Call Meeting to Order
- Tim Oberbroeckling called the meeting to order at 4:30 p.m.
- Seven (7) Commissioners were present with one (1) absent.

1. Public Comment
   a) Public comments were heard.

2. Approve Meeting Minutes
   a) Barb Westercamp made a motion to approve the minutes from January 25, 2017. Ron Mussman seconded the motion. The motion passed unanimously.

3. Action Items
   a) Certificate of Appropriateness
      i. 1606 Park Avenue SE – Replacement of windows
         - Tim Oberbroeckling made a motion to approve 11 windows based on the Historic Preservation Guidelines (#1-2 & #4-12). BJ Hobart seconded the motion. The motion passed with one (1) “no” vote from Heather Sundermann.
   b) Demolition Applications
      i. 417 1st Avenue SE – Primary Structure, Private Property
         - Tim Oberbroeckling made a motion to place a sixty (60) day hold on 417 1st Ave SE to conduct photo documentation, salvage opportunities, and hear back from SHPO on additional information. Barb Westercamp seconded the motion. The motion passed unanimously.
      ii. 421 1st Avenue SE – Primary Structure, Private Property
• BJ Hobart made a motion to place a sixty (60) day hold on 421 1st Ave SE to conduct more research on the historical significance of the structure. Todd McNall seconded the motion. The motion passed unanimously.

iii. 427 1st Avenue SE – Primary Structure, Private Property
• Tim Oberbroekling made a motion to place a sixty (60) day hold on 417 1st Ave SE to conduct photo documentation. Barb Westercamp seconded the motion. The motion passed unanimously.

c) Demolition Applications under Review
  i. 800 3rd Avenue SE – Primary Structure, Private Property
• Amanda McKnight Grafton recused herself from discussion and voting.
• Ron Mussman made a motion to release the demolition hold. Barb Westercamp seconded the motion. Motion passed unanimously with Todd McNall & Amanda McKnight Grafton abstaining.
 ii. 824 3rd Avenue SE – Primary Structure, Private Property
• Amanda McKnight Grafton recused herself from discussion and voting.
• This property remains on hold.

4. Discussion Items
   a) National Register of Historic Places (NRHP) Presentation
   b) Preserving History Proactively
   c) National Alliance of Preservation Commission FORUM
      i. Mark Stoffer Hunter and Barb Westercamp were nominated to attend.
      ii. Heather Sundermann was nominated as alternative.

5. Announcements
   a) No new announcements

6. Adjournment
   a) Barb Westercamp made a motion to adjourn the meeting. Tim Oberbroekling seconded the motion. The motion passed unanimously and the meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Iván Gonzalez, Planner
Community Development