made to historic property to ensure it gets reused, without impacting its historic significance. For example, the HPC grappled with decisions to allow some modern materials (i.e. vinyl windows) to be used on houses in the local historic districts to ensure that the house would continue to be invested in and preserved

10. What partnerships did your commission form or continue with other entities? (examples include local main street office, historical society, library, museum, service club, etc.) If none, enter N/A *

The History Center, Czech Village/New Bohemia Main Street District, Friends of Cedar Rapids Historic Preservation, Save CR Heritage, Neighborhood Finance Corporation

11. Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A. *

The City received a grant from the Greater Cedar Rapids Community Foundation to create an educational sign that includes information about the history of the Cedar River.

12. Does your commission have a website? *

- Yes
- No
12.1. What is the website address?

www.cityofcr.com/HPC

CEDAR-RAPIDS

Historic Preservation Commission

The Cedar Rapids Historic Preservation Commission makes recommendations on National Register of Historic Places nominations and local historic district designation. With City Council approval, the Historic Preservation Commission initiates historic preservation studies designed to identify and preserve the City’s historic building resources.

Read the article on cedar-rapids.org >

13. Does your commission have a Facebook page? *

☐ Yes

☐ No

14. List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled). *

CLG Standards found in CLG Agreement and National Historic Preservation Act:

1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

January 10, January 24, February 14, March 14, April 4, April 25, May 9, May 23, June 13, June 27, July 11, July 25, August 8, August 22, September 12, September 26, October 10, October 24, November 14, December 19
15. We recommend that the local government provide the commission a budget with a minimum of $750 to pay for training and other commission expenses. In this calendar year, what was the dollar amount for the historic preservation commission's annual budget?

Historic Rehab Program budget is $50,000. CD budget paid for HPC training.

16. Where are your official CLG files located? *

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

Community Development maintains these files in City Hall.

17. Please list the names of the Historic Preservation Commissioners who served during this calendar year. *


18. Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan? *

The completed 2019 work plan tasks include: establishing the initial Historic Asset Inventory, providing training to HPC, designating two new properties as Local Historic Landmarks, developing and distributing educational materials for property owners and the general public (postcards, newsletter, etc.), beginning the intensive survey of the Bever Woods neighborhood, and providing over $84,000 in funds to exterior rehabilitation projects through the Historic Rehabilitation program.

For 2020, the work plan was split into two sections, "Tasks with Deadlines" and "Ongoing Tasks," which helped better organize the work plan into actionable steps with timelines. Going forward, staff will revisit the work plan quarterly with the HPC to ensure that more tasks are being worked on and eventually completed.
19. Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2020. Please attach your work plan to your annual report.

20. Please update contact information about your 2020 Chief Elected Official. *
   Note: This is beginning January 2020. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Hart</td>
<td>101 First Street</td>
<td>319-286-5051</td>
<td>b.hart@cedar-ra</td>
</tr>
</tbody>
</table>

21. Please update contact information about your Staff Person for the Historic Preservation Commission. *

This is a local government staff member and is required.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Job Title</th>
<th>Mailing Address</th>
<th>Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauren Free</td>
<td>Community</td>
<td>101 First Str</td>
<td>319-286-571</td>
<td>l.freeman@i</td>
</tr>
<tr>
<td>Adam Linde</td>
<td>Planner IV</td>
<td>101 First Str</td>
<td>319-286-501</td>
<td>a.lindenlaub</td>
</tr>
<tr>
<td>Jeff Wozenc</td>
<td>Planner I</td>
<td>101 First Str</td>
<td>319-286-571</td>
<td>j.wozencraft</td>
</tr>
</tbody>
</table>

22. Please complete the following and provide contact information about your 2020 Chairperson/Commissioner.
Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

<table>
<thead>
<tr>
<th>Name</th>
<th>Mailing Address</th>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Oberbro</td>
<td>925 26th Str</td>
<td>319-389-10</td>
<td>319-393-51</td>
<td>timothyro@</td>
</tr>
</tbody>
</table>

+ Add a row

22.1. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

22.2. Specify the month, day, and year that the commissioner's term will end.

06/30/2021

22.3. Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *

- Yes
- No

23. Please complete the following and provide information about your 2020 Vice Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Home Phone Number</th>
<th>Work Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Mussm</td>
<td>1138 1st Av</td>
<td>319-362-67</td>
<td>N/A</td>
<td>mussmanro</td>
</tr>
</tbody>
</table>

+ Add a row

23.1. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.
23.2. Specify the month, day, and year that the commissioner's term will end. *
06/30/2022

23.3. Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *
- Yes
- No

24. Please complete the following and provide information about your 2020 Secretary/Commissioner. *
Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Home Phone Number</th>
<th>Work Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

+ Add a row

24.1. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A. *
N/A

24.2. Specify the month, day, and year that the commissioner's term will end. *
06/30/2022
25. **Please complete the following and provide information about your 2020 Commissioner.** *

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Home Phone Number</th>
<th>Work Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Cun</td>
<td>1708 3rd Av</td>
<td>479-595-366</td>
<td>319-398-499</td>
<td>jennifer.cun</td>
</tr>
</tbody>
</table>

+ Add a row

25.1. **If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.** *

<table>
<thead>
<tr>
<th>Name of Local Historic District</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd &amp; 3rd Avenue Local Historic District</td>
</tr>
</tbody>
</table>

40 of 6000 characters

25.2. **Specify the month, day, and year that the commissioner’s term will end.** *

<table>
<thead>
<tr>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/30/2022</td>
</tr>
</tbody>
</table>

25.3. **Does this person serve as the Contact with the State Historic Preservation Office for the Commission?** *

- Yes
- No

26. **Please complete the following and provide information about your 2020 Commissioner.** *

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Home Phone Number</th>
<th>Work Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diana Paga</td>
<td>1810 Ridge</td>
<td>845-325-912</td>
<td>319-363-271</td>
<td>diana@supe</td>
</tr>
</tbody>
</table>
26.1. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

<table>
<thead>
<tr>
<th>Name of Local Historic District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redmond Park - Grande Avenue Local Historic District</td>
</tr>
</tbody>
</table>

26.2. Specify the month, day, and year that the commissioner's term will end.

<table>
<thead>
<tr>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/30/2021</td>
</tr>
</tbody>
</table>

26.3. Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

<table>
<thead>
<tr>
<th>Yes/No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

27. Please complete the following and provide information about your 2020 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Home Phone Number</th>
<th>Work Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Lower</td>
<td>905 3rd Stree</td>
<td>319-202-6222</td>
<td>N/A</td>
<td>ronlower266</td>
</tr>
</tbody>
</table>

27.1. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

<table>
<thead>
<tr>
<th>Name of Local Historic District</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
</tr>
</tbody>
</table>

27.2. Specify the month, day, and year that the commissioner's term will end.

<table>
<thead>
<tr>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/30/2020</td>
</tr>
</tbody>
</table>
28. Please complete the following and provide information about your 2020 Commissioner. *

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

<table>
<thead>
<tr>
<th>First and Last Name</th>
<th>Mailing Address</th>
<th>Home Phone Number</th>
<th>Work Phone Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crystal Walt</td>
<td>1417 39th S</td>
<td>319-423-00</td>
<td>N/A</td>
<td>cwalter@we</td>
</tr>
<tr>
<td>Arthur Kim</td>
<td>1965 2nd Av</td>
<td>301-919-58</td>
<td>319-398-53</td>
<td>abkms35@cf</td>
</tr>
<tr>
<td>Ryan Russe</td>
<td>1322 O Ave</td>
<td>N/A</td>
<td>319-270-68</td>
<td>russell@lim</td>
</tr>
<tr>
<td>Abby Huff</td>
<td>115 16th Av</td>
<td>319-432-98</td>
<td>319-432-97</td>
<td>abby@crma</td>
</tr>
</tbody>
</table>

28.1. If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A. *

N/A

28.2. Specify the month, day, and year that the commissioner’s term will end. *

06/30/2020

28.3. Does this person serve as the Contact with the State Historic Preservation Office for the Commission? *

- Yes
- No
30. Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A. *

N/A

31. Please complete the Commission Training Table. *

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners’ involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

<table>
<thead>
<tr>
<th>Name of Event</th>
<th>Sponsor Organization</th>
<th>Location</th>
<th>Date</th>
<th>Names of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preserve Iowa</td>
<td>SHPO</td>
<td>Newton, IA</td>
<td>6/7/19-6/8/19</td>
<td>Abby Huff, F</td>
</tr>
<tr>
<td>Community</td>
<td>IEDA</td>
<td>Dubuque, IA</td>
<td>8/27/19</td>
<td>Abby Huff</td>
</tr>
</tbody>
</table>

+ Add a row

32. Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names. *

Please note this must be completed. If no one attended, enter none.
33. Signature page *

This question is required.

Choose a file

Changes saved
8.1. Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year. *

The Historic Asset Inventory Sub-Committee, made up of HPC members, City staff, and historic preservation non-profit members, completed the initial inventory of historic assets in the community and have begun applying proactive preservation strategies. The committee now meets quarterly to provide progress updates to the group.

Additionally, City staff worked with a volunteer architect to create an adaptive reuse plan for a city-owned building called the Ambroz Recreation Center (formerly Buchanan School, 2000 Mount Vernon Road SE). Staff included the adaptive reuse plan in the Request for Proposals (RFP) that asked developers to submit proposals for redevelopment and City Council selected a project that reuses the historic building and converts it into a senior housing complex.

Also, staff and the HPC developed a work plan for 2020 and identified all the items that were completed in 2019.

8.3. Describe the city, county, LUD, and/or historic preservation commission's public education programs in this calendar year. *

Please provide specific details such as date of event, description of the event, how many people participated, did the commission partner with other organizations)

HPC partnered with the Friends of Cedar Rapids Historic Preservation to host the Preservation Showcase on June 15, 2019, which recognized home owners and businesses involved in historic preservation and provided free bus tours for the public to learn about progress made in historic preservation. The event also included several educational workshops such as a wood window restoration educational class.

Staff and HPC conducted several other public education initiatives, including developing historic postcards with information on 12 different historic properties in Cedar Rapids and including that information in the Our CR Magazine which is sent out to every Cedar Rapids resident, mailing out a newsletter to every resident in a local historic district educating them about the design guidelines and funding opportunities, hosting a Local Historic District Open House on April 30, 2019 to meet residents of the local historic districts and continue to share information, and developing an educational brochure for the Historic Asset Inventory Sub-Committee to use when reaching out to owners of historic properties. Additionally, the HPC received a CLG grant to conduct an intensive survey in the Bever Woods neighborhood, which included holding an open house for residents to learn about the survey and how to get involved.

9. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? *

The Cedar Rapids HPC had several successes this year, including:
- The City designated two new local historic landmarks, the Perkins House (1228 3rd Ave SE) and the Witwer Grocery Company Building (905 3rd St SE)
- After the City adopted changes to the Historic Rehabilitation Program in 2018, the program saw a large increase in successful applications and utilized the entire budget in 2019
- In 2019, the Historic Rehabilitation Program committed over $84,000 total in grant money to 16 exterior rehabilitation projects in the local historic districts
- The Historic Asset Inventory Sub-Committee established a 2019 focus property list and began making progress by reaching out to property owners and beginning local landmark applications
- Cedar Rapids has several new redevelopment projects in the pipeline that preserve and reuse historic structures, including the Guaranty Bank/Strand Theater hotel project and the Ambroz Center senior housing project.

The issues/challenges the HPC faced this year include:

- Determining how many modifications can be made to historic property to ensure it gets reused, without impacting its historic significance. For example, the HPC grappled with decisions to allow some modern materials (i.e. vinyl windows) to be used on houses in the local historic districts to ensure that the house would continue to be invested in and preserved
- Figuring out how to incorporate ADA accommodations, such as a wheelchair ramp, into historic properties
- The HPC has also discussed future challenges, such as adapting the design guidelines and fit "newer" historic buildings (i.e. buildings built in the 60's and 70's)